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YES <input checked="" type="checkbox"/>	YES <input type="checkbox"/>

1. This file contains documents of the New-Hamp Schools Accreditation Board (NAAB) established under the Education Accreditation of New-Hamp Schools Act 2001.
2. As certain documents are to be "registered", only officers of Document Management Services (DMS) are to attach documents to this file.
3. File users are to clip documents for filing to the inside cover of the file for officers of DMS to "register" (if necessary), attach to file, and prepare for action.
4. Officers of DMS are to attach documents to the index and give each file a consecutive file number starting at number 1.

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2. Give file to DMS

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1. Initial and final Action Plan - completed
2. Final document is submitted to the State  
referred to above for review of the  
Non-State School of Education

3. Enter name of Member, address, and amount of dues in Column 2 to 4, where the dues are paid.

10-10-68

1. Complete missing or "Not Known" (NK) items (write NK)
2. Give the complete date of birth and age of child
3. Initial and date "Adopted" (month and year)
4. Enter date(s) of birth and location in Column 1 to be referred to Social Security or Office of the Office of New State Licensing Agency
5. Enter name of Social Security or Office of CNSS in Column 2 as shown on Social Security card
6. Send file to Bureau of Social Security or Office of CNSS

**RMS Subject File (Pre June 2002)**

**MO550/23/407 - 1**

Owner Office of Non-State  
Location Education INSHE

Home Location	NSSAB Home Storage Location
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...the ...

**Date Created** 1/01/2002

**SCHOOLS MANAGEMENT  
ACCREDITATION  
SUNSHINE COAST GRAMMAR SCHOOL - 0599**

**THIS FILE IS  
CLOSED**

**THERE IS A PART  
II**

**MO550/23/407-2**

Released under the  
RTI Act by DET

# SUNSHINE COAST GRAMMAR SCHOOL

372 Mons Road FOREST GLEN  
QUEENSLAND 4556 AUSTRALIA



19 June 2003

Prof R Webb  
Chairperson  
Non State Schools Accreditation Board  
PO Box 347  
BRISBANE ALBERT STREET 4002

Dear Professor Webb

Thank you for your letter dated 12 June 2003 received by me today.

I note that the Board has decided not to provide the school with the information that forms the basis of the present assessment.

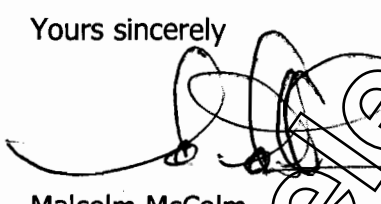
I would therefore expect that the Board shall address the issues of natural justice referred to in your letter of 12 June and provide full disclosure of this information immediately the assessors' report is received.

Furthermore, as the assessors' report shall be carried out in circumstances that do not afford natural justice to the school, I trust that your Board shall ensure that the report shall not be allowed to be used by any person or body in any way that may be detrimental to the school.

In making the above statement, I would like to assure you that both myself and all directors of the Sunshine Coast Grammar School have the utmost faith in the integrity and ability of the assessors Dr Evans and Mr Langdon.

I would be pleased to receive your response to this letter and confirmation of the above.

Yours sincerely

  
Malcolm McColm  
Director

RECEIVED  
20 JUN 2003

BY: .....



12 June 2003

Mr M D McColm  
Sunshine Coast Grammar School Pty Ltd  
372 Mons Road  
FOREST GLEN Q 4556

Dear Mr McColm

I refer to your letter (with attachment) dated 30 May 2003 to me, and to your letter of the same date to Dr M J Evans and Mr D W Langdon.

The Non-State Schools Accreditation Board is aware of its obligations under the *Education (Accreditation of Non-State Schools) Act 2001* and of its duty to observe natural justice.

I confirm previous correspondence that the assessment being carried out by Dr Evans and Mr Langdon is for the purpose of preparing a written report under section 62 of the Act as to whether the school is complying with the accreditation criteria.

The Board's decision on the school's compliance with the legislated accreditation criteria will have regard to the assessors' written report and any other relevant information. Accordingly, the Board will not provide you with any further information at this stage.

Yours sincerely

**Professor Roy Webb AO**  
Chairperson

RECORDS AWAY  
12/06/03



Pages 5 through 7 redacted for the following reasons:

-----  
schedule 3, item 7

Released under the  
RTI Act by DET

**"Draft letter"**

5 June 2003

Mr M D McColm  
Sunshine Coast Grammar School Pty Ltd  
372 Mons Road  
FOREST GLEN Q 4556

Dear Mr McColm

I refer to your letter dated 30 May 2003, addressed to Dr Evans and Mr. Langdon.

The Non-State Schools Accreditation Board is aware of its duty to observe natural justice and is complying with such principles.

The Board will not provide you with any further information regarding its investigation unless, based on legal advice, it becomes necessary to do so at a later stage.

Yours faithfully

Professor Roy Webb  
Chairperson

Released under the  
RTI Act by DE

Pages 9 through 12 redacted for the following reasons:

-----  
schedule 3, item 7

Released under the  
RTI Act by DET

**MEMORANDUM**

**TO:** Accreditation Board  
**FROM:** Don Langdon and Murray Evans  
**SUBJECT:** Sunshine Coast Grammar School Assessment, Progress to Date  
**DATE:** 4 June 2003

I refer to our appointment as assessors of Sunshine Coast Grammar School and the requirement to prepare a written report on the level of the School's compliance with the accreditation criteria for the purposes of Section 62 of the Education (Accreditation of Non-State Schools) Act 2001.

With respect to our appointment, we have undertaken the following work up to the date of this memo:

1. On 2 May 2003 we provided a Notice of Entry advising that we would be visiting the School on Friday, 16 May and Wednesday, 21 May 2003 to conduct the assessment;
2. As a result, we visited the School on May 16 and 21, at which time we inspected records and other documents pertinent to our assessment and conducted interviews with Board members, executive staff, teaching staff and finance and administration staff;
3. During our visit on May 21, it was identified that, for a number of reasons, we required an additional visit to the School to interview a wider cross section of teaching and administration staff. The additional visit was agreed with the Chairman and occurred on Tuesday, May 27; and
4. We conducted the additional visit to the School on May 27 to complete our interviews and review additional documentation.

During our visits to the School we have interviewed the following:

- All of the Board members, either in person or by telephone (Bill Brewster);
- Co-principals;
- All of the Heads of House teaching staff;
- A cross section of other teaching staff from the pre-school, primary school and secondary school. The interviews with teaching staff included a number of groups randomly selected and a number of groups who specifically requested a meeting with us. As a result, we have interviewed slightly below one third of the teaching staff;
- The finance manager;
- The manager administration;
- A cross section of administration staff.

In addition, we have also received telephone calls, e-mails and other correspondence from a wide cross section of other people associated with the school. Where necessary we have contacted these people to clarify issues and obtain further information relevant to our assessment.

I advise that the School has been co-operative and hospitable, and has attempted to provide all the information we required. Our interviews with the Board members have clarified some of our information requirements and the School is now in the process of providing the documents we require.

At this point in time, we are well progressed on our written report and, provided the additional information being provided by the school is received; we intend to have a draft report by the end of next week.



**DON LANGDON**

For & on behalf of himself & Murray Evans

# SUNSHINE COAST GRAMMAR SCHOOL

372 Mons Road FOREST GLEN  
QUEENSLAND 4556 AUSTRALIA



30 May 2003

Dr MJ Evans and  
Mr DW Langdon  
Assessors  
Non State Schools Accreditation Board  
PO Box 347  
BRISBANE ALBERT STREET 4002

Dear Dr Evans and Mr Langdon

Thank you for the meeting on 27 May 2003.

I am writing to you to put into print my concerns regarding the process of assessment of the school in this instance.

Professor Roy Webb advised by letter that the assessment was being called because the Non State Schools Accreditation Board had received information that the school may not be complying with Accreditation criteria and the governing body may not be suitable to continue.

Despite requests for disclosure of this information by me, this has not occurred. Dr Evans has intimated that this information shall be fully disclosed if the Board decides to act on the report that you shall be preparing.

Obviously, it is impossible for either the school or the Board to respond to information or allegations of which it does not have any knowledge.

As stated by you both, your assessment seeks to be an independent and objective assessment, and there is no doubt that due to your experience and integrity, your report and assessment shall be viewed as such.

Your report shall be taken as a definitive objective assessment of the school in all areas it addresses, by all who read it.

However, the processes that have been followed in this instance make this impossible for you to achieve.

Any assessment that commences because of allegations that are only known to the complainants and the assessors, and are hidden to the parties being assessed, cannot result in an assessment without taint of bias and pre-disposition.

Indeed, the only persons who are knowingly able during your assessment to address the issues that form the basis of the assessment are those persons who actually made or knew of the complaint to the Board in the first instance.

That is not fair process recognising principles of natural justice.

RECEIVED  
- 2 JUN 2003

BY: \_\_\_\_\_

It is not the fault of you as assessors, but rather the flawed procedures that have been instituted.

If the processes of assessment are flawed, then any action based upon the assessment runs a great risk of consequently also being flawed.

I therefore wish to formally place on the record, that in my opinion, and that of my advisors, both the School and the Board of Directors of Sunshine Coast Grammar School are entitled to full disclosure of the information referred to in Professor Roy Webb's letter of 2 May 2003 and the opportunity to respond appropriately to all such information, as a part of your assessment process.

In my opinion, this is an essential step before your assessment report is prepared and I do request that you seek specific instructions from the Non State Schools Accreditation Board in this regard before proceeding with your assessment report.

I would be pleased to receive your response to this letter.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Malcolm McColm', with a horizontal line extending to the right.

Malcolm McColm  
Director

cc Prof. Roy Webb

Released under the  
RTI Act by DET

# SUNSHINE COAST GRAMMAR SCHOOL

372 Mons Road FOREST GLEN  
QUEENSLAND 4556 AUSTRALIA



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Chairperson  
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I await a response to that letter.

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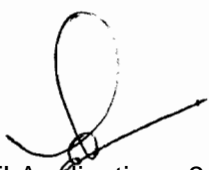
Yours sincerely

Malcolm McColm  
Director

cc Prof. Roy Webb

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RTI Act by DET

COPY



**176**  
kg

A source of dietary fibre,  
riboflavin & folate.  
A good source of niacin.

**548**  
kg

at Pick 'n Pay Sunnybank and Aspley.

ou better.®

H, GRAFTON, INVERELL, LISMORE, MOREE, MURWILLUMBAH, TWEED  
THESE ITEMS TO NORMAL RETAIL QUANTITIES. PRICES AND SAVINGS  
CONDITIONS APPLY - SEE IN-STORE FOR DETAILS. QLD-1205/FRESH-ORIG

"We've basically said we're prepared to look at particular legislation, which obviously applies to particular areas if there was a justifiable case and people's rights were protected," Mr Beattie said.

Tourism Minister Merri Rose will chair the board.

Board responsibilities include:

- Appointing a professional events organiser.
- Making overtures to big companies for sponsorship.
- Providing advice on dealing with

Johnson to report on official talks with Liquor Licensing officers about limiting the number of patrons allowed in nightclubs.

"Inspections have revealed exits piled up with rubbish, thus blocking escape if a fire occurred," Mr Reynolds said.

"Licensees need to have a fire risk management strategy in place. We will not tolerate patrons being put at risk or having to worry about their own safety."

## Grammar board faces inquiry

QUESTIONS have been raised over the operations of an exclusive Sunshine Coast school which now faces the prospect of losing its accreditation and State Government funding.

State Parliament was yesterday told an investigation had begun into the governing body of the Sunshine Coast Grammar School located at Forest Glen. The investigation would consider the suitability of the governing body to continue in its role.

Education Minister Anna Bligh yesterday did not reveal why the body was being investigated and it is

unclear whether the action relates to last year's deregistration of the school's headmaster over revelations he once had a sexual relationship with a 13-year-old student.

Ms Bligh said the decision had been made by the independently run Non-State Schools Accreditation Board.

The board has also appointed two assessors to report on whether the school is complying with accreditation criteria.

The school's chairman of directors Malcolm McCollm yesterday said he expected the investigation to give it the all-clear.

## You are invited to an Open House for the Brisbane Temple



Come and see our magnificent new temple on River Tce, Kangaroo Point. Free guided tours 10 May to 7 June 2003. For tickets contact 07 3847 8033 or [www.lds.org/reservations](http://www.lds.org/reservations)



Professor Susan Bambrick Deputy Vice-Chancellor (Academic), University of Southern Queensland

"The completion of the Brisbane Temple is of great significance for

the Latter-day Saints.

Church members, in serving the Lord, give sterling service to the community and... also uphold vital community values such as high-quality and stable family life."

THE CHURCH OF  
JESUS CHRIST  
OF LATTER-DAY SAINTS

## PARSONS, Patrick

---

**From:** PARSONS, Patrick  
**Sent:** Friday, 16 May 2003 10:09 AM  
**To:** Bill Lane; GOODWORTH, Kevan; Joe McCorley (E-mail); John Roulston; Roy webb; Tricia Evans; Tricia Reust  
**Cc:** 'conrad.lohe@crownlaw.qld.gov.au'; VOGLER, Laurie; 'Cherie.Watt@crownlaw.qld.gov.au'; 'don.langdon@hallchadwick.com'; 'mevans@somerville.qld.edu.au'; TANZER, Deborah; MAHONEY, Kathryn; TABRETT, Leigh; 'mst1@tpg.com.au'  
**Subject:** Sunshine Coast Grammar School

Dear NSSAB Members

Please find attached the Hansard copy of the Ministerial Statement (re Sunshine Coast Grammar School) made in the House yesterday. Sorry about the delay in getting this to you ... but the Department's internet was down until 9:45 this morning.

[FYI: Conrad, Cherie, Murray, Don, Leigh, Kathryn, Debbie]

Regards

Pat Parsons



Ministerial Statement,  
Hansard...

Released under the  
RTI Act by DET  
RECORDS AWAY  
16 MAY 2003

# HANSARD

THURSDAY, 15 MAY 2003

RECORDS AWAY  
16 MAY 2003

## MINISTERIAL STATEMENT

### Sunshine Coast Grammar School

**Hon. A. M. BLIGH** (South Brisbane (ALP) (Minister for Education) (9.56 a.m.): I wish today to inform members that the Non-State Schools Accreditation Board has resolved to examine certain matters in connection with Sunshine Coast Grammar School located at Forest Glen on the Sunshine Coast. As members will be aware, the Education (Accreditation of Non-State Schools) Act 2001 started a new regulatory regime for non-state schools from the beginning of 2002.

The accreditation board established under the act as an independent statutory body has responsibility for, among other things, monitoring compliance of non-state schools with statutory accreditation criteria and ongoing suitability of the governing bodies of non-state schools. The accreditation board has advised me that it has started an investigation into the suitability of the Sunshine Coast Grammar School's governing body (Sunshine Coast Grammar School Pty Ltd) to continue to be the governing body of the school.

Also, the board has appointed two assessors under the act to prepare a report for the board about whether the school is complying with the required criteria. The assessors, Dr Murray Evans, the principal of Somerville House, and Mr Don Langdon of Hall Chadwick, will visit the school in the near future to start their work. It is expected that the assessors will require several school visits in order to complete their task. Members will no doubt appreciate the sensitivity, significance and complexity of the assessors' task.

I would like to take this opportunity to encourage cooperation between the accreditation board's assessors and the school's governing body and staff of Sunshine Coast Grammar School. I understand that a representative of the school's governing body has informed the accreditation board's chairperson, Professor Roy Webb, that the board and its assessors can expect the full and complete cooperation during the investigation of the school staff, management and governing body. This is to be commended.

This is a large school with more than 1,000 students, providing services to a significant community and receiving substantial state and Commonwealth funding for that purpose. I want to assure both the school and the wider community that the assessment will be fair, rigorous and thorough and that the government expects the requirements of the accreditation regime to be fully met by all organisations operating as non-state schools in Queensland.



Leigh Tabrett  
(07) 323 70121

Office of External Portfolio Relations  
Department of **Education**

14 May 2003

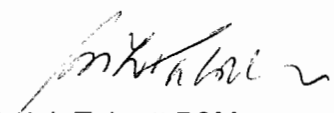
Professor R L Webb  
Chair, Non-State School Accreditation Board  
PO Box 33  
BRISBANE ALBERT STREET QLD 4002

Dear Professor Webb

On Wednesday, 14 May 2003, I received by post a series of papers from s47(3)(b) in connection with the Sunshine Coast Grammar School.

The documents are related to the current actions of the Accreditation Board, and accordingly I refer them to the Board for consideration.

Yours sincerely

  
Leigh Tabrett PSM  
Assistant Director-General  
International, Non-State and Higher Education  
Department of Education, Queensland

Enc

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RTI ACT BY DET

RECORDS AWAY  
14 15 103



Pages 26 through 47 redacted for the following reasons:

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s47(3)(b)

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RTI Act by DET

ATTN Pat PARSONS**T.S AND C-A REASON**

**From:** REASON Coral-Anne [creason@scgs.qld.edu.au]  
**Sent:** Friday, 9 May 2003 3:15  
**To:** TReason@noosa.qld.gov.au; RRTC@bigpond.com  
**Subject:** FW: NSSAB

-----Original Message-----

**From:** Malcolm McColm [mailto:mccolm@nmlaw.com.au]  
**Sent:** Friday, 9 May 2003 2:32 PM  
**To:** MARQUARDT Stuart; REASON Coral-Anne  
**Cc:** wbrewer1@bigpond.net.au; sbeebe@powerup.com.au; doogs55@hotmail.com  
**Subject:** NSSAB

Stephen and myself have been liaising with NSSAB regarding dates and requirements regarding the assessment.

There shall be no visit to the school by the assessors on 16 May. The only visit day shall be 21 May at which time both assessors shall be present.

Stephen Beebe, with the assistance of Craig Hardman, shall be co-ordinating the requirements of the assessors - both documentation and personnel. Please let Craig know that Stephen shall be contacting him shortly in this regard.

As discussed with you, it is appropriate to let relevant staff know that NSSAB shall be conducting another review of the school and that assessors will attend at the school in the near future. This should be notified in a way that shall not cause any concern or rumour. Staff should simply be requested to maximise their presentation and conduct so as to impress the assessors with the excellence of Sunshine Coast Grammar School.

Stephen shall be in attendance at the school on 21 May should any issues requiring his attendance, arise.

I have spoken to Professor Webb at NSSAB and assured him of the school's assistance and co-operation.

I shall communicate further in due course.

Regards

Malcolm

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Pat  
NOTES

Released under  
RTI Act 2011

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Pages 49 through 51 redacted for the following reasons:

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s47(3)(b)

Released under the  
RTI Act by DET

ATTN Pat PARSONS06-03  
4.1.2**T.S AND C-A REASON**

**From:** REASON Coral-Anne [creason@scgs.qld.edu.au]  
**Sent:** Friday, 9 May 2003 3:15  
**To:** TReason@moosa.qld.gov.au; RRTC@bigpond.com  
**Subject:** FW: NSSAB

-----Original Message-----

**From:** Malcolm McCole [mailto:mccole@nmlaw.com.au]  
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**To:** MARQUARDT Stuart; REASON Coral-Anne  
**Cc:** wbrewer1@bigpond.net.au; sbeebe@powerup.com.au; doogs55@hotmail.com  
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2  
Pat  
P  
NOTESReleased under  
RTI Act 2009

L

Pages 53 through 55 redacted for the following reasons:

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s47(3)(b)

Released under the  
RTI Act by DET



**Queensland  
Government**

Office of External Portfolio Relations  
Department of Education

14 May 2003

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PO Box 33  
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Yours sincerely

Leigh Tabrett PSM  
Assistant Director-General  
International, Non-State and Higher Education  
Department of Education, Queensland

Enc

RECORDS AWAY  
14 / 5 / 03

Office of External Portfolio Relations  
Floor 21 Education House  
30 Mary Street Brisbane 4000  
Po Box 33 Brisbane Albert Street  
Queensland 4002 Australia  
**Telephone +61 7 3237 0344**  
**Facsimile +61 7 3237 0004**  
**Website [www.education.qld.gov.au](http://www.education.qld.gov.au)**

Pages 57 through 77 redacted for the following reasons:

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s47(3)(b)

Released under the  
RTI Act by DET



2 May 2003

Mr M D McColm  
Director  
Sunshine Coast Grammar School Pty Ltd  
372 Mons Road  
FOREST GLEN QLD 4556

Dear Mr McColm

**Re: Notice of entry to the premises of Sunshine Coast Grammar School**

By letter dated 2 May 2003, Professor Roy Webb, Chairperson of the Non-State Schools Accreditation Board, advised Sunshine Coast Grammar School Pty Ltd, as governing body of Sunshine Coast Grammar School, that we have been requested by the Board to prepare a written report under section 62 of the *Education (Accreditation of Non-State Schools) Act 2001* as to whether the school is complying with the accreditation criteria.

As required by the Act, we are writing to give Sunshine Coast Grammar School Pty Ltd the formal notice of entry to the premises of Sunshine Coast Grammar School.

We advise that entry to the premises of school is proposed at 9 am on Friday, 16 May 2003 and 9 am on Wednesday, 21 May 2003.

During the visits, we will be requiring you to provide information and documents relevant to the accreditation criteria.

Without limiting the information and documents required during the visits, on 16 May 2003, we will require the governing body to provide access to the following documents:

- (a) statutory register for the company
- (b) articles of association, or constitution, of governing body
- (c) current membership of governing body
- (d) copy of positive notice for each member of governing body
- (e) minutes of meetings for governing body and all subcommittees, including attendance records for previous 12 months
- (f) approved school budgets – for 2000 to 2003 inclusive
- (g) long-term strategic budgets – for 2000 to 2003 inclusive
- (h) company reports – for 2000 to 2003 inclusive
- (i) financial reports – for 2000 to 2003 inclusive
- (j) auditors reports and management letters – for 2000 to 2003 inclusive
- (k) business plans – all versions
- (l) strategic plans – all versions

Floor 21 Education House  
30 Mary Street Brisbane 4000  
PO Box 347 Brisbane Albert Street BC  
Queensland 4002 Australia  
Telephone 07 3237 9947  
Facsimile 07 3237 9946



- (m) master development plans – all versions
- (n) financial plan
- (o) bank statements
- (p) school policies and procedures, including child protection, conflict of interest, remuneration, capital expenditure, staff appointments and terminations, and governing body responsibilities
- (q) student admission register
- (r) attendance register
- (s) staff lists
- (t) staff appointments and terminations, including contract arrangements for consultants, teachers and other staff
- (u) positive notices for relevant staff (excluding teachers)
- (v) local authority approval to operate as a school
- (w) workplace health and safety certificate
- (x) building and site plans.

It would be appreciated if Sunshine Coast Grammar School Pty Ltd would make the necessary arrangements for us on that day to exercise our powers under section 153 of the Act which authorises us to inspect any part of the school's premises that are usually used for the teaching of students; take an extract, or copy, of a document at the premises; and to require the school's governing body to give us information or documents to help us prepare our report.

For your assistance, a copy of the *Education (Accreditation of Non-State Schools) Act 2001* and the *Education (Accreditation of Non-State Schools) Regulation 2001* may be found on the Queensland Parliamentary Counsel's web site at <http://www.legislation.qld.gov.au> or a copy may be purchased from Goprint, the Government Bookshop, by telephoning (07) 3246 3399 or Toll Free 1800 679 778.

Thank you in advance for your assistance with these arrangements. If you wish to discuss any matter raised in this letter, please contact either of us using the contact details provided in this letter.

Yours sincerely



**Mr D W Langdon**  
Assessor  
Non-State Schools Accreditation Board



**Dr M J Evans**  
Assessor  
Non-State Schools Accreditation Board



2 May 2003

Mr M D McColm  
Sunshine Coast Grammar School Pty. Ltd.  
372 Mons Road  
FOREST GLEN Q 4556

Dear Mr McColm

The Non-State Schools Accreditation Board (the "Board"), established under the *Education (Accreditation of Non-State Schools) Act 2001* (the "Act"), has received information regarding the Sunshine Coast Grammar School ("the school") and the Sunshine Coast Grammar School Pty Ltd ("the governing body").

The information gives rise to two areas of concern. Firstly, that the school may not be complying with the accreditation criteria under the Act. Secondly, that the governing body may not be suitable to continue to be the governing body of the school.

In light of these concerns, the Board has resolved to:

1. appoint assessors to prepare a report for the Board about whether the school is complying with the accreditation criteria; and
2. commence an investigation into the suitability of the governing body.

The appointed assessors will be attending the school in the near future to gather information for the preparation of their report. In accordance with the Act, you will be provided with a notice advising of the purpose of the assessors' entry to the school and the day or days on which entry is proposed.

Yours sincerely

**Professor Roy Webb**  
Chairperson

COPY

RECORDS AWAY  
- 2 MAY 2003

**VOGLER, Laurie**

---

**From:** MACQUEEN, Suzanne  
**Sent:** Wednesday, 30 April 2003 2:49 PM  
**To:** Bill Lane; Goodworth Kevan (E-mail); Joe McCorley; John Roulston; Roy Webb; Tricia Evans; Tricia Reust  
**Cc:** VOGLER, Laurie  
**Subject:** FW: Urgent & Confidential – Accreditation Board action Sunshine Coast Grammar School

Dear Board Members  
Following is a message from Laurie for your urgent attention.  
Cheers  
Sue

**Attention all members of the Non-State Schools Accreditation Board**

**--- ACTION REQUIRED---**

**(30 April 2003) Urgent & Confidential - Board Submission (via: email) seeking resolution of the Board under section 123(6) of the *Education (Accreditation of Non-State Schools) Act 2001* ---  
Subject of resolution: Sunshine Coast Grammar School**

**The agreement or non-agreement of Board members to the resolution to be made by email by 12:00 noon Friday, 2 May 2003**

**[Preambles: Board members will recall the discussion at the April meeting about the need to investigate certain matters concerning the Sunshine Coast Grammar School. While discussions foreshadowed the need to decide formally to appoint assessors and to request an assessors' report into the school's compliance with the accreditation criteria, it was resolved to delay these decisions at the meeting pending legal discussions with the Crown Solicitor on the most effective strategy to employ. Please find below an email submission that sets out recent development and a proposed course of action. Various events, including sittings of Parliament and statutory notice requirements, mean that the school's governing body needs to be given the notice by cob Friday, 2 May 2003. Accordingly, your agreement or non-agreement to the resolution is to be made by email by 12:00 noon Friday, 2 May 2003.]**

**RECOMMENDATION**

**It is recommended that the Board resolve:**

- 1. To obtain a report from assessors under section 62 of the *Education (Accreditation of Non-State Schools) Act 2001* (the "Act") as to whether the Sunshine Coast Grammar School is complying with the accreditation criteria.**
- 2. To appoint Mr Don Langdon and Dr Murray Evans as assessors, for the period up to and including 31 July 2003, under section 144 of the Act.**
- 3. To utilise Mr Langdon and Dr Evans in the Board's current section 40 investigation of the school's governing body to help in deciding whether the governing body is suitable to continue to be the school's governing body.**

**BACKGROUND/RATIONALE**

**At the Board's 3 April 2003 meeting, Mr Vogler reported on a number of allegations in connection with s47(3)(b) and the school's governing body.**

**On 3 April 2003, the Board decided to investigate (under s. 40 of the Act) the governing body of the school to help in deciding whether the governing body is suitable to continue to be the school's governing body.**

On 4 April 2003, Mr Vogler met with the Crown Solicitor to discuss the conduct of the s. 40 investigation.

The Crown Solicitor is continuing to advise in this regard. The course of action set out herein is consistent with the Crown Solicitor's suggestions and advice. Also, the Crown Solicitor is willing to act on the Board's behalf.

On 10 April 2003, Ms Leigh Tabrett (Assistant Director-General, Department of Education) forwarded for the Board's attention and necessary action documents received from Mr Peter Wellington MP, Member for Nicklin, on 4 April 2003 and 7 April 2003 concerning a complaint about the school on behalf of a number of his constituents.

In summary, these documents raise the following matters:

1. Allegations that [s47(3)(b)] was still running the school and involved with the school's operations.
2. An allegation that [s47(3)(b)] has unrestricted access to the school (inc. administration areas) and engages certain staff in a way that intimidates them to a point where they feel threatened.
3. Allegations that [s47(3)(b)] is conducting himself in a way that promotes generally an environment of intimidation and fear surrounding the school's administration and governance. Related to this are allegations that [s47(3)(b)] has arranged for several staff to be dismissed.
4. Allegations that the school is meeting all legal fees of [s47(3)(b)].
5. Allegations that the fees paid to directors/members of the Sunshine Coast Grammar School Pty Ltd (the school's governing body) have doubled from the 2001 financial/school year.
6. Allegations of substantial payments (over \$100,000) being made to [s47(3)(b)] as a consultant.
7. Allegations of a \$75,000 loan from the school being made to [s47(3)(b)].
8. Allegations that [s47(3)(b)] has been appointed to a school administrative position at a salary of \$65,000.
9. Allegations of conflict of interest of certain members of the governing body and their relevant professional capacities.
10. Allegations that the school is operating in a situation of severe and excessive fiscal constraints caused by inappropriate payments and loans.
11. Allegations that [s47(3)(b)] and [s47(3)(b)] have recently been paid a total of approximately \$22,000, being the first instalment of \$65,000 as annual guarantee fees.
12. Allegations that other guarantors have been or will be paid annual guarantee fees, viz.: [s47(3)(b)] a fee of \$18,000 for guarantee of \$300,000; [s47(3)(b)] a fee of \$4,000 for guarantee of \$200,000. Another guarantor, [s47(3)(b)] does not appear to be entitled to any fee. [s47(3)(b)] and [s47(3)(b)] may have been waived.)

This information gives rise to two areas of concern. First, that the school may not be complying with the accreditation criteria under the Act. Second, that the governing body may not be suitable to continue to be the governing body of the school.

It is proposed that the Board take all necessary action under section 62 to obtain a report from assessors under the Act as to whether the Sunshine Coast Grammar School is complying with the accreditation criteria, in particular the school's financial viability.

Also, it is considered likely that the section 62 assessment may elicit information relevant to the Board's current section 40 investigation of the school's governing body.

The Office has identified two persons with the necessary mix of financial, commercial and school

experiences to be appointed by the Board as assessors for this particular matter.

It is proposed that the Board appoint Mr Don Langdon and Dr Murray Evans as assessors under section 144 of the Act. While it is expected that the assessors' visits will be conducted in May (or early June at the latest), it is recommended that the appointments be made up to 31 July 2003 to accommodate the possibility of additional visits/work on this matter by Mr Langdon and Dr Murray. It is not planned to utilise Mr Langdon or Dr Evans for assessments of any other schools.

A short curriculum vitae for Mr Langdon and Dr Evans follows:

### **Mr Don Langdon**

#### **Professional qualifications:**

Fellow, Institute of Chartered Accountants in Australia  
Bachelor of Commerce  
Registered Tax Agent  
Registered Company Auditor  
Licensed Investment Adviser  
Member of Institute of Internal Auditors

#### **Industry specialisations:**

Schools  
Hospitality  
Manufacturing  
Public sector  
Professional practices  
Construction  
Clubs and associations  
Mineral exploration  
Agricultural business

#### **Employment:**

Head, Hall Chadwick's corporate services and audit teams

### **Dr Murray Evans**

Dr Murray J Evans, T.S.T.C., B.Comm., M.Ed., Ph.D., M.A.C.E., F.I.E.A.

Dr Evans is Principal of Somerville House which is a P-12 girls' boarding and day school. He has held this position since 1988. The school is a member of the Presbyterian and Methodist Schools Association.

Having served as President of the Association of Independent Schools Qld for the past three years, Dr Evans is now actively involved as Immediate Past President, and is a member of the School Board of the newly formed Moreton Bay Boys' College.

He was educated in Melbourne, and his career in education includes four years teaching and studying in Canada, Lecturer in Education at the Victoria College, Chairman of the Education Committee of Luther College Victoria and Deputy Headmaster at St Peter's Lutheran College Indooroopilly. He has extensive experience in educational administration.

Dr Evans has been the senior joint author of a series of textbooks written for Legal Studies in Years 11 and 12 in Queensland.

**FACSIMILE**

**TO:** Laurie Vogler  
**ORGANISATION:**  
**FACSIMILE NO.:** 07 3237 0004  
**FROM:** John Somerset  
**SUBJECT:** Suitability Notice - Don Langdon  
**REFERENCE:**  
**DATE:** 30 April 2003  
**NUMBER OF PAGES:** 2

Laurie

Please see attached copy of suitability notice for Don Langdon.

Regards  
**HALL CHADWICK**

  
 per **John Somerset**  
**Partner**

**Brisbane**  
 Level 16  
 Hall Chadwick Centre  
 120 Edward Street  
 Brisbane 4000  
 Queensland Australia

GPO Box 736  
 BRISBANE QLD 4001

Telephone: (07) 3233 3556  
 Facsimile: (07) 3210 6183  
 Email:  
 hcqldinfo@hallchadwick.com

**Calms**  
 Level 1  
 Hall Chadwick Centre  
 74 Abbott Street  
 Calms 4870  
 Queensland Australia

Telephone: (07) 4052 3222  
 Facsimile: (07) 4051 8827  
 Email:  
 hcqldinfo@hallchadwick.com

**Atherton**  
 10a Main Street  
 Atherton 4883  
 Queensland Australia

Telephone: (07) 4091 2422  
 Facsimile: (07) 4091 2585  
 Email:  
 hcqldinfo@hallchadwick.com

**Partners**  
 T Harvey Blanch  
 Donald W Langdon  
 Gregory K Wanchap  
 Gary J Wakefield  
 Graham R Caldwell  
 Paul D Sweeney  
 Terry G van der Velde  
 Jennifer M Brennan  
 Craig H Carter  
 Murray C McDonald  
 John W Somerset  
 Ross Patane

**Associates**  
 Gail R Reynolds  
 Donna M Chapple  
 Peter S Wood  
 Gavin Wills

**Consultants**  
 Neville G Halligan  
 John AMacGillivray  
 Ian W Donaldson  
 Bruce W Peden

**Capoolture**  
 Suite 33  
 The Lakes Centre  
 22 King Street  
 Capoolture 4510  
 Queensland Australia

Telephone: (07) 5495 1569  
 Facsimile: (07) 5495 7130  
 Email:  
 hcqldinfo@hallchadwick.com

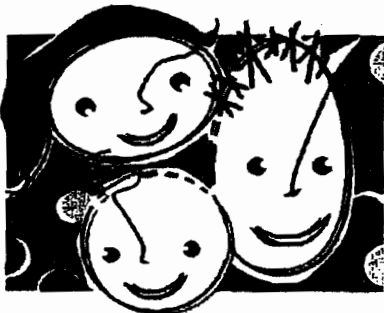
**Other firms inc**  
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 Melbourne  
 Perth  
 Adelaide

[www.hallchadwick.com.au](http://www.hallchadwick.com.au)

**National Association**  
 Hall Chadwick

**International Association**  
 AGN International

**Associations of**  
 Independent Firms

**Commission for Children and Young People**

14th Floor, T&G Building, 141 Queen Street, Brisbane, Qld, 4000  
PO Box 12671, Brisbane, George Street, Qld, 4003  
Ph: 07 3247 5525 Fax: 07 3247 5507  
www.childcomm.qld.gov.au

22 April 2003

**Mr Donald Wilson Langdon**

s47(3)(b)

Dear Mr Langdon

**SUITABILITY NOTICE - REGISTRATION NUMBER 42841271**

Your application for a Suitability Notice for child-related employment has been considered and approved.

Confirmation of this Suitability Notice in the form of a plastic card will be sent to you in the near future. This card is valid for 2 years from the date of issue, unless it is cancelled earlier. A renewal notice will be sent to your residential address two weeks prior to the expiry date. You should therefore notify the Commission of any change of address during the currency of this notice.

If you are employed or are engaged in child-related employment, the *Commission for Children and Young People Act 2000* requires that, if you acquire or if there is a change in your criminal history while the card is still valid, you must immediately disclose this to your employer. Your employer must then apply to the Commission for a new suitability notice. Please note that the Act does not require you to give your employer any information about the change other than it has occurred. A failure to disclose a change in your criminal history is an offence under the Act and you may be subject to severe penalty. However, the Act does not require an employer to stop employing you when you inform any change in your criminal history.

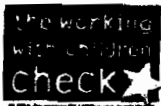
If you are a person carrying on a child-related business, the Act requires that if you acquire or if there is a change in your criminal history, you must immediately apply to the Commission for a further Suitability Notice. Failure to do so is an offence under the Act and you may be subject to severe penalty.

This letter will remain valid until your suitability card is issued or the expiration of a 2 month period from the date of this letter. This letter must not be relied upon as a substitute for a suitability card after this date.

If you have any questions about this matter, please call Tracey Fellows at the Commission on 1800 113 611 or 07 3239 6727.

Yours sincerely

**Robin Sullivan**  
**Commissioner for Children and Young People**



Commission for  
**Children & Young People**  
Queensland Government

**SOMERVILLE HOUSE**

TEL: +61 7 3248 9212

FAX: +61 7 3846 1450

**FAX FROM THE PRINCIPAL**

TO: MR L VOGLER

FROM: DR MURRAY J EVANS

COMPANY:

DATE: 28 APR 03

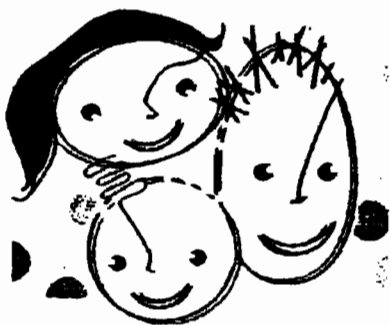
FAX NUMBER: 3237 9946 NO. OF PAGES INC. COVER: 2

☐ URGENT ☐ FOR REVIEW ☐ PLEASE COMMENT ☐ PLEASE REPLY ☐ PLEASE RECYCLE

Released under the  
RTI Act by DET

P O BOX 357, SOUTH BRISBANE Q 4101  
AUSTRALIA





22 April 2003

**Commission for Children and Young People**

- 14th Floor, T&G Building, 141 Queen Street, Brisbane, Qld, 4000  
PO Box 12671, Brisbane, George Street, Qld, 4003  
Ph: 07 3247 5525 Fax: 07 3247 5507  
[www.childcomm.qld.gov.au](http://www.childcomm.qld.gov.au)

Mr Murray Johnstone Evans

s47(3)(b)

Dear Mr Evans

**SUITABILITY NOTICE - REGISTRATION NUMBER 128473 /1**

Your application for a Suitability Notice for child-related employment has been considered and approved.

Confirmation of this Suitability Notice in the form of a plastic card will be sent to you in the near future. This card is valid for 2 years from the date of issue, unless it is cancelled earlier. A renewal notice will be sent to your residential address two weeks prior to the expiry date. You should therefore notify the Commission of any change of address during the currency of this notice.

If you are employed or are engaged in child-related employment, the *Commission for Children and Young People Act 2000* requires that, if you acquire or if there is a change in your criminal history while the card is still valid, you must immediately disclose this to your employer. Your employer must then apply to the Commission for a new suitability notice. Please note that the Act does not require you to give your employer any information about the change other than it has occurred. A failure to disclose a change in your criminal history is an offence under the Act and you may be subject to severe penalty. However, the Act does not require an employer to stop employing you when you inform any change in your criminal history.

If you are a person carrying on a child-related business, the Act requires that if you acquire or if there is a change in your criminal history, you must immediately apply to the Commission for a further Suitability Notice. Failure to do so is an offence under the Act and you may be subject to severe penalty.

This letter will remain valid until your suitability card is issued or the expiration of a 2 month period from the date of this letter. This letter must not be relied upon as a substitute for a suitability card after this date.

If you have any questions about this matter, please call Tracey Fellows at the Commission on 1800 113 611 or 07 3239 6727.

Yours sincerely

Robin Sullivan  
Commissioner for Children and Young People



Commission for  
**Children & Young People**  
Queensland Government

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DOCUMENT

ACN : 064 506 814  
ABN : 61 064 506 814  
Registered in : Queensland  
Date registered : 29-APR-1994

Name : SUNSHINE COAST GRAMMAR SCHOOL PTY LTD  
009768019  
Name Start : 06-APR-1995  
Status : REGISTERED  
Type : AUSTRALIAN PROPRIETARY COMPANY  
Class : LIMITED BY SHARES  
Subclass : PROPRIETARY COMPANY  
Disclosing Entity : NO

Details Start : 29-APR-1994  
005549109  
Details End : 05-APR-1995  
Name : CAIRNS GRAMMAR INTERNATIONAL PTY. LTD.  
Name Start : 29-APR-1994  
Status : REGISTERED  
Type : AUSTRALIAN PROPRIETARY COMPANY  
Class : LIMITED BY SHARES  
Subclass : EXEMPT PROPRIETARY COMPANY  
Disclosing Entity : NO

Address : 372 MOONS ROAD, FOREST GLEN, QLD 4556  
015895766  
Start Date : 28-OCT-1999

Address : C/- ALAN WONG & ASSOCIATES, LVL ONE LANTOS PLACE,  
013584593  
80 STAMFORD ROAD, INDOORROOPILLY, QLD 4068  
Start Date : 18-DEC-1997  
End Date : 27-OCT-1999

Address : LANTOS PLACE LEVEL 1, 80 STAMFORD ROAD,  
013587726  
INDOORROOPILLY, QLD 4068

RTI Application - 340/5/2011 - Document Number 88

Start Date : 21-OCT-1997  
End Date : 17-DEC-1997

Address : 468 PROUT ROAD, BURBANK, QLD 4156  
005538532  
Start Date : 31-MAY-1994  
End Date : 20-OCT-1997

Address : C/- RAPID COMPANIES, LEVEL 2, 243 EDWARD STREET,  
005549109  
BRISBANE, QLD 4000  
Start Date : 29-APR-1994  
End Date : 30-MAY-1994

**Principal Place of Business**

Address : 372 MONS ROAD, FOREST GLEN, QLD 4556  
064506811  
Start Date : 31-AUG-1998  
1998)

(AR

**Former Principal Place of Business**

Address : C/- ALAN WONG & ASSOCIATES, LEVEL 2 SHERWOOD  
06450681Z  
HOUSE, 39 SHERWOOD ROAD, TOOWONG, QLD 4066  
Start Date : 30-JUN-1994  
1994)  
End Date : 14-DEC-1997

(AR

**Director**

Officer Name : BEEBE, STEPHEN  
015895767  
ABN : Not available  
Birth Details : s47(3)(b)  
Address :  
Appointment Date : 08-OCT-1999

Officer Name : BREWER, WILLIAM THOMAS  
015986615  
ABN : Not available  
Birth Details : s47(3)(b)  
Address :  
Appointment Date : 18-FEB-2000

Officer Name : MCCOLM, MALCOLM DONALD  
017292648  
ABN : Not available  
Birth Details : s47(3)(b)  
Address :  
Appointment Date : 26-FEB-2001

Officer Name : JOHNSTON, ROSS  
018789515  
ABN : Not available  
Birth Details : s47(3)(b)  
Address :  
Appointment Date : 06-NOV-2002

Document No.: 904099

**Former Director**

Officer Name : BURGESS, JOHN WILLIAM  
013635329  
ABN : Not available  
Birth Details : s47(3)(b)  
Address :   
Appointment Date : 29-APR-1994  
Cease Date : 09-NOV-2002

Officer Name : YAP, DAVID KONG WAH  
005538527  
ABN : Not available  
Birth Details : s47(3)(b)  
Address :   
Appointment Date : 29-APR-1994  
Cease Date : 08-OCT-1999

Officer Name : ARMSTRONG, ROBIN ERIC  
005549222  
ABN : Not available  
Birth Details : s47(3)(b)  
Address :   
Appointment Date : 29-APR-1994  
Cease Date : 29-APR-1994

Officer Name : PARKER, MICHELLE  
005549222  
ABN : Not available  
Birth Details : s47(3)(b)  
Address :   
Appointment Date : 29-APR-1994  
Cease Date : 29-APR-1994

**Secretary**

Officer Name : BEEBE, STEPHEN NOEL  
018843386  
ABN : Not available  
Birth Details : s47(3)(b)  
Address :   
Appointment Date : 29-NOV-2002

**Former Secretary**

Officer Name : BURGESS, JOHN WILLIAM  
013635329  
ABN : Not available  
Birth Details : s47(3)(b)  
Address :   
Appointment Date : 29-APR-1994  
Cease Date : 09-NOV-2002

Officer Name : ARMSTRONG, ROBIN ERIC  
005549232  
ABN : Not available  
Birth Details : s47(3)(b)  
Address :   
Appointment Date : 29-APR-1994  
Cease Date : 29-APR-1994

Document No.: 904099

**Appointed Auditor**

Officer Name : JOHNSTON RORKE  
016182127  
Number : 055172211  
ABN : Not available  
Address : LEVEL 5 NATIONAL BANK HOUSE, 255 ADELAIDE STREET,  
BRISBANE,  
QLD 4000  
Appointment Date : 28-MAR-1998

**Current Issued Capital**

Type : Current  
06450681K  
Class : A  
2000)

(AR

## CLASS A SHARES

Number of Shares/Interests issued : 100  
Total amount paid/taken to be paid : 100.00  
Total amount due and payable : 0.00  
Number of unissued shared/  
interest subject to options : 0

Type : Current  
06450681K  
Class : B  
2000)

(AR

## CLASS B SHARES

Number of Shares/Interests issued : 100  
Total amount paid/taken to be paid : 100.00  
Total amount due and payable : 0.00  
Number of unissued shared/  
interest subject to options : 0

Type : Current  
06450681M  
Class : ORD  
2002)

(AR

## ORDINARY SHARES

Number of Shares/Interests issued : 201  
Total amount paid/taken to be paid : 201.00  
Total amount due and payable : 0.00  
Number of unissued shared/  
interest subject to options : 0

Note: Information on this extract such as Share Structure, Members and Ultimate Holding Company is obtained from the Company Annual Return. Care should be taken when using this information as it may have changed since the most recent Annual Return was processed by ASIC. Care should also be taken when using the member information as only the top twenty members in each class are listed on the extract. If no member details are shown it may be that the company has only recently been registered and has not yet lodged its first Annual Return.

**Current Members**

Document No.: 904099

Class : A  
06450681K  
No. Held : 100 (AR  
2000)  
Beneficially owned : YES Fully paid : YES

Name : s47(3)(b)  
ABN : Not available  
Address : s47(3)(b)  
Joint holding: NO

Class : B  
06450681K  
No. Held : 100 (AR  
2000)  
Beneficially owned : YES Fully paid : YES

Name : s47(3)(b)  
ABN : Not available  
Address : s47(3)(b)  
Joint holding: NO

Class : ORD  
06450681K  
No. Held : 200 (AR  
2000)  
Beneficially owned : YES Fully paid : YES

Name : s47(3)(b)  
ABN : Not available  
Address : s47(3)(b)  
Joint holding: NO

Class : ORD  
06450681M  
No. Held : 1 (AR  
2002)  
Beneficially owned : YES Fully paid : YES

Name : s47(3)(b)  
ABN : Not available  
Address : s47(3)(b)  
Joint holding: NO

#### Former Members

Class : ORD  
06450681Z  
No. Held : 1 (AR  
1994)  
Beneficially owned : YES Fully paid : YES

Name : s47(3)(b)  
ABN : Not available  
Address : s47(3)(b)  
Joint holding: NO

#### Charges

ASIC Charge Number : 529331 Charge status : Satisfied

Document No.: 904099

Date registered : 01-MAR-1996 Time registered : 12:05  
Charge type : Both Fixed & Floating  
Date Created : 25-JAN-1996

Chargee : COMMONWEALTH DEVELOPMENT BANK OF AUSTRALIA LIMITED  
: 074 707 458

Lodged	Form Type	Processed	No. Pages
01-MAR-1996	309	01-MAR-1996	20
010108711			
309	NOTIFICATION OF		
309A	DETAILS OF A CHARGE		

13-OCT-1997	312	13-OCT-1997	1
013587635			
312	NOTIFICATION OF		
312A	DISCHARGE		

ASIC Charge Number : 529333 Charge status : Registered  
Date registered : 01-MAR-1996 Time registered : 12:05  
Charge type : Both Fixed & Floating  
Date Created : 25-JAN-1996

Chargee : COMMONWEALTH BANK OF AUSTRALIA  
: 123 123 124

Lodged	Form Type	Processed	No. Pages
01-MAR-1996	309	01-MAR-1996	20
010108710			
309	NOTIFICATION OF		
309A	DETAILS OF A CHARGE		

#### Document Details

Received	Form Type	Processed	No. Pages	Effective
02-DEC-2002	304	10-DEC-2002	2	28-NOV-2002
018843386				
304A	NOTIFICATION OF CHANGE TO OFFICEHOLDERS OF AUSTRALIAN COMPANY			
13-NOV-2002	304	19-NOV-2002	2	09-NOV-2002
018331548				
304A	NOTIFICATION OF CHANGE TO OFFICEHOLDERS OF AUSTRALIAN COMPANY			
13-NOV-2002	304	19-NOV-2002	2	06-NOV-2002
018789515				
304A	NOTIFICATION OF CHANGE TO OFFICEHOLDERS OF AUSTRALIAN COMPANY			
06-NOV-2002	316	08-NOV-2002	3	24-OCT-2002
06450681M				
316L	ANNUAL RETURN - PROPRIETARY COMPANY			
2002)				
28-JUN-2002	388	03-JUL-2002	21	31-DEC-2001
018144045				
388H	FINANCIAL REPORT FINANCIAL REPORT - LARGE PROPRIETARY			
2001)				

(AR

(FR

Document No.: 904099

COMPANY THAT IS NOT A DISCLOSING ENTITY (FR  
2001)

18-MAR-2002 207 02-APR-2002 1 21-FEB-2002  
018027086  
207 NOTIFICATION OF SHARE ISSUE

19-NOV-2001 316 19-DEC-2001 3 19-NOV-2001  
06450681L  
316L ANNUAL RETURN - PROPRIETARY COMPANY (AR  
2001)

23-AUG-2001 304 29-AUG-2001 2 26-FEB-2001  
017292648  
304A NOTIFICATION OF CHANGE TO OFFICEHOLDERS OF AUSTRALIAN  
COMPANY

21-MAY-2001 388 30-MAY-2001 22 31-DEC-2000  
017221554  
388H FINANCIAL REPORT FINANCIAL REPORT - LARGE PROPRIETARY (FR  
2000)  
COMPANY THAT IS NOT A DISCLOSING ENTITY (FR  
2000)

28-FEB-2001 316 29-MAR-2001 3 28-FEB-2001  
06450681K  
316L ANNUAL RETURN - PROPRIETARY COMPANY (AR  
2000)

24-MAY-2000 388 13-JUN-2000 17 31-DEC-1999  
016182127  
388 FINANCIAL REPORT (FR  
1999)  
388E COMPANY - APPOINT CHANGE NAME/ADDRESS OF AUDITOR (FR  
1999)  
388H FINANCIAL REPORT - LARGE PROPRIETARY COMPANY THAT IS NOT A (FR  
1999)  
DISCLOSING ENTITY (FR  
1999)

28-FEB-2000 304 07-MAR-2000 2 10-FEB-2000  
015986615  
304A NOTIFICATION OF CHANGE TO OFFICEHOLDERS OF AUSTRALIAN  
COMPANY

21-OCT-1999 203 21-OCT-1999 1 18-OCT-1999  
015895766  
203A NOTIFICATION OF CHANGE OF ADDRESS

21-OCT-1999 304 21-OCT-1999 2 08-OCT-1999  
015895767  
304A NOTIFICATION OF CHANGE TO OFFICEHOLDERS OF AUSTRALIAN  
COMPANY

07-SEP-1999 316 09-SEP-1999 3 01-SEP-1999  
06450681J  
316L ANNUAL RETURN - PROPRIETARY COMPANY (AR  
1999)



18-AUG-1998 316 31-AUG-1998 4 14-AUG-1998  
06450681I  
316L ANNUAL RETURN - PROPRIETARY COMPANY (AR  
1998)

12-JAN-1998 304 16-JAN-1998 2 08-JAN-1998  
013635329  
304C NOTIFICATION OF CHANGE OF NAME OR ADDRESS OF OFFICEHOLDER

17-DEC-1997 316 19-JAN-1998 4 15-DEC-1997  
06450681H  
316L ANNUAL RETURN - PROPRIETARY COMPANY (AR  
1997)

11-DEC-1997 203 12-DEC-1997 1 08-DEC-1997  
013584593  
203A NOTIFICATION OF CHANGE OF ADDRESS

14-OCT-1997 203 15-OCT-1997 1 03-OCT-1997  
013587726  
203A NOTIFICATION OF CHANGE OF ADDRESS

26-NOV-1996 316 26-NOV-1996 4 18-NOV-1996  
06450681G  
316L ANNUAL RETURN - PROPRIETARY COMPANY (AR  
1996)

31-OCT-1995 316 06-NOV-1995 4 25-OCT-1995  
010128520  
316L ANNUAL RETURN (AR  
1995)

06-APR-1995 245 06-APR-1995 1 06-APR-1995  
009769017  
245 CERTIFICATE OF REGISTRATION ON CHANGE OF NAME

06-APR-1995 205 06-APR-1995 1 05-APR-1995  
009768019  
205A NOTIFICATION OF RESOLUTION CHANGING COMPANY NAME

06-APR-1995 410 06-APR-1995 1 06-APR-1995  
009768020  
410B APPLICATION FOR RESERVATION OF A NEW NAME UPON CHANGE OF  
NAME

22-NOV-1994 316 05-JAN-1995 4 08-NOV-1994  
06450681Z  
316L ANNUAL RETURN (AR  
1994)

24-MAY-1994 304 30-MAY-1994 2 29-APR-1994  
005538527  
304A NOTIFICATION OF CHANGE TO OFFICEHOLDERS OF AUSTRALIAN  
COMPANY

24-MAY-1994 203 24-MAY-1994 1 23-MAY-1994  
005538532  
203A NOTIFICATION OF CHANGE OF ADDRESS

05-MAY-1994 207 09-MAY-1994 2 29-APR-1994  
005549471  
207 NOTIFICATION OF ALLOTMENT OF SHARES

03-MAY-1994 356 06-MAY-1994 1 29-APR-1994  
005549222  
356 NOTICE OF RETIREMENT OF DIRECTOR

03-MAY-1994 215 04-MAY-1994 1 29-APR-1994  
005549232  
215 NOTIFICATION OF INITIAL APPOINTMENT OF OFFICEHOLDERS

03-MAY-1994 209 03-MAY-1994 1 29-APR-1994  
005549217  
209 NOTICE OF REDEMPTION OF REDEEMABLE PREFERENCE SHARES

03-MAY-1994 204 03-MAY-1994 1 03-MAY-1994  
005528536  
204 CERTIFICATE OF REGISTRATION DIVISION 1 PT 2.2

29-APR-1994 201 29-APR-1994 2 29-APR-1994  
005549109  
201C APPLICATION FOR REGISTRATION AS A PROPRIETARY COMPANY

29-APR-1994 410 29-APR-1994 1 29-APR-1994  
005549104  
410A APPLICATION FOR RESERVATION OF A NAME OF A NEW AUSTRALIAN COMPANY

#### Annual Returns

Year	Return	Extended	AGM	Extended AGM	AGM Held	
O/Stand	Due Date	Due Date	Due Date	Due Date	Date	
1994	Unknown				08-NOV-1994	N
1995	31-JAN-1996		31-DEC-1995		25-OCT-1995	N
1996	31-JAN-1997					N
1997	31-JAN-1998					N
1998	31-JAN-1999					N
1999	31-JAN-2000					N
2000	31-JAN-2001					N
2001	31-JAN-2002					N
2002	31-JAN-2003					N

#### Financial Reports

Balance	Report	AGM	Extended AGM	AGM Held	
O/Standing	Due Date	Due Date	Due Date	Date	
31-DEC-1999	30-APR-2000	Unknown	Unknown	Unknown	N
31-DEC-2000	30-APR-2001	Unknown	Unknown	Unknown	N
31-DEC-2001	30-APR-2002	Unknown	Unknown	Unknown	N

\*\*\* End of Extract \*\*\*

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10 April 2003

Professor L R Webb  
Chair  
Non-State Schools Accreditation Board  
PO Box 33  
Brisbane Albert Street, 2001.

Dear Professor Webb,

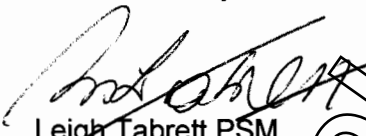
On Tuesday 1 April, Mr Peter Wellington MP, Member for Nicklin, handed to me a series of papers, containing a range of allegations about the governance and financial management of the Sunshine Coast Grammar School, and about the behaviour of its owner.

The complainant subsequently faxed to me, on 7 April, a further series of papers.

It is my view that these papers contain matters which are of serious concern, and which should be investigated by the Non-State Schools Accreditation Board. I am therefore referring them to the Board for consideration.

I have advised both Mr Wellington, and the complainant, of my intention to refer the papers to the Board, and they have given their consent. The complainant is willing to be contacted further on the matter.

Yours sincerely

  
Leigh Tabrett PSM  
Assistant Director-General  
International, Non-State and Higher Education  
Department of Education, Queensland

RECORDS AWAY  
10 / Apr / 03



**Queensland  
Government**

Office of External Portfolio Relations  
Department of **Education**

10 April 2003

Professor L R Webb  
Chair  
Non-State Schools Accreditation Board  
PO Box 33  
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Dear Professor Webb,

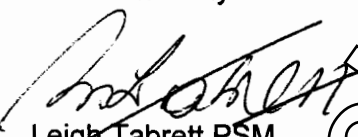
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Yours sincerely

  
Leigh Tabrett PSM  
Assistant Director, General  
International, Non-State and Higher Education  
Department of Education, Queensland

Office of External Portfolio Relations  
Floor 21 Education House  
30 Mary Street Brisbane 4000  
Po Box 33 Brisbane Albert Street  
Queensland 4002 Australia  
Telephone +61 7 3237 0344  
Facsimile +61 7 3237 0004  
Website [www.education.qld.gov.au](http://www.education.qld.gov.au)

SUNSHINE COAST GRAMMAR SCHOOL

Released under the  
RTI Act by DET

Pages 100 through 104 redacted for the following reasons:

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s47(3)(b)

Released under the  
RTI Act by DET

**SUNSHINE COAST GRAMMAR SCHOOL**372 Mons Road FOREST GLEN  
QUEENSLAND 4556 AUSTRALIA

5 November 2002

Dear Grammar School Parent,

I am writing to you on behalf of the Board of Directors of the Sunshine Coast Grammar School.

As you would be aware, advice has been received that John Burgess' registration as a teacher shall be cancelled by the Board of Teacher Registration. Formal advice and the reasons for the decision have not been provided but are expected soon.

While the decision is surprising and disappointing it shall receive respect and compliance.

In formulating plans for the future of the School, the Board of Directors will need to consider very carefully the reasons for the decision by the Board of Teacher Registration.

In the meantime, the Board has promptly put in place measures to effect the uninterrupted operation of the School and to ensure the interests of all - students, staff and parents - are promoted.

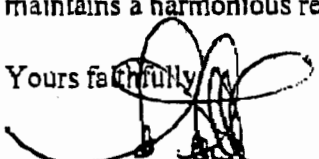
Mr Burgess shall no longer perform any of the duties as Head of School that would in any way offend, or be likely to offend, the provisions of the Teacher Registration Act. This includes teaching, supervision or other activities that would fall into the above category. Until the Board of Teacher Registration reasons can be considered, Mr Burgess will not be present at the School.

The organisation and supervision of all teaching in the School shall during this time be the responsibility of the capable team of School Principals, Coral-Ann Reason, Gerard Maguire and Stuart Marquardt. They shall all be responsible directly to your Board and shall report regularly and frequently on all matters relevant to the continued and future operation of Secondary, Primary and Infants respectively.

The Board would also like to express to you that the Sunshine Coast Grammar School continues to be the excellent educational institution that first inspired you as a parent to enrol your children. The bright and wonderful future of the School shall only be impaired by our own actions, not those of others.

Accompanying this letter is a communication from John Burgess with whom the Board maintains a harmonious relationship.

Yours faithfully

  
Malcolm McCole  
Director

**REASON Coral-Anne**

---

**From:** REASON Coral-Anne  
**Sent:** Thursday, 27 February 2003 4:04 PM  
**To:** 'MMcColm@mmlaw.com.au'  
**Cc:** MARQUARDT Stuart  
**Subject:** communication from Stuart and Coral-Anne

Dear Malcolm,

I contact you on behalf of both of us. We are unhappy and dismayed by an incident which took place this afternoon. s47(3) at the conclusion of school took the opportunity to visit a number of the admin offices at approximately 3.00pm. A considerable number of parents witnessed this.

We have had one telephone call, from a parent we imagine, directed to Tjitske with the basic content that "you said that he would not be having anything to do with the school"

s47(3) visited the secretaries and made the statement to s47(3)(b)  
"I am unhappy with the practices that have been put into place since my absence"

Stuart and I have stood in front of large groups of people and have given assurances that we are in fact not speaking/consulting. We feel that this action seriously compromises our position and in fact the integrity of the school.

We recognize the right of any parent to collect his/her children.

We seriously doubt the wisdom of this action and are both feeling shaken and disturbed.

Sincerely  
Coral-Anne and Stuart

Coral-Anne Reason  
Principal- Secondary School  
Sunshine Coast Grammar School  
Phone: 5445 4444  
Fax: 5445 4345  
creason@scgs.qld.edu.au

Released under the  
RTI Act by DET



**REASON Coral-Anne**

**From:** Malcolm McColm [MMcColm@mmlaw.com.au]  
**Sent:** Friday, 28 February 2003 3:10 PM  
**To:** REASON Coral-Anne; MARQUARDT Stuart  
**Cc:** wbrewer1@bigpond.com; RJohnston@jr.com.au; sbeebe@powerup.com.au  
**Subject:** Re: communication from Stuart and Coral-Anne :ld-A066

Dear Coral-Anne and Stuart

Thank you for your email of yesterday afternoon.

Myself and the other board members can fully appreciate your feelings and understand that you were disturbed, disappointed and concerned with the circumstances of yesterday afternoon. All of the directors hope that the content of this email will act to allay your further concerns for the future.

I have telephoned [s47(3)(b)] today and discussed the matter with him at length.

It is inappropriate at this time for [s47(3)] to be at the administration building and to be seen talking to numerous staff members. There will be adverse and negative impressions taken by some people no matter what the content of the conversations may be.

I have today received an undertaking from [s47(3)] that he shall not visit the administration building precinct again nor shall there be a repetition of these circumstances.

As you have stated in your email to me, [s47(3)] does have a right as a parent to deliver or collect [s47(3)(b)]

[s47(3)(b)] There is also, of course, no prohibition on [s47(3)] speaking to any staff members.

In my conversation with [s47(3)] I asked him regarding the content of all conversations with staff members. He assured me that in every case the conversations were confined to matters of friendly social discourse and did not touch upon either the operations of the school since his departure or in any way reflect negatively upon the performance of either of yourselves.

[s47(3)] has also confirmed this in statements to other directors regarding yesterday's incident.

Because this is blatantly contrary to the reports received by you from your staff, this does raise management issues that you shall need to be aware of and take account of, both now and in the future.

Please let me assure you that you have the complete support of each and every director in the job that you are doing for the school.

Kind regards

Malcolm McColm

>>> "REASON Coral-Anne" <creason@scgs.qld.edu.au> 27/02/2003 4:03:55 pm  
>>>  
Dear Malcolm,

I contact you on behalf of both of us. We are unhappy and dismayed by an incident which took place this afternoon.

[s47(3)] at the conclusion of school took the opportunity to visit a number of the admin offices at approximately 3.00pm. A considerable number of parents witnessed this.

We have had one telephone call, from a parent we imagine, directed to Tjitske with the basic content that "you said that he would not be having anything to do with the school"

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Sincerely  
Coral-Anne and Stuart

Coral-Anne Reason  
Principal- Secondary School  
Sunshine Coast Grammar School  
Phone: 5445 4444  
Fax: 5445 4345  
creason@scgs.qld.edu.au

Released under the  
RTI Act by DET

# SUNSHINE COAST GRAMMAR SCHOOL

372 Mons Road FOREST GLEN  
QUEENSLAND 4556 AUSTRALIA



26 March 2003

The Board of Directors  
Sunshine Coast Grammar School  
372 Mons Road  
Forest Glen 4556

Dear Sirs

This letter has been written in our capacity as Co-Principals of the Sunshine Coast Grammar School. As the Co-Principals we have a duty of care to the children, families and staff of the school. Recent events have severely affected the manner in which we can carry out our duties in accordance with our legal and ethical obligations. Listed below is a summary of our concerns:

s47(3)(b)

s47(3)(b) resigned from the Sunshine Coast Grammar School both as Head of School and as a Director of the Board of Directors in November 2002. It is our understanding that rulings were made by the Board of Teacher Registration, Children's Commission and Non-State School Accreditation Board indicating he was not to be involved in any way with the administration or day to day running of the School. As Co-Principals it is important for us to understand exactly the nature of those rulings and our obligations and we seek assistance from the Board of Directors in addressing our concerns.

It appears that s47(3)(b) has ignored rulings against him and breached them with the full knowledge of the Board. In particular we note the following:

- i) s47(3)(b) worked on the budget with Stephen Beebe in the last weeks of the 2002 school year;
- ii) Both of us were called to his home to provide information regarding the running of the school in the last weeks of the 2002 school year;
- iii) He attended the school on 27 February 2003 and spoke to certain administration staff about matters relating to the administration and running of the school;
- iv) On that visit to the school he intimidated a member of the school staff under our control. We also note other staff were very distressed by the visit to the extent that one staff member hid in a toilet to avoid contact with him;
- v) After the visit referred to he telephoned both of us as Co-Principals, in particular, chastising and threatening Stuart. He instructed Stuart to investigate and report back to him regarding the allegation that he discussed the running of the school with a staff member on the visit referred to. s47(3)(b) stated to Stuart that anyone who doubted him or questioned his integrity had a big problem. His tone was threatening and unnecessary particularly in light of the fact he was not to be involved with the administration or running of the school.

Telephone: +61 7 5445 4444  
Facsimile: +61 7 5445 4345

Sunshine Coast Grammar School Pty Ltd  
ABN 61 064 506 814

Email: [enquire@sogs.qld.edu.au](mailto:enquire@sogs.qld.edu.au)  
Web: [www.sogs.qld.edu.au](http://www.sogs.qld.edu.au)

2.

## BUDGET ISSUES

The current 2003 budget is in our opinion almost unworkable without further funds being allocated to the running of the school. We have expressed this previously to the Board and hope for a positive resolution following discussions with Stephen Beebee.

On 17 February 2003 as Co-Principals we addressed the staff in relation to the budget. The Board of Directors, through Malcolm McColm, then expressed their displeasure at the Co-Principals addressing the staff without first discussing the matter with either of us.

The Board is aware that both of us made statements to parents that s47(3)(b) legal fees were not paid for through school revenue. Similarly, at the meeting last year at Twin Waters, the Board indicated that s47(3)(b) legal fees were not paid from school fees. We are concerned that a large amount of the budget (\$107 000) has been set aside for consulting fees. Please confirm this is not in any way to be provided to s47(3)(b) as we note that he should have no involvement with the school. Please also confirm that the loan of \$75 000 to s47(3)(b) is in no way connected with the legal fees of s47(3)(b).

\$18 000 only out of the \$50 000 raised at the Walkathon 2002 has been allocated or used for improvements. At the Walkathon it was represented to parents and the school community that money raised was to be used for improvements to the school including a rotunda and play equipment for Years Four to Seven students.

The Board of Directors has been given a 100% pay rise at a time when the budget is struggling and not, in our opinion, capable of supporting the smooth functioning of the school throughout this year.

There is also provision in the budget for cars to be provided to s47(3)(b) and s47(3)(b). Further s47(3)(b) has received a significant pay increase as a staff member (\$34 000) without the approval of the Co-Principals.

## STAFF ISSUES

The Board appointed s47(3)(b) to a position of considerable responsibility without full consultation with either of us as Co-Principals. The appointment has caused considerable concern and stress amongst staff. s47(3)(b) has reported matters relating to the administration of the school back to s47(3)(b) who in turn has contacted us directly or has had the Directors express their displeasure and concern to us. In our opinion this continuing relationship is unworkable and can only result in further disharmony within the school community.

s47(3)(b) has been retained in a position after her position as the Executive Secretary to s47(3)(b) no longer existed. She is an unsatisfactory and inefficient performer. She creates disharmony with staff. She has inappropriately provided parent information to s47(3)(b) who has telephoned and abused a school parent. Despite this we are now advised that she will be directly included in Board meetings with a high level of responsibility. The Board has failed to take into account our concerns in relation to this particular staff member and, in our opinion, is not considering the welfare and concerns of other members of the school community.

3.

We are now aware of instances of inappropriate behaviour relating to s47(3)(b) in regard to staff members. In accordance with our duty of care we intend to investigate and report them as our legal and ethical obligations require.

#### THE BOARD'S POSITION

We believe the following matters need to be addressed by the Board:

- i) s47(3)(b) behaviour which appears to breach the rulings in place be reported to the relevant authority;
- ii) The budget be reviewed to provide a workable budget for the benefit of the school community;
- iii) s47(3)(b) be prohibited from any involvement with either of us or any member of staff at the school;
- iv) The Directors of the Board agree to leave the day to day running of the school to us in accordance with our position as Co-Principals;
- v) The Board agrees to keep matters discussed confidential and abide by their statutory and fiduciary duties as Directors;
- vi) The employment of both s47(3)(b) and s47(3)(b) be reviewed and properly canvassed with us as Co-Principals;
- vii) Confirmation that no fees are being paid to s47(3)(b) either directly or indirectly to satisfy his legal fees.

These matters are of great concern to us and we believe the Board in its role has both legal and ethical obligations to address them. We look forward to your response.

Signed:



Mr Stuart Marquardt



Mrs Coral-Anne Reason

Released Under RTI Act by DFO

**HARDMAN Craig**

---

From: Stephen Beebe [sbabee@powerup.com.au]  
Sent: Wednesday, 19 March 2003 2:16 PM  
To: HARDMAN Craig  
Cc: Bill Brewer (E-mail); Johnston Ross (E-mail); Malcolm McColm (E-mail); BURGESS Kim  
Subject: Loan amount

Craig,

As discussed, please arrange today a cheque payable to [s47(3)(b)] for \$75000. You are authorised to sign the cheque which is then to be forwarded to me by [s47(3)(b)] for my signature. The amount is to be allocated to a loan account for [s47(3)(b)]

Please let me know if there is anything you wish to discuss.

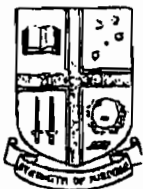
regards

Stephen

Phone: 07 3832 7277  
Fax: 07 3832 7393

\*\*\*\*\*Internet Email Confidentiality\*\*\*\*\*  
Footer\*\*\*\*\*  
Privileged/Confidential Information may be contained in this message.  
If you are not the addressee indicated in this message (or responsible for delivery of the message to such person), you may not copy or deliver this message to anyone. In such case, you should destroy this message and kindly notify the sender by reply email. Please advise immediately if you or your employer do not consent to Internet email for messages of this kind. Opinions, conclusions and other information expressed in this message are not given or endorsed by my firm or employer unless otherwise indicated by an authorised representative independent of this message.

Released under the  
RTI Act



PR No:

# SUNSHINE COAST GRAMMAR SCHOOL

## PURCHASE / CHEQUE REQUISITION

Fields marked with \* only need to be completed if dealing with this supplier for the FIRST time

Supplier/ Payee:	s47(3)(b)		
*ABN:	/ / /		
Vendor contact:			
*Address:			
	*Postcode:		
Phone:		Fax:	
Requested By:	Department:		

**FINANCE OFFICE USE ONLY**  
☐ Confirmation ONLY  
☐ Purchase Order required  
☐ Cheque req'd for \$ \_\_\_\_\_  
 being ☒ DEPOSIT  
☐ INSTALMENT No. \_\_\_\_\_  
☐ PAYMENT IN FULL

Product Code	Description (Please use follow up sheets for long orders)	Qty	EXCLUDING GST		GL Account No 00-0000-00-00
			Unit \$	Total \$	
	LOAN			75000	00-4070-00 01
	REFER AUTHORIZATION				00- - -
	FROM STEVEN BEES				00- - -
	ATTACHED				00- - -
					00- - -
					00- - -
					00- - -
					00- - -
					00- - -
Delivery/Freight					
EX TOTAL: \$				75000	
GST 10%: \$				-	
INC TOTAL: \$				75000	

Student Charge?  
 Yes/ No

NOTE: to convert inc price to ex div by 11 then multiply by 10

Notes to appear on Order:	
Special Instructions to Purchasing Officer:	Attachments to accompany order? NO / YES

<b>DEPARTMENTAL BUDGET MANAGER</b>	
Remaining Budget: (after this purchase)	\$ LOAN

Name: Please print	Signature:	Date:
CRONG HARDMAN	[Signature]	19/3/03

<b>PURCHASE AUTHORISATION - EXECUTIVE</b>		
<input type="checkbox"/> Coral-Anne Reason <input type="checkbox"/> Stuart Marquardt	Signature:	Date:
	CA Reason	19/03/2003

## SUNSHINE COAST GRAMMAR SCHOOL

372 Mons Road FOREST GLEN  
QUEENSLAND 4556 AUSTRALIA



18 March 2003

McColm Matsinger Lawyers  
PO Box 737  
MAROOCHYDORE QLD 4558

Dear Malcolm,

Further to our emails yesterday, I am enclosing a copy of the relevant portion of the letter presented to us. I must stress to you that the person involved demonstrates a huge fear of repercussions or of dismissal. She has sought medical assistance and has spent time with the school counsellor re this situation.

Regards,

\_\_\_\_\_  
Coral-Anne Reason  
Principal- Secondary School

cc Stuart Marquardt

Released under the  
RTI Act by DET



06 March 2003

Stuart Marquardt  
Coral-Anne Reason  
Co-Principals Sunshine Coast Grammar School

Dear Coral-Anne and Stuart

Firstly I wish to relay to you both how impressed I am with you as administrators of this school and that I believe in you totally and you can count on me for my full support. But I feel that with the current situation that I need to document how I am feeling and inform you of some concern that I have.

The visit from [s47(3)(b)] has really left me feeling unsettled and insecure in the workplace. Especially since he appeared out of the blue and unannounced. I believe the reasons for my unrest are justified and I feel I should explain.

While [s47(3)(b)] I experienced some inappropriate behaviour from him and I put up with it because I

- (1) was simply too frightened to say 'stop it, I'm not comfortable with that'
- (2) was afraid that he would ostracize me, which would lead to me either being made redundant/sacked or pressured to leave
- (3) would be made out to be a liar and that I was being paranoid and wash it away as if it was nothing, causing others to see me as a trouble maker and attack my credibility.

The inappropriate behaviour that I speak of includes on a number of occasions (more than 10 times) standing behind my desk and massaging the top of my shoulders, on 1 occasion blowing in my ear whilst I was on the telephone in an attempt to make me lose my concentration on the phone (16/05/01), (this thoroughly disgusted me and I can still smell his bad breathe when I think about it) and another time he nearly bumped into me when I came around the corner at the sickbay area and he said "just as well you had your head lights on or I would have bumped into you" I believe he was referring to my breasts.

I believe while [s47(3)] was working here I put up a guard to protect myself from him and his unprofessional behaviour. Since he has been gone for several months my guard was down. So then to have him appeared out of nowhere last Thursday afternoon, it has disturbed me to the degree that I sought advise and counselling

**REASON Coral-Anne**

---

**From:** MARQUARDT Stuart  
**Sent:** Tuesday, 4 March 2003 4:22 PM  
**To:** 'Malcolm McColm'  
**Cc:** REASON Coral-Anne  
**Subject:** Appointment of Kim Burgess

Dear Malcolm,

Further to your conversation with Coral-Anne this afternoon, we feel that there is no need to rush the appointment of s47(3)(b) to a new position within the organisation. There are many sensitivities involved. We require full and frank discussion in relation to s47(3) appointment at the Board Meeting to be held on 13 March.

Thank you for your support with this matter and we look forward to meeting with you 13 March.

Stuart Marquardt and Coral-Anne Reason  
Sunshine Coast Grammar School  
Phone: 5445 4444  
Fax: 5445 4345

Released under the  
RTI Act by DET

**REASON Coral-Anne**

**From:** Malcolm McColm [MMcColm@mmlaw.com.au]  
**Sent:** Tuesday, 4 March 2003 5:07 PM  
**To:** REASON Coral-Anne; MARQUARDT Stuart  
**Cc:** wbrewer1@bigpond.com; RJohnston@jr.com.au; sbesbe@powerup.com.au  
**Subject:** Re: Appointment of Kim Burgess :ld-62C3

Dear Stuart and Coral-Ann,

the directors have already made the decision to appoint [s47(3)] to the role and want this implemented now.

That decision was communicated to [s47(3)] as well as yourselves, when made last week, and all directors (and presumably [s47(3)] are wondering why it has not happened.

I telephoned Coral-Ann earlier this afternoon to find out why no action had been taken.

The directors recognize there will be issues to be discussed as to how this is to work and these need to be sorted out without delay and I am willing to talk to you both, as I discussed with Coral-Ann, as soon as possible. As soon as we have completed discussions you should schedule a meeting with [s47(3)] to discuss relevant issues, and put the necessary procedures and protocols in place.

Please:-

- 1) action the Board's decision without further delay and notify staff appropriately; and
- 2) ring me regarding any issues that need to be discussed.

Regards,

Malcolm

>>> "MARQUARDT Stuart" <smarquardt@scgs.qld.edu.au> 03/04/03 04:21pm >>>  
Dear Malcolm,

Further to your conversation with Coral-Anne this afternoon, we feel that there is no need to rush the appointment of [s47(3)(b)] to a new position within the organisation. There are many sensitivities involved. We require full and frank discussion in relation to [s47(3)(b)] appointment at the Board Meeting to be held on 13 March.

Thank you for your support with this matter and we look forward to meeting with you 13 March.

Stuart Marquardt and Coral-Anne Reason  
Sunshine Coast Grammar School  
Phone: 5445 4444  
Fax: 5445 4345

01/04/2003 11:55 P. WELLINGTON FILE 7 PETER DAVIS

## **REASON Coral-Anne**

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**From:** ALDERSON Dale  
**Sent:** Wednesday, 5 March 2003 3:30 PM  
**To:** MARQUARDT Stuart; REASON Coral-Anne  
**Subject:** Staff appointment

Dear Coral-Anne and Stuart

I have been contacted by Mary Rodgers, Narelle Munroe and Juanita Fett in administration seeking clarification of the new position that has been created in administration for s47(3)(b) I also seek clarification of this role. Could you please advise.

Many thanks  
Dale

Released under the  
RTI Act by DET

Staff appointment

Page 1 of 1

**REASON Coral-Anne**

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**From:** MARQUARDT Stuart  
**Sent:** Wednesday, 5 March 2003 2:54  
**To:** REASON Coral-Anne  
**Subject:** FW: Staff appointment

-----Original Message-----

**From:** MAGUIRE Karen  
**Sent:** Wednesday, 5 March 2003 2:46 PM  
**To:** MARQUARDT Stuart  
**Subject:** RE: Staff appointment

Will this position be clarified?

Is it a new position requiring additional remuneration?

Will parents be told via the newsletter as communication is vital don't you think?

-----Original Message-----

**From:** MARQUARDT Stuart  
**Sent:** Wed 5/03/2003 10:11 AM  
**To:** Staff (All)  
**Cc:**  
**Subject:** Staff appointment

Dear staff

We wish to advise that the Board of Directors have appointed s47(3)(b) to the position of Manager - Administration, effective immediately.

Stuart Marquardt and Coral-Anne Reason  
Co-Principals

5/03/03

**REASON Coral-Anne**

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**From:** MARQUARDT Stuart  
**Sent:** Wednesday, 5 March 2003 2:04 PM  
**To:** REASON Coral-Anne  
**Subject:** FW: Staff appointment

—Original Message—

**From:** MARTENS Cameron  
**Sent:** Wednesday, 5 March 2003 1:07 PM  
**To:** MARQUARDT Stuart  
**Subject:** RE: Staff appointment

Stuart,

regardless of the merits of this appointment, it will nevertheless be perceived as interference in the running of the school by s47(3)

is will have a significant impact in a number of ways:

Staff morale has been fairly good this year, mainly because we have been able to move beyond the events of last year and focus on our teaching and nurturing. This appointment (and all its implications) will seriously affect staff morale.

The Board told us last year that the school could be fined very large sums of money should s47(3) be involved in decision making processes in the school. We cannot afford that. We can only hope the Minister for Education does not become aware of it.

The Board also told us the school executive would be making all staffing decisions - this has apparently not happened in this case.

If the Board wants us to convey positive messages to staff about the running of this school, they have erred in this decision. I have gone out of my way to tell staff that the Board has committed itself to removing s47(3) from decision making processes. To those people, I will look very silly and naïve in the light of this decision.

And what happened to transparency? Can we get more information about the process?

I have also heard a rumour that the school is now paying s47(3) legal fees. I have tried to quash that, on the basis of Malcolm's statement last year that this would not happen. Am I going to look very silly again?

Cameron

—Original Message—

**From:** MARQUARDT Stuart  
**Sent:** Wednesday, 5 March 2003 10:11 AM  
**To:** Staff (All)  
**Subject:** Staff appointment

Dear staff

We wish to advise that the Board of Directors have appointed s47(3)(b) to the position of Manager - Administration, effective immediately.

Stuart Marquardt and Coral-Anne Reason  
Co-Principals

Staff appointment

## REASON Coral-Anne

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**From:** MARQUARDT Stuart  
**Sent:** Wednesday, 5 March 2003 2:05  
**To:** REASON Coral-Anne  
**Subject:** FW: Staff appointment

—Original Message—

**From:** O'NEILL Andy  
**Sent:** Wednesday, 5 March 2003 11:54 AM  
**To:** MARQUARDT Stuart  
**Subject:** RE: Staff appointment

Hi Stuart

This message needs clarification. Why has the Board done this? Isn't it a position you had? What does this mean? What is going on?

Andy

—Original Message—

**From:** MARQUARDT Stuart  
**Sent:** Wed 5/03/2003 10:11 AM  
**To:** Staff (All)  
**Cc:**  
**Subject:** Staff appointment

Dear staff

We wish to advise that the Board of Directors have appointed [s47(3)(b)] to the position of Manager - Administration, effective immediately.

Stuart Marquardt and Coral-Anne Reason  
Co-Principals

Released Under the  
RTI Act by DET

## REASON Coral-Anne

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**From:** MARQUARDT Stuart  
**Sent:** Wednesday, 5 March 2003 2:03 PM  
**To:** REASON Coral-Anne  
**Subject:** FW: Staff appointment

-----Original Message-----

**From:** HENRICKS Mark  
**Sent:** Wednesday, 5 March 2003 1:43 PM  
**To:** MARQUARDT Stuart  
**Subject:** RE: Staff appointment

Can I get clarification on something please. It is my understanding that the Board have appointed both yourself and Coral-Anne to make all decisions re the running of the school. The board have given us this assurance and this decision contradicts this. The decision lacks transparency and troubles me. What are the reasons for the appointment? What is the hidden agenda here? Please pass my concerns onto the board.

Regards

Mark Henricks

-----Original Message-----

**From:** MARQUARDT Stuart  
**Sent:** Wednesday, 5 March 2003 10:11 AM  
**To:** Staff (All)  
**Subject:** Staff appointment

Dear staff

We wish to advise that the Board of Directors have appointed [REDACTED] to the position of Manager - Administration, effective immediately.

Stuart Marquardt and Coral-Anne Reason  
Co-Principals

Released Under RTI Act by DET



Staff appointment

**REASON Coral-Anne**

**From:** MARQUARDT Stuart  
**Sent:** Wednesday, 5 March 2003 2:07  
**To:** REASON Coral-Anne  
**Subject:** FW: Staff appointment

-----Original Message-----

**From:** SYMES Stuart  
**Sent:** Wednesday, 5 March 2003 11:25 AM  
**To:** MARQUARDT Stuart  
**Subject:** RE: Staff appointment

Could you please clarify the responsibilities of this position.

-----Original Message-----

**From:** MARQUARDT Stuart  
**Sent:** Wed 5/03/2003 10:11 AM  
**To:** Staff (All)  
**Cc:**  
**Subject:** Staff appointment

Dear staff

We wish to advise that the Board of Directors have appointed [s47(3)(b)] to the position of Manager - Administration, effective immediately.

Stuart Marquardt and Coral-Anne Reason  
Co-Principals

Released under the  
RTI Act by DET

**REASON Coral-Anne**

**From:** WALLIS Tony  
**Sent:** Wednesday, 5 March 2003 12:41 PM  
**To:** MARQUARDT Stuart  
**Cc:** REASON Coral-Anne  
**Subject:** RE: Staff appointment

Stuart,

Could you clarify the following re your email this morning:-

- what is s47(3)(f) role description?
- the Board reassured those members of staff who met with them at the end of last year that s47(3)(b) would have no input into the running of the school, and asked us to ensure we made that known to all members of the School Community, which I have done repeatedly and steadfastly, often with very cynical reactions from those I have spoken to. If this is indeed the case, why was the position not advertised?
- The Board also made it very clear at that meeting that you and Coral-Anne would be permitted to run the School without any outside interference. Were you a party to this decision?
- I would imagine that the new position would mean an increased salary package for s47(3)(b). How do we then justify the redundancy of two long-serving and respected members of staff at the end of last year, on financial grounds, as well as the redundancy of s47(3)(b) if we can now afford a new management position. This will also not sit well with s47(3)(b) if we can now afford a new management position. This will also not sit well with HODs / staff, who have had their budgets slashed, some by up to 75%.

The school has enjoyed a great start to the year - actions like this will contribute to its de-stabilisation and discontent amongst Grammar staff and parents.

I look forward to your response.

Y Wallis

—Original Message—

**From:** MARQUARDT Stuart  
**Sent:** Wednesday, 5 March 2003 10:11 AM  
**To:** Staff (All)  
**Subject:** Staff appointment

Dear staff

We wish to advise that the Board of Directors have appointed s47(3)(b) to the position of Manager - Administration, effective immediately.

Stuart Marquardt and Coral-Anne Reason  
 Co-Principals

Staff appointment

Page 1 of 1

**ALDERSON Dale**

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**From:** O'NEILL Andy  
**Sent:** Wednesday, 5 March 2003 11:54  
**To:** MARQUARDT Stuart  
**Subject:** RE: Staff appointment

Hi Stuart

This message needs clarification. Why has the Board done this? Isn't it a position you had? What does this mean? What is going on?

Andy

—Original Message—

**From:** MARQUARDT Stuart  
**Sent:** Wed 5/03/2003 10:11 AM  
**To:** Staff (All)  
**Cc:**  
**Subject:** Staff appointment

Dear staff

We wish to advise that the Board of Directors have appointed s47(3)(b) to the position of Manager - Administration, effective immediately.

Stuart Marquardt and Coral-Anne Reason  
Co-Principals

Released under the  
RTI Act by DET

**ALDERSON Dale**

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**From:** BURNETT Kylie  
**Sent:** Wednesday, 5 March 2003 10:15 AM  
**To:** MARQUARDT Stuart  
**Subject:** RE: Staff appointment

Could you please provide me with an outline of the role that will be performed by [s47] in this new position? I'm not sure where this position fits within the school management structure and it is possible that I will be meeting with [s47(3)] [s47(3)] replacement during the whole school staff meeting on Monday. I may not be present when the role is introduced to staff.

Thanks  
Kylie

—Original Message—

**From:** MARQUARDT Stuart  
**Sent:** Wednesday, 5 March 2003 10:11 AM  
**To:** Staff (All)  
**Subject:** Staff appointment

Dear staff

We wish to advise that the Board of Directors have appointed [s47(2)(b)] to the position of Manager - Administration, effective immediately.

Stuart Marquardt and Coral-Anne Reason  
Co-Principals

Released under the  
RTI Act by DET

Staff appointment

Page 1 of 1

**ALDERSON Dale**

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**From:** SYMES Stuart**Sent:** Wednesday, 5 March 2003 11:25**To:** MARQUARDT Stuart**Subject:** RE: Staff appointment

Could you please clarify the responsibilities of this position.

-----Original Message-----

**From:** MARQUARDT Stuart**Sent:** Wed 5/03/2003 10:11 AM**To:** Staff (All)**Cc:****Subject:** Staff appointment

Dear staff

We wish to advise that the Board of Directors have appointed s47(3)(b) to the position of Manager - Administration, effective immediately.

Stuart Marquardt and Coral-Anne Reason  
Co-Principals

Released under the  
RTI Act by DE1

**ALDERSON Dale**

**From:** MARTENS Cameron  
**Sent:** Wednesday, 5 March 2003 1:07 PM  
**To:** MARQUARDT Stuart  
**Subject:** RE: Staff appointment

Stuart,

regardless of the merits of this appointment, it will nevertheless be perceived as interference in the running of the school by s47(3)

This will have a significant impact in a number of ways:

Staff morale has been fairly good this year, mainly because we have been able to move beyond the events of last year and focus on our teaching and nurturing. This appointment (and all its implications) will seriously affect staff morale.

The Board told us last year that the school could be fined very large sums of money should s47(3) be involved in decision making processes in the school. We cannot afford that. We can only hope the Minister for Education does not become aware of it.

The Board also told us the school executive would be making all staffing decisions - this has apparently not happened in this case.

If the Board wants us to convey positive messages to staff about the running of this school, they have erred in this decision. I have gone out of my way to tell staff that the Board has committed itself to removing s47(3) from decision making processes. To those people, I will look very silly and naive in the light of this decision.

And what happened to transparency? Can we get more information about the process?

I have also heard a rumour that the school is now paying s47(3) legal fees. I have tried to quash that, on the basis of Malcolm's statement last year that this would not happen. Am I going to look very silly again?

Cameron

—Original Message—

**From:** MARQUARDT Stuart  
**Sent:** Wednesday, 5 March 2003 10:11 AM  
**To:** Staff (All)  
**Subject:** Staff appointment

Dear staff

We wish to advise that the Board of Directors have appointed s47(3)(b) to the position of Manager - Administration, effective immediately.

Stuart Marquardt and Coral-Anne Reason  
 Co-Principals

**ALDERSON Dale**

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**From:** MARTENS Cameron  
**Sent:** Thursday, 6 March 2003 11:12 AM  
**To:** MARQUARDT Stuart; REASON Coral-Anne  
**Subject:** re Recent Staff Appointment

Stuart and Coral Anne,

Further to my email of yesterday, and following discussions with other staff, (who are genuinely angry that our school should be upset at a time when we were getting on with our business in such a highly professional and productive manner) I wonder if the Board should attend a staff meeting to address staff and to field questions relating to our concerns.

My concern is that the Board is not acting in the best interests of the company. Instead it would seem they are placing the interests of the shareholders ahead of the interests of the company (the school). Leaving aside the law on the matter, the ethical issue for me is that they said they wouldn't be doing that.

Maybe my concerns are unwarranted, but I don't know that unless the board communicates more with us on these kinds of matters. And that communication must be transparent and build trust. Until the finalisation of s47(3) appeal process, the board needs to keep staff informed on significant issues such as staffing and the budget (which is another issue of concern to many staff).

This matter has certainly 'stirred the nest', and that is not a positive move for us at present.

Cameron

Released under the  
RTI Act by DE1

**ALDERSON Dale**

---

**From:** HENRICKS Mark  
**Sent:** Wednesday, 5 March 2003 1:43 PM  
**To:** MARQUARDT Stuart  
**Subject:** RE: Staff appointment

Can I get clarification on something please. It is my understanding that the Board have appointed both yourself and Coral-Anne to make all decisions re the running of the school. The board have given us this assurance and this decision contradicts this. The decision lacks transparency and troubles me. What are the reasons for the appointment? What is the hidden agenda here? Please pass my concerns onto the board.

Regards

Mark Henricks

—Original Message—

**From:** MARQUARDT Stuart  
**Sent:** Wednesday, 5 March 2003 10:11 AM  
**To:** Staff (All)  
**Subject:** Staff appointment

Dear staff

We wish to advise that the Board of Directors have appointed s47(3)(b) to the position of Manager - Administration, effective immediately.

Stuart Marquardt and Coral-Anne Reason  
Co-Principals

Released under the  
RTI Act by DET



Staff appointment

Page 1 of 1

**ALDERSON Dale**

---

**From:** MAGUIRE Karen  
**Sent:** Wednesday, 5 March 2003 2:46  
**To:** MARQUARDT Stuart  
**Subject:** RE: Staff appointment

Will this position be clarified?

Is it a new position requiring additional remuneration?

Will parents be told via the newsletter as communication is vital don't you think?

-----Original Message-----

**From:** MARQUARDT Stuart  
**Sent:** Wed 5/03/2003 10:11 AM  
**To:** Staff (All)  
**Cc:**  
**Subject:** Staff appointment

Dear staff

We wish to advise that the Board of Directors have appointed s47(3)(b) to the position of Manager - Administration, effective immediately.

Stuart Marquardt and Coral-Anne Reason  
Co-Principals

Released under the  
RTI Act by DET

**ALDERSON Dale**

**From:** LINTHORNE Tjitske  
**Sent:** Friday, 7 March 2003 12:09 PM  
**To:** REASON Coral-Anne; MARQUARDT Stuart

Good afternoon Stuart and Coral-Anne

This week we received an e-mail informing us that the Board of Directors had appointed s47(3)(b) to the position of Administration Manager. When I had a meeting with the Board in December I was categorically told that you, as the co-principals, do all the "hiring and firing" of staff and that the Board have nothing to do with these decisions.

I therefore feel I need to tell you, as the Principals of the school, the concerns I have.

- Walking around the school yesterday I realised that before the announcement had been made the school was a really positive place with many parents commenting on the fact that they have finally put last year behind them. It was a happy place. All of a sudden when walking around I see the same negativity and gossiping happening because they are concerned about this very announcement.

I have already had 6 parents coming to see me asking if this was the way that s47 could still run the school. This also including a really angry anonymous phone call I received on the day he came to visit the school. Is there anything more we can do to stop them from worrying?

- I have had parents and teachers coming to see me asking how it was that staff have been made redundant in numerous places (and in places that they were really needed too), that budgets have been drastically cut and now there has been a new appointment to the administration team.

I believe that s47(3)(b) does a great job with IT and putting systems in place which helps ensure the smooth running of the school. I want to make it very clear, therefore, that the above comments are certainly not a reflection on her ability or attitude.

I think one of the most important things to remember is that the connotation with the s47(3)(b) name is certainly a negative one, and a word that portrays the feeling of betrayal to both parents and staff. To have another s47(3)(b) running of the administration of SCGS" will not help with the healing process, which is so necessary.

I would hate to see the school go through this year what it went through last year.

If you wish to discuss this with me, please do not hesitate to contact me.

Kind regards

Tjitske

**Tjitske Linthorne**

Enrolment Officer

Sunshine Coast Grammar School

Tel: 54454444 Fax: 54454345

E-mail: [tlinthorne@scgs.qld.edu.au](mailto:tlinthorne@scgs.qld.edu.au)

[www.scgs.qld.edu.au](http://www.scgs.qld.edu.au)

CRICOS Number: 01969A

Course Code: 032399G

**The Sunshine Coast Grammar School - Educating for Life**

*The contents of this email are confidential. Any unauthorised use of the contents is expressly prohibited. If you have received this email in error, please advise by telephone immediately and then delete/destroy the email and any printed copies. Thank you.*

Pages 133 through 135 redacted for the following reasons:

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s47(3)(b)

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RTI Act by DET

several

Page 1 of 2

**T.S AND C-A REASON**

From: REASON Coral-Anne [creason@scgs.qld.edu.au]  
Sent: Friday, 4 April 2003 3:36  
To: MARQUARDT Stuart; rtc@bigpond.com  
Subject: several

Craig Hardman reports that he has been directed to pay a total of \$65,520 to s47(3)(b) as Guarantee Fees.

This arrangement was only instigated after the 2 Principals questioned Mr Beebe over the excessive consultancy fees to be directed to s47(3)(b)

The other Guarantors have lodged funds to the tune of

Guarantee	Fees Paid
s47(3)(b) - \$300,000	\$18,000 per annum
s47(3)(b) - \$200,000	\$4,000 per annum
	ALL FROM BANK
	GUARANTEE FEES
s47(3)(b) - \$300,000	nil

Upon questioning Mr Hardman it is noted that there is no folder representing s47(3)(b) situation. The fees paid to s47(3)(b) amount to approx 10% of the value of his house which is held as a mortgage. This has never been paid previously. It is to be paid from consultancy fees not out of the correct area of Bank Guarantee Fees

The only financial assistance from s47(3)(b) is a mortgage over his home and an earlier loan of \$25,000. No amounts of money similar to the other guarantors have been lodged.

The school pays \$60,000 to s47(3)(b) as a lease of property adjacent to the school. The cost of the property would be in the vicinity of \$500,000. s47(3)(b) told the Executive that it was a lease/purchase agreement. This is not correct it is a lease only situation. At 10% on a \$500,00 loan the school would still be able to pay for the land.

Coral-Anne Reason  
Principal- Secondary School  
Sunshine Coast Grammar School  
Phone: 5445 4444  
Fax: 5445 4345  
creason@scgs.qld.edu.au

05/02/2003

**HARDMAN Craig**

**From:** Stephen Beebe [sbeebe@powerup.com.au]  
**Sent:** Friday, 4 April 2003 11:27 AM  
**To:** HARDMAN Craig  
**Cc:** BURGESS Kim; Kim Burgess (E-mail)  
**Subject:** Bank Guarantee fees

Craig,

I have now looked at the question of whether there is an ABN withholding requirement in relation to the fees paid to the providers of Bank Guarantees.

The answer is that the ABN withholding requirements do not apply to the provision of the Bank Guarantees and therefore, the guarantors are not required to quote an ABN and the School does not need to withhold any amount.

Please let me know if you wish to discuss this further.

regards

Stephen

Phone: 07 3832 7277  
Fax: 07 3832 7393

\*\*\*\*\*Internet Email Confidentiality

Footer\*\*\*\*\*

Privileged/Confidential Information may be contained in this message.

If

you are not the addressee indicated in this message (or responsible for delivery of the message to such person), you may not copy or deliver this

message to anyone. In such case, you should destroy this message and kindly

notify the sender by reply email. Please advise immediately if you or your

employer do not consent to Internet email for messages of this kind.

Opinions, conclusions and other information expressed in this message are

not given or endorsed by my firm or employer unless otherwise indicated by

an authorised representative independent of this message.

**SUNSHINE COAST GRAMMAR SCHOOL****PAYMENTS DUE TO** s47(3)(b) **FOR 2003**s47(3)(b) Salary (inclusive of salary sacrifice) \$65600s47(3)(b) Superannuation 9%

Tuition fee concession 25%

Back pay for 2003 to be paid

Tuition fees to be paid by payroll deduction

s47(3)(b) Bank Guarantec fees \$65520

Payable either monthly or fortnightly

Back payments for 2003 to be paid

s47(3)(b) responsible for tax obligation

I am checking whether any ABN Withholding obligation exists

Released under the  
RTI Act by DET

**Security Schedule**

A First Registered Mortgage by SUNSHINE COAST GRAMMAR SCHOOL PTY LTD over property situated at 372 MONS ROAD FOREST GLEN QLD.

A Guarantee Joint and Several unlimited as to amount by s47(3)(b)

A First Registered Equitable Mortgage by SUNSHINE COAST GRAMMAR SCHOOL PTY LTD over the whole of its assets(s) and undertaking(s) including uncalled capital.

A Second Registered Mortgage by s47(3)(b) and s47(3)(b) over property situated s47(3)(b) on the understanding that the amount owing under the first mortgage over this property does not exceed \$75,000.

Assignment by SUNSHINE COAST GRAMMAR SCHOOL PTY LTD over Life Policy in name of s47(3)(b) (sum insured \$1,000,000).

Bank Guarantee by NATIONAL AUSTRALIA BANK for \$100,000.

Bank Guarantee by BANK OF QUEENSLAND LIMITED for \$200,000.

Bank Guarantee by WESTPAC BANKING CORPORATION for \$100,000.

New Security: Bank Guarantee(s), in a form acceptable to the Bank, to total value of \$300,000.

Released under the  
RTI Act by DET

Finance

Page 1 of 1

**T.S AND C-A REASON**

From: REASON Coral-Anne [creason@scgs.qld.edu.au]

Sent: Friday, 4 April 2003 12:30

To: MARQUARDT Stuart; rtc@bigpond.com

Subject: Finance

Craig approached me to sign a different authorisation for the amount of some \$65 500 changing from or coming from the area of consultancy to "fees for being guarantors" for s47(3)(b) I have asked him to explain it in more depth after Monday. He explained that other guarantors receive a small fee but that this is unusually large.

Coral-Anne Reason  
Principal- Secondary School  
Sunshine Coast Grammar School  
Phone: 5445 4444  
Fax: 5445 4345  
creason@scgs.qld.edu.au

Released under the  
RTI Act by DET

05/02/2003





# SUNSHINE COAST GRAMMAR SCHOOL

## PURCHASE / CHEQUE REQUISITION

PR No:

Frac A

SCGS Form PCR3/2003.1

Fields marked with \* only need to be completed if dealing with this supplier for the FIRST time

Supplier/ Payee:	s47(3)(b)		
*ABN:	/ / /		
Vendor contact:			
*Address:			
	*Postcode:		
Phone:		Fax:	
Requested By:		Department:	

FINANCE OFFICE USE ONLY	
Vendor Code	
Page No	
Date	
Email	
Vendor has no ABN	

REQUIREMENTS	
<input checked="" type="checkbox"/>	Confirmation ONLY
<input type="checkbox"/>	Purchase Order required
<input type="checkbox"/>	Cheque req'd for \$
being: <input type="radio"/> DEPOSIT	
<input type="radio"/> INSTALMENT No	
<input type="radio"/> PAYMENT IN FULL	

Product Code	Description (Please use follow up sheets for long orders)	Qty	EXCLUDING GST		GL Account No 00-0000-00-00
			Unit \$	Total \$	
	BANK GUARANTEE FEES				00 - - -
	JANUARY -> APRIL			21840	00 - - -
					00 - - -
					00 - - -
					00 - - -
					00 - - -
					00 - - -
					00 - - -



Delivery/Freight

21840

EX TOTAL: \$

GST 10%: \$

N/A

INC TOTAL: \$

21840

 Student Charge?  
Yes/ No

 NOTE: to convert inc price to  
ex div by 11 then multiply by 10

Notes to appear on Order:

Special Instructions to  
Purchasing Officer:

Attachments to accompany order? NO / YES

### DEPARTMENTAL BUDGET MANAGER

Remaining Budget:  
(after this purchase)

\$

I hereby confirm that all purchasing policies have been adhered to and that this purchase will not exceed the annual budget

Name:  
Please print

C. Harman

Signature:

C. Harman

Date:

4/4/03

### PURCHASE AUTHORIZATION - EXECUTIVE

- ☐ Coral-Anne Reason  
☐ Stuart Marquardt

Signature:

Date:

/ /

Pages 142 through 171 redacted for the following reasons:

-----  
s47(3)(b)

Released under the  
RTI Act by DET

## ASIC Company Extract

SUNSHINE COAST GRAMMAR SCHOOL PTY LTD

This computer produced extract contains information derived from the ASIC database either from documents lodged with the ASIC and processed as at the stated date of the extract, or from records supplied by previous state and/or territory systems.

Please advise the ASIC promptly of any error or omission which you may find so that they can correct it.

Company Name SUNSHINE COAST GRAMMAR SCHOOL PTY LTD

ACN 064506814

ABN 61064506814

Place Of Registration N/A

State Of Registration QLD

Previous State No.

Date Registered 29 Apr 1994

Extract Date 20 Nov 2002

Current Organisation Details

Name SUNSHINE COAST GRAMMAR SCHOOL PTY LTD

Details Start Date 06 Apr 1995

Details End Date N/A

RECORDS AWAY  
/ /

Report

Name Start Date 06 Apr 1995  
Company Status Registered  
Company Type Australian Proprietary Company  
Company Class Limited By Shares  
Company Sub Class Proprietary Company  
Date Deregistered N/A  
Reason Deregistered N/A

Registered Office

Address 372 MONS ROAD  
FOREST GLEN  
QLD 4556

Start Date 28 Oct 1999

Principal Place Of Business

Address 372 MONS ROAD  
FOREST GLEN  
QLD 4556

Start Date 31 Aug 1998

Appointed Auditor

---

JOHNSTON RORKE

Address: LEVEL 5 NATIONAL BANK HOUSE  
255 ADELAIDE STREET  
BRISBANE  
QLD 4000

Appointed Date 28 Mar 1998

Director

---

STEPHEN , BEEBE

Address:

s47(3)(b)

Born

Appointed Date 08 Oct 1999

WILLIAM THOMAS , BREWER

Address:

s47(3)(b)

Born

Appointed Date 10 Feb 2000

MALCOLM DONALD , MC COLM

Address:

s47(3)(b)

# Report

Born [s47(3)(b)]

Appointed Date 26 Feb 2001

ROSS , JOHNSTON

Address:

[s47(3)(b)]

Born

Appointed Date 06 Nov 2002

Share Structure

Class Code

A

Class Title

CLASS A SHARES

Doc No Qualifier

(AR 2000)

Number of Shares

100

Total Amount To Be Paid

\$100.00

Total Amount Due

\$0.00

Total Unissued Shares

0

Class Code

B

Class Title

CLASS B SHARES

Doc No Qualifier

(AR 2000)

Number of Shares

100

Total Amount To Be Paid

\$100.00

# Report

Total Amount Due \$0.00

Total Unissued Shares 0

Class Code ORD

Class Title ORDINARY SHARES

Doc No Qualifier (AR 2002)

Number of Shares 201

Total Amount To Be Paid \$201.00

Total Amount Due \$0.00

Total Unissued Shares 0

## Shareholders

Class	A	Number Held	100
-------	---	-------------	-----

Beneficially Owned	Yes	Fully Paid	Yes
--------------------	-----	------------	-----

Doc No Qualifier	(AR 2000)
Joint	No

JOHN WILLIAM BURGESS

s47(3)(b)

Class	B	Number Held	100
-------	---	-------------	-----

Beneficially Owned	Yes	Fully Paid	Yes
--------------------	-----	------------	-----

Doc No Qualifier	(AR 2000)
Joint	No

s47(3)(b)

---

Class	ORD	Number Held	1
Beneficially Owned	Yes	Fully Paid	Yes
Doc No Qualifier	(AR 2002)		
Joint	No		

s47(3)(b)

---

Class	ORD	Number Held	200
Beneficially Owned	Yes	Fully Paid	Yes
Doc No Qualifier	(AR 2000)		
Joint	No		

s47(3)(b)

---

Charges Registered and Related Documents Received



Date registered 01 Mar 1996  
 Date created 25 Jan 1996  
 Fixed/Floating Fixed & Floating  
 Status Satisfied  
 ASIC Charge No 529331  
 Chargee/trustee 074707458 COMMONWEALTH DEVELOPMENT BANK OF AUSTRALIA LIM

Documents Received

-----  
 Document Number 010108711  
 Date Lodged 01 Mar 1996  
 Date Processed 01 Mar 1996  
 No Of Pages 20  
 Form Type 309  
 Description NOTIFICATION OF DETAILS OF A CHARGE

Document Number 913587635  
 Date Lodged 13 Oct 1997  
 Date Processed 13 Oct 1997  
 No Of Pages 1  
 Form Type 312  
 Description NOTIFICATION OF DISCHARGE

Date registered 01 Mar 1996

# Report

Date created 25 Jan 1996  
Fixed/Floating Fixed & Floating  
Status Registered  
ASIC Charge No 529333  
Chargee/trustee 123123124 COMMONWEALTH BANK OF AUSTRALIA

## Documents Received

-----

Document Number 010108710  
Date Lodged 01 Mar 1996  
Date Processed 01 Mar 1996  
No Of Pages 20  
Form Type 309  
Description NOTIFICATION OF DETAILS OF A CHARGE

## NOTE:

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This extract may not contain all charges for corporations registered prior to 1991 and it may be advisable to also search the State or Territory records held by ASIC.

Documents Received (except those listed already under charges)

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Date Received 13 Nov 2002  
Description 304A

NOTIFICATION OF CHANGE TO OFFICEHOLDERS OF AU

STRALIAN

COMPANY  
 Doc. No. 018331548  
 Date Processed 19 Nov 2002  
 Effective Date 09 Nov 2002

-----  
 Date Received 13 Nov 2002  
 Description 304A

NOTIFICATION OF CHANGE TO OFFICEHOLDERS OF AU

STRALIAN

COMPANY  
 Doc. No. 018789515  
 Date Processed 19 Nov 2002  
 Effective Date 06 Nov 2002

-----  
 Date Received 06 Nov 2002  
 Description 316L

ANNUAL RETURN PROPRIETARY COMPANY

Doc. No. 06450681M  
 Doc. Qualifier (AR 2002)  
 Date Processed 08 Nov 2002  
 Effective Date 24 Oct 2002

-----  
 Date Received 28 Jun 2002  
 Description 388H

FINANCIAL REPORT FINANCIAL REPORT - LARGE PRO

PRIETARY

COMPANY THAT IS NOT A DISCLOSING ENTITY  
 Doc. No. 018144045

# Report

Doc. Qualifier (FR 2001)  
No. Pages 21  
Date Processed 03 Jul 2002  
Effective Date 31 Dec 2001

---

Date Received 18 Mar 2002

Description 207

Doc. No. NOTIFICATION OF SHARE ISSUE  
018027086

No. Pages 1

Date Processed 02 Apr 2002

Effective Date 21 Feb 2002

---

Date Received 19 Nov 2001

Description 316L

Doc. No. ANNUAL RETURN PROPRIETARY COMPANY  
06450681L

Doc. Qualifier (AR 2001)

No. Pages 3

Date Processed 19 Dec 2001

Effective Date 19 Nov 2001

---

Date Received 23 Aug 2001

Description 304A

STRALIAN NOTIFICATION OF CHANGE TO OFFICEHOLDERS OF AU  
COMPANY

Report

Doc. No. 017292648  
No. Pages 2  
Date Processed 29 Aug 2001  
Effective Date 26 Feb 2001

---

Date Received 21 May 2001  
Description 388H

FINANCIAL REPORT FINANCIAL REPORT - LARGE PROPRIETARY

COMPANY THAT IS NOT A DISCLOSING ENTITY  
Doc. No. 017221554

Doc. Qualifier (FR 2000)  
No. Pages 22  
Date Processed 30 May 2001  
Effective Date 31 Dec 2000

---

Date Received 28 Feb 2001  
Description 316L

ANNUAL RETURN - PROPRIETARY COMPANY

Doc. No. 06450681K  
Doc. Qualifier (AR 2000)  
No. Pages 3  
Date Processed 29 Mar 2001  
Effective Date 28 Feb 2001

---

Date Received 24 May 2000  
Description 388

FINANCIAL REPORT  
388E

TOR  
COMPANY - APPOINT CHANGE NAME/ADDRESS OF AUDI  
388H

FINANCIAL REPORT - LARGE PROPRIETARY COMPANY  
THAT IS NOT A  
Doc. No. 016182127  
Doc. Qualifier (FR 1999)  
No. Pages 17  
Date Processed 13 Jun 2000  
Effective Date 31 Dec 1999

-----  
Date Received 28 Feb 2000  
Description 304A

NOTIFICATION OF CHANGE TO OFFICEHOLDERS OF AU  
STRALIAN  
COMPANY  
Doc. No. 015986615  
No. Pages 2  
Date Processed 07 Mar 2000  
Effective Date 10 Feb 2000

-----  
Date Received 21 Oct 1999  
Description 203A

NOTIFICATION OF CHANGE OF ADDRESS  
Doc. No. 015895766  
No. Pages 1  
Date Processed 21 Oct 1999

Effective Date 18 Oct 1999

Date Received 21 Oct 1999

Description 304A

NOTIFICATION OF CHANGE TO OFFICEHOLDERS OF AUSTRALIAN

COMPANY  
Doc. No. 015895767

No. Pages 2

Date Processed 21 Oct 1999

Effective Date 08 Oct 1999

Date Received 07 Sep 1999

Description 316L

ANNUAL RETURN - PROPRIETARY COMPANY  
Doc. No. 06450681J

Doc. Qualifier (AR 1999)

No. Pages 3

Date Processed 09 Sep 1999

Effective Date 02 Sep 1999

Date Received 18 Aug 1998

Description 316L

ANNUAL RETURN - PROPRIETARY COMPANY  
Doc. No. 06450681I

Doc. Qualifier (AR 1998)

No. Pages 4

Report

Date Processed 31 Aug 1998

Effective Date 14 Aug 1998

-----  
Date Received 12 Jan 1998

Description 304C

NOTIFICATION OF CHANGE OF NAME OR ADDRESS OF  
OFFICEHOLDER

Doc. No. 013635329

No. Pages 2

Date Processed 16 Jan 1998

Effective Date 08 Jan 1998

-----  
Date Received 17 Dec 1997

Description 316L

ANNUAL RETURN - PROPRIETARY COMPANY  
Doc. No. 06450681H

Doc. Qualifier (AR 1997)

No. Pages 4

Date Processed 19 Jan 1998

Effective Date 15 Dec 1997

-----  
Date Received 11 Dec 1997

Description 203A

NOTIFICATION OF CHANGE OF ADDRESS  
Doc. No. 013584593

No. Pages 1

Date Processed 12 Dec 1997



Effective Date 08 Dec 1997

Date Received 14 Oct 1997

Description 203A

Doc. No. NOTIFICATION OF CHANGE OF ADDRESS  
013587726

No. Pages 1

Date Processed 15 Oct 1997

Effective Date 03 Oct 1997

Date Received 26 Nov 1996

Description 316L

Doc. No. ANNUAL RETURN PROPRIETARY COMPANY  
06450681G

Doc. Qualifier (AR 1996)

No. Pages 4

Date Processed 26 Nov 1996

Effective Date 18 Nov 1996

Date Received 31 Oct 1995

Description 316L

Doc. No. ANNUAL RETURN  
010128520

Doc. Qualifier (AR 1995)

No. Pages 4

Date Processed 06 Nov 1995

Effective Date 25 Oct 1995

-----

Date Received 06 Apr 1995

Description 245

CERTIFICATE OF REGISTRATION ON CHANGE OF NAME

Doc. No. 009769017

No. Pages 1

Date Processed 06 Apr 1995

Effective Date 06 Apr 1995

-----

Date Received 06 Apr 1995

Description 205A

NOTIFICATION OF RESOLUTION CHANGING COMPANY N

AME

Doc. No. 009768019

No. Pages 1

Date Processed 06 Apr 1995

Effective Date 05 Apr 1995

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Date Received 06 Apr 1995

Description 410B

APPLICATION FOR RESERVATION OF A NEW NAME UPO

N CHANGE OF

NAME

Doc. No. 009768020

No. Pages 1

Date Processed 06 Apr 1995

Effective Date 06 Apr 1995

Date Received 22 Nov 1994

Description 316L

Doc. No. ANNUAL RETURN  
06450681Z

Doc. Qualifier (AR 1994)

No. Pages 4

Date Processed 05 Jan 1995

Effective Date 08 Nov 1994

Date Received 24 May 1994

Description 304A

STRALIAN NOTIFICATION OF CHANGE TO OFFICEHOLDERS OF AU

Doc. No. COMPANY  
005538527

No. Pages 2

Date Processed 30 May 1994

Effective Date 29 Apr 1994

Date Received 24 May 1994

Description 203A

Doc. No. NOTIFICATION OF CHANGE OF ADDRESS  
005538532

No. Pages 1

Date Processed 24 May 1994

Effective Date 23 May 1994

Date Received 05 May 1994

Description 207

Doc. No. NOTIFICATION OF ALLOTMENT OF SHARES  
005549471

No. Pages 2

Date Processed 09 May 1994

Effective Date 29 Apr 1994

Date Received 03 May 1994

Description 356

Doc. No. NOTICE OF RETIREMENT OF DIRECTOR  
005549222

No. Pages 1

Date Processed 06 May 1994

Effective Date 29 Apr 1994

Date Received 03 May 1994

Description 215

HOLDERS NOTIFICATION OF INITIAL APPOINTMENT OF OFFICE

Doc. No. 005549232

No. Pages 1

Date Processed 04 May 1994

Effective Date 29 Apr 1994

Date Received 03 May 1994

Description 209

NOTICE OF REDEMPTION OF REDEEMABLE PREFERENCE

SHARES

Doc. No. 005549217

No. Pages 1

Date Processed 03 May 1994

Effective Date 29 Apr 1994

Date Received 03 May 1994

Description 204

CERTIFICATE OF REGISTRATION DIVISION 1 PT 2.2

Doc. No. 005528536

No. Pages 1

Date Processed 03 May 1994

Effective Date 03 May 1994

Date Received 29 Apr 1994

Description 201C

APPLICATION FOR REGISTRATION AS A PROPRIETARY

COMPANY

Doc. No. 005549109

No. Pages 2

Date Processed 29 Apr 1994

Effective Date 29 Apr 1994

-----  
Date Received 29 Apr 1994

Description 410A

APPLICATION FOR RESERVATION OF A NAME OF A NE  
W AUSTRALIAN

COMPANY  
Doc. No. 005549104

No. Pages 1

Date Processed 29 Apr 1994

Effective Date 29 Apr 1994  
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NOTE:  
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Where no Date Processed is shown, the document in question has not been processed.

In these instances care should be taken in using information that may be updated the document when it is processed.

Where the Date Processed is shown, but there is a zero under No pages, the document has been processed, but a copy is not yet available.

Annual Returns

Year O/stand Ret Due Date Ext Due Date AGM Due Date Ext AGM Date  
AGM Held Date  
-----  
-----

2002 N 31 Jan 2003

2001 N 31 Jan 2002

2000 N 31 Jan 2001

# Report

1999	N	31 Jan 2000	
1998	N	31 Jan 1999	
1997	N	31 Jan 1998	
1996	N	31 Jan 1997	
1995	N	31 Jan 1996	31 Dec 1995
25 Oct 1995			
1994	N		
08 Nov 1994			

CURRENCY: All monetary amounts quoted in this report are shown in AUSTRALIAN DOLLARS unless otherwise stated..

\*\*\* End of Report \*\*\*

Released under the  
RTI Act by DET

Pages 193 through 227 redacted for the following reasons:

-----  
Schedule 3, item 7

Released under the  
RTI Act by DET



# SUNSHINE COAST GRAMMAR SCHOOL

Released under the  
RTI Act by DET

Staff appointment

Page 1 of 1

**ALDERSON Dale**

---

**From:** SYMES Stuart**Sent:** Wednesday, 5 March 2003 11:25**To:** MARQUARDT Stuart**Subject:** RE: Staff appointment

Could you please clarify the responsibilities of this position.

-----Original Message-----

**From:** MARQUARDT Stuart**Sent:** Wed 5/03/2003 10:11 AM**To:** Staff (All)**Cc:****Subject:** Staff appointment

Dear staff

We wish to advise that the Board of Directors have appointed s47(3)(b) to the position of Manager - Administration, effective immediately.

Stuart Marquardt and Coral-Anne Reason  
Co-Principals

Released under the  
RTI Act by DET

**ALDERSON Dale**

---

**From:** MARTENS Cameron  
**Sent:** Wednesday, 5 March 2003 1:07 PM  
**To:** MARQUARDT Stuart  
**Subject:** RE: Staff appointment

Stuart,

regardless of the merits of this appointment, it will nevertheless be perceived as interference in the running of the school by [s47(3)]

This will have a significant impact in a number of ways:

Staff morale has been fairly good this year, mainly because we have been able to move beyond the events of last year and focus on our teaching and nurturing. This appointment (and all its implications) will seriously affect staff morale.

The Board told us last year that the school could be fined very large sums of money should [s47(3)] be involved in decision making processes in the school. We cannot afford that. We can only hope the Minister for Education does not become aware of it.

The Board also told us the school executive would be making all staffing decisions - this has apparently not happened in this case.

If the Board wants us to convey positive messages to staff about the running of this school, they have erred in this decision. I have gone out of my way to tell staff that the Board has committed itself to removing [s47(3)] from decision making processes. To those people, I will look very silly and naive in the light of this decision.

And what happened to transparency? Can we get more information about the process?

I have also heard a rumour that the school is now paying [s47(3)] legal fees. I have tried to quash that, on the basis of Malcolm's statement last year that this would not happen. Am I going to look very silly again?

Cameron

—Original Message—

**From:** MARQUARDT Stuart  
**Sent:** Wednesday, 5 March 2003 10:11 AM  
**To:** Staff (All)  
**Subject:** Staff appointment

Dear staff

We wish to advise that the Board of Directors have appointed [s47(3)(b)] to the position of Manager - Administration, effective immediately.

Stuart Marquardt and Coral Anne Reason  
Co-Principals

**ALDERSON Dale**

---

**From:** MARTENS Cameron  
**Sent:** Thursday, 6 March 2003 11:12 AM  
**To:** MARQUARDT Stuart; REASON Coral-Anne  
**Subject:** re Recent Staff Appointment

Stuart and Coral Anne,

Further to my email of yesterday, and following discussions with other staff, (who are genuinely angry that our school should be upset at a time when we were getting on with our business in such a highly professional and productive manner) I wonder if the Board should attend a staff meeting to address staff and to field questions relating to our concerns.

My concern is that the Board is not acting in the best interests of the company. Instead it would seem they are placing the interests of the shareholders ahead of the interests of the company (the school). Leaving aside the law on the matter, the ethical issue for me is that they said they wouldn't be doing that.

Maybe my concerns are unwarranted, but I don't know that unless the board communicates more with us on these kinds of matters. And that communication must be transparent and build trust. Until the finalisation of s47(3) appeal process, the board needs to keep staff informed on significant issues such as staffing and the budget (which is another issue of concern to many staff).

This matter has certainly 'stirred the nest', and that is not a positive move for us at present.

Cameron

Released under  
RTI Act by DE

**ALDERSON Dale**

---

**From:** HENRICKS Mark  
**Sent:** Wednesday, 5 March 2003 1:43 PM  
**To:** MARQUARDT Stuart  
**Subject:** RE: Staff appointment

Can I get clarification on something please. It is my understanding that the Board have appointed both yourself and Coral-Anne to make all decisions re the running of the school. The board have given us this assurance and this decision contradicts this. The decision lacks transparency and troubles me. What are the reasons for the appointment? What is the hidden agenda here? Please pass my concerns onto the board.

Regards

Mark Henricks

—Original Message—

**From:** MARQUARDT Stuart  
**Sent:** Wednesday, 5 March 2003 10:11 AM  
**To:** Staff (All)  
**Subject:** Staff appointment

Dear staff

We wish to advise that the Board of Directors have appointed [S47(3)(b)] to the position of Manager - Administration, effective immediately.

Stuart Marquardt and Coral-Anne Reason  
Co-Principals

Released under the  
RTI Act by DET

Staff appointment

Page 1 of 1

**ALDERSON Dale**

---

**From:** MAGUIRE Karen**Sent:** Wednesday, 5 March 2003 2:46**To:** MARQUARDT Stuart**Subject:** RE: Staff appointment

Will this position be clarified?

Is it a new position requiring additional remuneration?

Will parents be told via the newsletter as communication is vital don't you think?

-----Original Message-----

**From:** MARQUARDT Stuart**Sent:** Wed 5/03/2003 10:11 AM**To:** Staff (All)**Cc:****Subject:** Staff appointment

Dear staff

We wish to advise that the Board of Directors have appointed (s47(3)(b)) to the position of Manager - Administration, effective immediately.

Stuart Marquardt and Coral-Anne Reason

Co-Principals

Released under the  
RTI Act by DET

**ALDERSON Dale**

**From:** LINTHORNE Tjitske  
**Sent:** Friday, 7 March 2003 12:09 PM  
**To:** REASON Coral-Anne; MARQUARDT Stuart

Good afternoon Stuart and Coral-Anne

This week we received an e-mail informing us that the Board of Directors had appointed [s47(3)(b)] to the position of Administration Manager. When I had a meeting with the Board in December I was categorically told that you, as the co-principals, do all the "hiring and firing" of staff and that the Board have nothing to do with these decisions.

I therefore feel I need to tell you, as the Principals of the school, the concerns I have.

- Walking around the school yesterday I realised that before the announcement had been made the school was a really positive place with many parents commenting on the fact that they have finally put last year behind them. It was a happy place. All of a sudden when walking around I see the same negativity and gossiping happening because they are concerned about this very announcement.
- I have already had 6 parents coming to see me asking if this was the way that [s4] could still run the school. This also including a really angry anonymous phone call I received on the day he came to visit the school. Is there anything more we can do to stop them from worrying?
- I have had parents and teachers coming to see me asking how it was that staff have been made redundant in numerous places (and in places that they were really needed too!), that budgets have been drastically cut and now there has been a new appointment to the administration team.

I believe that [s47(3)(b)] does a great job with IT and putting systems in place which helps ensure the smooth running of the school. I want to make it very clear, therefore, that the above comments are certainly not a reflection on her ability or attitude.

I think one of the most important things to remember is that the connotation with the [s47(3)(b)] name is certainly a negative one, and a word that portrays the feeling of betrayal, to both parents and staff. To have another [s47(3)(b)] running of the administration of SCGS" will not help with the healing process, which is so necessary.

I would hate to see the school go through this year what it went through last year.

If you wish to discuss this with me, please do not hesitate to contact me.

Kind regards

Tjitske

**Tjitske Linthorne**  
Enrolment Officer  
Sunshine Coast Grammar School  
Tel: 54454444 Fax: 54454345  
E-mail: [tlinthorne@scgs.qld.edu.au](mailto:tlinthorne@scgs.qld.edu.au)  
[www.scgs.qld.edu.au](http://www.scgs.qld.edu.au)

CRICOS Number: 01969A  
Course Code: 032399G

**The Sunshine Coast Grammar School - Educating for Life**

*The contents of this email are confidential. Any unauthorised use of the contents is expressly prohibited. If you have received this email in error, please advise by telephone immediately and then delete/destroy the email and any printed copies. Thank you.*

## Information Privacy

Certain information collected in this *Validation Survey of Non-State Schools* is categorised as "personal information" within the meaning of *Information Standard No. 42*, which applies to the collection and handling of such information by the Department of Education, Queensland, and Queensland statutory bodies. Personal information collected in this *Validation Survey*: (i) will be accessible to the *Non-State Schools Accreditation Board* and the *Non-State Schools Eligibility for Funding Committee* established under the *Education (Accreditation of Non-State Schools) Act 2001*, the Office of Non-State Schooling and other parts of the Department of Education involved in the payment of moneys to non-State schools; and (ii) may be disclosed to the relevant capital assistance authority under the *Education (Capital Assistance) Act 1993 (Qld)* and to the Commonwealth Department of Education, Training and Youth Affairs for the purposes of payment of moneys to non-State schools.

## Details of the person completing this Validation Survey

Title: Mr First name: John  
(e.g. Dr Mr Mrs Ms Pastor)

Last name: BURGESS

## Position at the school:

(e.g. principal, executive principal, director, officer in charge, administrator)

HEAD OF SCHOOL

## Please sign and date:

Signature: [Signature] Date: 29/11/01

This is the end of the *Validation Survey for Non-State Schools*. Thank you for your time and effort in ensuring the information provided is complete and accurate.



# Office of Non-State Schooling

## Validation Survey of Non-State Schools

Please return the completed *Validation Survey of Non-State Schools* before close of business Friday, 16 November 2001, to:

The Director  
Office of Non-State Schooling  
PO Box 33  
BRISBANE ALBERT STREET Q 4002

RECEIVED  
- 3 DEC 2001

BY: .....

If you have any concerns about how to complete this *Validation Survey*, please contact the Office of Non-State Schooling on telephone (07) 3237 9947.

3237 9946

Please print when answering the following questions.

## Item 1. Name of the school?

SUNSHINE COAST GRAMMAR SCHOOL

The name of the non-State school that you provide here must be the official full name of the school.

With a view to an accurate recording of the name of the school on the Register of Schools that must be kept by the Board, you will be contacted again if there is any discrepancy between the name you provide here and the name held on the current register of non-State schools maintained by the Office of Non-State Schooling.

The Certificate of Accreditation or, as the case may be, the Certificate of Provisional Accreditation, will be issued in early 2002 by the Board to the school's governing body in the name of the school recorded on the Board's Register of Schools.

## Item 2. What is the name of the principal or equivalent of the school?

Title: Mr First name: John

(e.g. Dr Mr Mrs Ms Pastor)

Last name: BURGESS

If not known as the "principal" of the school, how is the person known (e.g. executive principal, director, officer in charge, administrator)?

HEAD OF SCHOOL

This Validation Survey has been sent to the person whom the Office of Non-State Schooling believes to be the school's principal.

The name and position given by you here is information to be used for correspondence to the school from the Board and the Office of Non-State Schooling, irrespective of the number of locations at which the school provides education.



**Item 3. What is the postal address and email address of the school?**

Postal address:

372 MENS ROAD  
FOREST GLADE Postcode: 4556

Email address: c.burges@scgs.qld.edu.au

**Item 4. What is the name of the current governing body of the school?**

SUNSHINE LEARN GRAMMAR SCHOOL PTY LTD

Under the Education (Accreditation of Non-State Schools) Act 2001, from 1 January 2002 a school's governing body is the entity that is eligible for State Government funding in respect of a school.

**Item 5. What is the name of the person who is authorised by the current governing body to give effect to the governing body's decisions?**Title: Mr First name: JOHN  
(e.g. Dr Mr Mrs Ms Pastor)

Last name: BURGESS

This person will have signing authority to give effect to the governing body's decisions. In most cases, it is expected that this will be the Chairperson of the governing body.

**Item 6. For the person named at Item 5 above, what is the official position of that person on the current governing body?**

DIRECTOR

**Item 7. What are the contact details for the person named at Item 5 above?**

Postal address:

372 MENS ROAD  
FOREST GLADE Postcode: 4556

The postal address given by you here is the address to be used for all posted correspondence to the school's governing body from the Board and the Office of Non-State Schooling.

The other details may be used for contact by the Board or the Office of Non-State Schooling.

Telephone during business hours: (0) 5445 4444

Telephone outside business hours: (Optional) ( )

Facsimile: (0) 5445 4345

Mobile telephone:

Email address: c.burges@scgs.qld.edu.au

**Item 8. Is the current governing body of the school a corporation?**Yes ☒ No ☐ (Please tick one box only)

The Education (Accreditation of Non-State Schools) Act 2001 requires the governing body to be a corporation.

If the governing body is not a corporation on 1 January 2002, the governing body must become a corporation within 2 years after 1 January 2002.

The term "corporation" includes a corporation formed or coming into existence under legislation or Common Law.

**Item 16. Apart from the school locations named and described at Item 15 above, please provide the following details about any other places at which the school delivers a significant component of its curriculum.**

Examples of school locations to be described here may relate to locations that are utilised for activities such as sport, environmental education and music.

**Location 1.**

Street address of this location:

Postcode

Describe the aspects of the curriculum offered at this location:

**Location 2.**

Street address of this location:

Postcode

Describe the aspects of the curriculum offered at this location:

**Location 3.**

Street address of this location:

Postcode

Describe the aspects of the curriculum offered at this location:

**Other locations.**

If the school uses more than three locations, please **attach** relevant details.

**Item 17. Give your school's web site address below if you are agreeable to that address being provided to the general public as a link facility from the Board's web site.**

c.burges@scgs.qld.edu.au

www.scgs.qld.edu.au

The Board may develop a web site, which could have a linking facility to individual schools' web sites.

Your express approval is required for your school's web site address, if any, to be provided to the general public as a link facility from the Board's web site.

By giving your school's web site address here, you are agreeing to such an arrangement should it be made available by the Board.

**If more than one Subsidiary Campus is operated by the school, copy this page and complete for each campus.**

**Item 15 (Continued)****Subsidiary Campus number** ☐

Please print, or tick the relevant boxes, in respect of any Subsidiary Campus

**Name of Subsidiary Campus:**

.....

**Location of Subsidiary Campus:**

Street address:

.....

..... Post code: .....

**Non-State school status at Subsidiary Campus:**Preschool education ☐ Primary education ☐ Secondary education ☐**School in receipt of subsidy (SIROS) status at Subsidiary Campus:**Preschool Year ☐Year 1 ☐ Year 2 ☐ Year 3 ☐ Year 4 ☐ Year 5 ☐ Year 6 ☐ Year 7 ☐Year 8 ☐ Year 9 ☐ Year 10 ☐ Year 11 ☐ Year 12 ☐**At Subsidiary Campus:**Both sexes (coeducational) ☐ Single sex, female only ☐ Single sex, male only ☐Mode of delivery, classroom education ☐ Mode of delivery, distance education ☐Special education only ☐ Boarding ☐ Non-Boarding ☐Describe the basis for the **curriculum** followed at **Subsidiary Campus**, including the relevant Years of schooling: (If same as Parent Campus indicate "As for PC")

.....

.....

.....

.....

State any conditions placed on **Subsidiary Campus** by the Minister under the Campus' "planning approval" decision or SIROS decision:

(If same as Parent Campus indicate "As for PC")

.....

.....

.....

**Item 9. If the answer is Yes to Item 8 above, indicate the "type" of corporation and how the corporation was formed or came into existence.**

(Please tick a box or print response)

A company incorporated under the *Corporations Act 2001* (Commonwealth) ..... ☒An incorporated association under the *Associations Incorporation Act 1981* ..... ☐A church entity incorporated under the *Roman Catholic Church (Incorporation of Church Entities) Act 1994* ..... ☐A synod of a diocese under the *Anglican Church of Australia Act 1895* ..... ☐A corporation established and continued in existence under the now repealed *Religious Educational and Charitable Institutions Act 1861* ..... ☐A property trust constituted under the *Uniting Church in Australia Act 1977* ..... ☐A board of trustees constituted under the *Grammar Schools Act 1975* ..... ☐

Other legislation:

If formed under other legislation, give the "type" of corporation and name the legislation:

.....

.....

.....

.....

Under the Common Law:

If incorporated at Common Law, give the "type" of corporation and indicate how the corporation is formed:

.....

.....

.....

.....

**Item 10. If the current governing body of the school is a company incorporated under the *Corporations Act 2001* (Commonwealth), indicate the type of company.**

..... PROPRIETARY COMPANY .....

.....

Some examples of company types are: a public company limited by guarantee; a proprietary company

**Item 11. Apart from the current governing body named at Item 4 above, if another entity exists to assist the management of the school, indicate the full name of this entity.**

..... NA .....

.....

The kind of entity to be named here is the one key or peak entity established to assist the management of the school, for example the "Olympic College Council", the "Board of the Olympic College", the "Olympic College Advisory Council", the "Council of Olympic College".

**Item 12. Is the school operated for profit?**

(Please tick one box only)

Yes ☐ No ☒

The *Education (Accreditation of Non-State Schools) Act 2001* requires that for a non-State school's governing body to be eligible for Government funding, the Board must be satisfied that the school is not operated for profit.

A school is "not operated for profit" only if any profits made from the school's operation are used entirely to advance the school's stated philosophy and aims.

If a non-State school is in fact being operated for profit, the school has 6 months from 1 January 2002 to become a not for profit school if the governing body is to continue to be eligible for Government funding after 1 January 2002.

**Item 13. Indicate the descriptor(s) below that best typifies the school.**

(Please tick one or more of the boxes below)

The descriptors listed relate to the type or kind of school as portrayed by the school's philosophical, religious, educational or cultural underpinnings.

Ananda Marga.....	<input type="checkbox"/>	Grammar.....	<input type="checkbox"/>	Pentecostal.....	<input type="checkbox"/>
Anglican.....	<input type="checkbox"/>	Hare Krishna.....	<input type="checkbox"/>	Presbyterian.....	<input type="checkbox"/>
Assemblies of God..	<input type="checkbox"/>	Islamic.....	<input type="checkbox"/>	Scientology.....	<input type="checkbox"/>
Baptist.....	<input type="checkbox"/>	Jehovah's Witness...	<input type="checkbox"/>	Seventh Day Adventist	<input type="checkbox"/>
Brethren.....	<input type="checkbox"/>	Jewish.....	<input type="checkbox"/>	Society of Friends.....	<input type="checkbox"/>
Catholic, Other.....	<input type="checkbox"/>	Lutheran.....	<input type="checkbox"/>	Steiner.....	<input type="checkbox"/>
Catholic, Roman.....	<input type="checkbox"/>	Montessori.....	<input type="checkbox"/>	Sudbury.....	<input type="checkbox"/>
Christian School.....	<input type="checkbox"/>	Orthodox, Greek.....	<input type="checkbox"/>	Uniting Church.....	<input type="checkbox"/>
Churches of Christ...	<input type="checkbox"/>	Orthodox, Other.....	<input type="checkbox"/>	Non-denominational...	<input checked="" type="checkbox"/>
				Other.....	<input type="checkbox"/>

If Other, please name:

.....

.....

.....

**Item 14. Indicate the organisations/bodies with which the school is affiliated.**The Association of Independent Schools of Queensland Inc. ... ☒The Christian Schools Association of Queensland Inc. .... ☒The Queensland Catholic Education Commission ..... ☐Other ..... ☐

If Other, please name:

.....

.....

.....

**Item 15. Give information about the approvals already held under the *Education (General Provisions) Act 1989* for the school's Parent Campus and any Subsidiary Campuses.**

(Please print, or tick the relevant boxes)

**Location of Parent Campus**

Street address:

372 MONS ROAD  
FOREST GLADE Postcode 4556

**Non-State school status at Parent Campus:**Preschool education ☒ Primary education ☒ Secondary education ☒**School in receipt of subsidy (SIROS) status at Parent Campus:**Preschool Year ☒Year 1 ☒ Year 2 ☒ Year 3 ☒ Year 4 ☒ Year 5 ☒ Year 6 ☒ Year 7 ☒Year 8 ☒ Year 9 ☒ Year 10 ☒ Year 11 ☒ Year 12 ☐

Under the *Education (General Provisions) Act 1989*, (the current legislation) your school may have various approvals already granted by the Queensland Minister for Education (e.g. non-State school status for preschool, primary or secondary education, school in receipt of subsidy (SIROS) status, boarding, single sex) for one or more Campuses.

Space is provided for responses for the Parent Campus and Subsidiary Campuses.

If more than one Subsidiary Campus, please make extra copies of the next page.

**At Parent Campus**Both sexes (coeducational) ☒ Single sex, female only ☐ Single sex, male only ☐Mode of delivery, classroom education ☒ Mode of delivery, distance education ☐Special education only ☐ Boarding ☐ Non-Boarding ☐

Describe the basis for the curriculum followed at Parent Campus, including the relevant Years of schooling:

\* .....

.....

.....

.....

e.g curriculum may be based on:

- (i) syllabuses and guidelines, as the case may be, approved by the Queensland School Curriculum Council (P-10);
- (ii) syllabuses approved by the Queensland Board of Senior Secondary School Studies (QBSSSS);
- (iii) vocational education and training courses accredited by the QBSSSS;
- (iv) programs authorised by the International Baccalaureate Organization;
- (v) syllabuses approved by an accreditation authority in another Australian State or Territory;
- (vi) programs developed by schools or school systems (provide details).

State any conditions placed on Parent Campus by the Minister under the Campus' "planning approval" decision or SIROS decision:

.....

.....

**REASON Coral-Anne**

**From:** Malcolm McColm [MMcColm@mmlaw.com.au]  
**Sent:** Tuesday, 4 March 2003 5:07 PM  
**To:** REASON Coral-Anne; MARQUARDT Stuart  
**Cc:** wbrewer1@bigpond.com; RJohnston@jr.com.au; sheebs@powerup.com.au  
**Subject:** Re: Appointment of Kim Burgess :ld-52C3

Dear Stuart and Coral-Ann,

the directors have already made the decision to appoint [s47(1)] to the role and want this implemented now.

That decision was communicated to Kim as well as yourselves; when made last week, and all directors (and presumably [s47(1)] are wondering why it has not happened.

I telephoned Coral-Ann earlier this afternoon to find out why no action had been taken.

The directors recognize there will be issues to be discussed as to how this is to work and these need to be sorted out without delay and I am willing to talk to you both, as I discussed with Coral-Ann, as soon as possible. As soon as we have completed discussions you should schedule a meeting with [s47(3)] to discuss relevant issues, and put the necessary procedures and protocols in place.

Please:-

- 1) action the Board's decision without further delay and notify staff appropriately; and
- 2) ring me regarding any issues that need to be discussed

Regards,

Malcolm

>>> "MARQUARDT Stuart" <smarquardt@scs.qld.edu.au> 03/04/03 04:21pm >>>  
Dear Malcolm,

Further to your conversation with Coral-Anne this afternoon, we feel that there is no need to rush the appointment of [s47(3)(b)] to a new position within the organisation. There are many sensitivities involved. We require full and frank discussion in relation to [s47(3)(b)] appointment at the Board Meeting to be held on 13 March.

Thank you for your support with this matter and we look forward to meeting with you 13 March.

Stuart Marquardt and Coral-Anne Reason  
Sunshine Coast Grammar School  
Phone: 5445 4444  
Fax: 5445 4345

**REASON Coral-Anne**

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**From:** ALDERSON Dale  
**Sent:** Wednesday, 5 March 2003 3:30 PM  
**To:** MARQUARDT Stuart; REASON Coral-Anne  
**Subject:** Staff appointment

Dear Coral-Anne and Stuart

I have been contacted by Mary Rodgers, Narelle Munroe and Juanita Fett in administration seeking clarification of the new position that has been created in administration for s47(3)(b) I also seek clarification of this role. Could you please advise.

Many thanks  
Dale

Released under the  
RTI Act by DET

Staff appointment

Page 1 of 1

**REASON Coral-Anne**

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**From:** MARQUARDT Stuart  
**Sent:** Wednesday, 5 March 2003 2:54  
**To:** REASON Coral-Anne  
**Subject:** FW: Staff appointment

-----Original Message-----

**From:** MAGUIRE Karen  
**Sent:** Wednesday, 5 March 2003 2:46 PM  
**To:** MARQUARDT Stuart  
**Subject:** RE: Staff appointment

Will this position be clarified?

Is it a new position requiring additional remuneration?

Will parents be told via the newsletter as communication is vital don't you think?

-----Original Message-----

**From:** MARQUARDT Stuart  
**Sent:** Wed 5/03/2003 10:11 AM  
**To:** Staff (All)  
**Cc:**  
**Subject:** Staff appointment

Dear staff

We wish to advise that the Board of Directors have appointed s47(3)(b) to the position of Manager - Administration, effective immediately.

Stuart Marquardt and Coral-Anne Reason  
Co-Principals

**REASON Coral-Anne**

**From:** MARQUARDT Stuart  
**Sent:** Wednesday, 5 March 2003 2:04 PM  
**To:** REASON Coral-Anne  
**Subject:** FW: Staff appointment

—Original Message—

**From:** MARTENS Cameron  
**Sent:** Wednesday, 5 March 2003 1:07 PM  
**To:** MARQUARDT Stuart  
**Subject:** RE: Staff appointment

Stuart,

regardless of the merits of this appointment, it will nevertheless be perceived as interference in the running of the school by s47(3)

This will have a significant impact in a number of ways:

Staff morale has been fairly good this year, mainly because we have been able to move beyond the events of last year and focus on our teaching and nurturing. This appointment (and all its implications) will seriously affect staff morale.

The Board told us last year that the school could be fined very large sums of money should s47(3) be involved in decision making processes in the school. We cannot afford that. We can only hope the Minister for Education does not become aware of it.

The Board also told us the school executive would be making all staffing decisions - this has apparently not happened in this case.

If the Board wants us to convey positive messages to staff about the running of this school, they have erred in this decision. I have gone out of my way to tell staff that the Board has committed itself to removing s47(3) from decision making processes. To those people, I will look very silly and naive in the light of this decision.

And what happened to transparency? Can we get more information about the process?

I have also heard a rumour that the school is now paying s47(3) legal fees. I have tried to quash that, on the basis of Malcolm's statement last year that this would not happen. Am I going to look very silly again?

Cameron

—Original Message—

**From:** MARQUARDT Stuart  
**Sent:** Wednesday, 5 March 2003 10:11 AM  
**To:** Staff (All)  
**Subject:** Staff appointment

Dear staff

We wish to advise that the Board of Directors have appointed s47(3)(b) to the position of Manager - Administration, effective immediately.

Stuart Marquardt and Coral-Anne Reason  
Co-Principals

Staff appointment

Page 1 of 1

**REASON Coral-Anne**

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**From:** MARQUARDT Stuart  
**Sent:** Wednesday, 5 March 2003 2:05  
**To:** REASON Coral-Anne  
**Subject:** FW: Staff appointment

—Original Message—

**From:** O'NEILL Andy  
**Sent:** Wednesday, 5 March 2003 11:54 AM  
**To:** MARQUARDT Stuart  
**Subject:** RE: Staff appointment

Hi Stuart

This message needs clarification. Why has the Board done this? Isn't it a position you had? What does this mean? What is going on?

Andy

—Original Message—

**From:** MARQUARDT Stuart  
**Sent:** Wed 5/03/2003 10:11 AM  
**To:** Staff (All)  
**Cc:**  
**Subject:** Staff appointment

Dear staff

We wish to advise that the Board of Directors have appointed s47(3)(b) to the position of Manager - Administration, effective immediately.

Stuart Marquardt and Coral-Anne Reason  
Co-Principals

Released under the  
RTI Act by DET



**REASON Coral-Anne**

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**From:** MARQUARDT Stuart  
**Sent:** Wednesday, 5 March 2003 2:03 PM  
**To:** REASON Coral-Anne  
**Subject:** FW: Staff appointment

-----Original Message-----

**From:** HENRICKS Mark  
**Sent:** Wednesday, 5 March 2003 1:43 PM  
**To:** MARQUARDT Stuart  
**Subject:** RE: Staff appointment

Can I get clarification on something please. It is my understanding that the Board have appointed both yourself and Coral-Anne to make all decisions re the running of the school. The board have given us this assurance and this decision contradicts this. The decision lacks transparency and troubles me. What are the reasons for the appointment? What is the hidden agenda here? Please pass my concerns onto the board.

Regards

Mark Henricks

-----Original Message-----

**From:** MARQUARDT Stuart  
**Sent:** Wednesday, 5 March 2003 10:11 AM  
**To:** Staff (All)  
**Subject:** Staff appointment

Dear staff

We wish to advise that the Board of Directors have appointed S47(3)(b) to the position of Manager - Administration, effective immediately.

Stuart Marquardt and Coral-Anne Reason  
Co-Principals

Released under RTI Act by DET

Staff appointment

**REASON Coral-Anne**

**From:** MARQUARDT Stuart  
**Sent:** Wednesday, 5 March 2003 2:07  
**To:** REASON Coral-Anne  
**Subject:** FW: Staff appointment

-----Original Message-----

**From:** SYMES Stuart  
**Sent:** Wednesday, 5 March 2003 11:25 AM  
**To:** MARQUARDT Stuart  
**Subject:** RE: Staff appointment

Could you please clarify the responsibilities of this position.

-----Original Message-----

**From:** MARQUARDT Stuart  
**Sent:** Wed 5/03/2003 10:11 AM  
**To:** Staff (All)  
**Cc:**  
**Subject:** Staff appointment

Dear staff

We wish to advise that the Board of Directors have appointed [s47(3)(b)] to the position of Manager - Administration, effective immediately.

Stuart Marquardt and Coral-Anne Reason  
Co-Principals

Released under the  
RTI Act by DET

**REASON Coral-Anne**

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**From:** WALLIS Tony  
**Sent:** Wednesday, 5 March 2003 12:41 PM  
**To:** MARQUARDT Stuart  
**Cc:** REASON Coral-Anne  
**Subject:** RE: Staff appointment

Stuart,

Could you clarify the following re your email this morning:-

- what is s47(3)(l) role description?
- the Board reassured those members of staff who met with them at the end of last year that s47(3)(b) would have no input into the running of the school, and asked us to ensure we made that known to all members of the School Community, which I have done repeatedly and steadfastly, often with very cynical reactions from those I have spoken to. If this is indeed the case, why was the position not advertised?
- The Board also made it very clear at that meeting that you and Coral-Anne would be permitted to run the School without any outside interference. Were you a party to this decision?
- I would imagine that the new position would mean an increased salary package for s47(3)(b). How do we then justify the redundancy of two long-serving and respected members of staff at the end of last year, on financial grounds, as well as the redundancy of s47(3)(b) if we can now afford a new management position. This will also not sit well with s47(3)(b) if we can now afford a new management position. This will also not sit well with HODs / staff, who have had their budgets slashed, some by up to 75%.

The school has enjoyed a great start to the year - actions like this will contribute to its destabilisation and discontent amongst Grammar staff and parents.

I look forward to your response.

Tony Wallis

—Original Message—

**From:** MARQUARDT Stuart  
**Sent:** Wednesday, 5 March 2003 10:11 AM  
**To:** Staff (All)  
**Subject:** Staff appointment

Dear staff

We wish to advise that the Board of Directors have appointed s47(3)(b) to the position of Manager - Administration, effective immediately.

Stuart Marquardt and Coral-Anne Reason  
Co-Principals

Staff appointment

Page 1 of 1

**ALDERSON Dale**

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**From:** O'NEILL Andy**Sent:** Wednesday, 5 March 2003 11:54**To:** MARQUARDT Stuart**Subject:** RE: Staff appointment

Hi Stuart

This message needs clarification. Why has the Board done this? Isn't it a position you had? What does this mean? What is going on?

Andy

—Original Message—

**From:** MARQUARDT Stuart**Sent:** Wed 5/03/2003 10:11 AM**To:** Staff (All)**Cc:****Subject:** Staff appointment

Dear staff

We wish to advise that the Board of Directors have appointed s47(3)(b) to the position of Manager - Administration, effective immediately.

Stuart Marquardt and Coral-Anne Reason  
Co-Principals

Released under the  
RTI Act by DET

**ALDERSON Dale**

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**From:** BURNETT Kylie  
**Sent:** Wednesday, 5 March 2003 10:15 AM  
**To:** MARQUARDT Stuart  
**Subject:** RE: Staff appointment

Could you please provide me with an outline of the role that will be performed by [s47] in this new position? I'm not sure where this position fits within the school management structure and it is possible that I will be meeting with Mandy Kerr's replacement during the whole school staff meeting on Monday. I may not be present when the role is introduced to staff.

Thanks  
Kylie

—Original Message—

**From:** MARQUARDT Stuart  
**Sent:** Wednesday, 5 March 2003 10:11 AM  
**To:** Staff (All)  
**Subject:** Staff appointment

Dear staff

We wish to advise that the Board of Directors have appointed [s47(s)(b)] to the position of Manager - Administration, effective immediately.

Stuart Marquardt and Coral-Anne Reason  
Co-Principals

Released under the  
RTI Act by DET

**REASON Coral-Anne**

**From:** Malcolm McColm [MMcColm@mmlaw.com.au]  
**Sent:** Friday, 28 February 2003 3:10 PM  
**To:** REASON Coral-Anne; MARQUARDT Stuart  
**Cc:** wbrewer1@bigpond.com; RJohnston@j.r.com.au; sbeebe@powerup.com.au  
**Subject:** Re: communication from Stuart and Coral-Anne :ld-A066

Dear Coral-Anne and Stuart

Thank you for your email of yesterday afternoon.

Myself and the other board members can fully appreciate your feelings and understand that you were disturbed, disappointed and concerned with the circumstances of yesterday afternoon. All of the directors hope that the content of this email will act to allay your further concerns for the future.

I have telephoned [s47(3)(b)] today and discussed the matter with him at length.

It is inappropriate at this time for [s47(3)] to be at the administration building and to be seen talking to numerous staff members. There will be adverse and negative impressions taken by some people no matter what the content of the conversations may be.

I have today received an undertaking from [s47(3)] that he shall not visit the administration building precinct again nor shall there be a repetition of these circumstances.

As you have stated in your email to me, [s47(3)] does have a right as a

[s47(3)(b)]

[s47(3)(b)]

There is also, of course, no prohibition on [s47(3)] speaking to any staff members.

In my conversation with [s47(3)] I asked him regarding the content of all conversations with staff members. He assured me that in every case the conversations were confined to matters of friendly social discourse and did not touch upon either the operations of the school since his departure or in any way reflect negatively upon the performance of either of yourselves.

[s47(3)] has also confirmed this in statements to other directors regarding yesterday's incident.

Because this is blatantly contrary to the reports received by you from your staff, this does raise management issues that you shall need to be aware of and take account of, both now and in the future.

Please let me assure you that you have the complete support of each and every director in the job that you are doing for the school.

Kind regards

Malcolm McColm

>>> "REASON Coral-Anne" <creason@scgs.qld.edu.au> 27/02/2003 4:03:55 pm

>>>

Dear Malcolm,

I contact you on behalf of both of us. We are unhappy and dismayed by an incident which took place this afternoon.

[s47(3)] at the conclusion of school took the opportunity to visit a number of the admin offices at approximately 3.00pm. A considerable number of parents witnessed this.

We have had one telephone call, from a parent we imagine, directed to Tjitske with the basic content that "you said that he would not be having anything to do with the school"

s47(3) visited the secretaries and made the statement to s47(3)(b)  
" I am unhappy with the practices that have been put into place since my absence"

Stuart and I have stood in front of large groups of people and have given assurances that we are in fact not speaking/consulting. We feel that this action seriously compromises our position and in fact the integrity of the school.

We recognize the right of any parent to collect his/her children.

We seriously doubt the wisdom of this action and are both feeling shaken and disturbed.

Sincerely  
Coral-Anne and Stuart

Coral-Anne Reason  
Principal- Secondary School  
Sunshine Coast Grammar School  
Phone: 5445 4444  
Fax: 5445 4345  
creason@scgs.qld.edu.au

Released under the  
RTI Act by DET

**SUNSHINE COAST GRAMMAR SCHOOL**

372 Mons Road FOREST GLEN  
QUEENSLAND 4556 AUSTRALIA



26 March 2003

The Board of Directors  
Sunshine Coast Grammar School  
372 Mons Road  
Forest Glen 4556

Dear Sirs

This letter has been written in our capacity as Co-Principals of the Sunshine Coast Grammar School. As the Co-Principals we have a duty of care to the children, families and staff of the school. Recent events have severely affected the manner in which we can carry out our duties in accordance with our legal and ethical obligations. Listed below is a summary of our concerns:

s47(3)(b)

s47(3)(b) resigned from the Sunshine Coast Grammar School both as s47(3)(b) and as a s47(3)(b). It is our understanding that rulings were made by the Board of Teacher Registration, Children's Commission and Non-State School Accreditation Board indicating he was not to be involved in any way with the administration or day to day running of the School. As Co-Principals it is important for us to understand exactly the nature of those rulings and our obligations and we seek assistance from the Board of Directors in addressing our concerns.

It appears that s47(3)(b) has ignored rulings against him and breached them with the full knowledge of the Board. In particular we note the following:

- i) s47(3)(b) worked on the budget with Stephen Beebee in the last weeks of the 2002 school year;
- ii) Both of us were called to his home to provide information regarding the running of the school in the last weeks of the 2002 school year;
- iii) He attended the school on 27 February 2003 and spoke to certain administration staff about matters relating to the administration and running of the school;
- iv) On that visit to the school he intimidated a member of the school staff under our control. We also note other staff were very distressed by the visit to the extent that one staff member hid in a toilet to avoid contact with him;
- v) After the visit referred to he telephoned both of us as Co-Principals, in particular, chastising and threatening Stuart. He instructed Stuart to investigate and report back to him regarding the allegation that he discussed the running of the school with a staff member on the visit referred to. s47(3)(b) stated to Stuart that anyone who doubted him or questioned his integrity had a big problem. His tone was threatening and unnecessary particularly in light of the fact he was not to be involved with the administration or running of the school.

Telephone: +61 7 5445 4444  
Facsimile: +61 7 5445 4345

Sunshine Coast Grammar School Pty Ltd  
ABN 61 064 506 814

Email: [enquire@sogs.qld.edu.au](mailto:enquire@sogs.qld.edu.au)  
Web: [www.sogs.qld.edu.au](http://www.sogs.qld.edu.au)



2.

**BUDGET ISSUES**

The current 2003 budget is in our opinion almost unworkable without further funds being allocated to the running of the school. We have expressed this previously to the Board and hope for a positive resolution following discussions with Stephen Beebee.

On 17 February 2003 as Co-Principals we addressed the staff in relation to the budget. The Board of Directors, through Malcolm McColm, then expressed their displeasure at the Co-Principals addressing the staff without first discussing the matter with either of us.

The Board is aware that both of us made statements to parents that s47(3)(b) legal fees were not paid for through school revenue. Similarly, at the meeting last year at Twin Waters, the Board indicated that s47(3)(b) legal fees were not paid from school fees. We are concerned that a large amount of the budget (\$107 000) has been set aside for consulting fees. Please confirm this is not in any way to be provided to s47(3)(b) as we note that he should have no involvement with the school. Please also confirm that the loan of \$ 75 000 to s47(3)(b) is in no way connected with the legal fees of s47(3)(b).

\$18 000 only out of the \$50 000 raised at the Walkathon 2002 has been allocated or used for improvements. At the Walkathon it was represented to parents and the school community that money raised was to be used for improvements to the school including a rotunda and play equipment for Years Four to Seven students.

The Board of Directors has been given a 100% pay rise at a time when the budget is struggling and not, in our opinion, capable of supporting the smooth functioning of the school throughout this year.

There is also provision in the budget for cars to be provided to s47(3)(b) and s47(3)(b) s47. Further s47(3)(b) has received a significant pay increase as a staff member (\$34 000) without the approval of the Co-Principals.

**STAFF ISSUES**

The Board appointed s47(3)(b) to a position of considerable responsibility without full consultation with either of us as Co-Principals. The appointment has caused considerable concern and stress amongst staff. s47(3)(b) has reported matters relating to the administration of the school back to s47(3)(b) who in turn has contacted us directly or has had the Directors express their displeasure and concern to us. In our opinion this continuing relationship is unworkable and can only result in further disharmony within the school community.

s47(3)(b) has been retained in a position after her position as the Executive Secretary to s47(3)(b) no longer existed. She is an unsatisfactory and inefficient performer. She creates disharmony with staff. She has inappropriately provided parent information to s47(3)(b) who has telephoned and abused a school parent. Despite this we are now advised that she will be directly included in Board meetings with a high level of responsibility. The Board has failed to take into account our concerns in relation to this particular staff member and, in our opinion, is not considering the welfare and concerns of other members of the school community.

3.

We are now aware of instances of inappropriate behaviour relating to s47(3)(b) in regard to staff members. In accordance with our duty of care we intend to investigate and report them as our legal and ethical obligations require.

### THE BOARD'S POSITION

We believe the following matters need to be addressed by the Board:

- i) s47(3)(b) behaviour which appears to breach the rulings in place be reported to the relevant authority;
- ii) The budget be reviewed to provide a workable budget for the benefit of the school community;
- iii) s47(3)(b) be prohibited from any involvement with either of us or any member of staff at the school;
- iv) The Directors of the Board agree to leave the day to day running of the school to us in accordance with our position as Co-Principals;
- v) The Board agrees to keep matters discussed confidential and abide by their statutory and fiduciary duties as Directors;
- vi) The employment of both s47(3)(b) and s47(3)(b) be reviewed and properly canvassed with us as Co-Principals;
- vii) Confirmation that no fees are being paid to s47(3)(b) either directly or indirectly to satisfy his legal fees.

These matters are of great concern to us and we believe the Board in its role has both legal and ethical obligations to address them. We look forward to your response.

Signed:



Mr Stuart Marquardt



Mrs Coral-Anne Reason

Released Under RTI Act

**HARDMAN Craig**

**From:** Stephen Beebe [sbbeebe@powerup.com.au]  
**Sent:** Wednesday, 19 March 2003 2:16 PM  
**To:** HARDMAN Craig  
**Cc:** Bill Brewer (E-mail); Johnston Ross (E-mail); Malcolm McCole (E-mail); BURGESS Kim  
**Subject:** Loan amount

Craig,

As discussed, please arrange today a cheque payable to [s47(3)(b)] for \$75000. You are authorised to sign the cheque which is then to be forwarded to me by [s47(3)(b)] for my signature. The amount is to be allocated to a loan account for [s47(3)(b)]

Please let me know if there is anything you wish to discuss.

regards

Stephen

Phone: 07 3832 7277  
Fax: 07 3832 7393

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Footer\*\*\*\*\*

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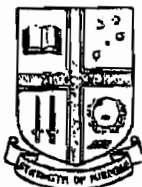
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RTI Act



PR No:

## SUNSHINE COAST GRAMMAR SCHOOL

## PURCHASE / CHEQUE REQUISITION

Fields marked with \* only need to be completed if dealing with this supplier for the FIRST time

Supplier/ Payee:	s47(3)(b)		
*ABN:	/ / /		
Vendor contact:			
*Address:			
Phone:		Fax:	
Requested By:		Department:	

FINANCE OFFICE USE ONLY

DATE	
BY	
RECEIVED	
AMOUNT	
REMARKS	

REQUIREMENTS

☐ Confirmation ONLY

☐ Purchase Order required

☐ Cheque req'd for \$

being: ☐ DEPOSIT

☐ INSTALMENT No.

☐ PAYMENT IN FULL

Product Code	Description (Please use follow up sheets for long orders)	Qty	EXCLUDING GST		GL Account No 00-0000-00-00
			Unit \$	Total \$	
	LOAN			75000 -	00-4070-00-01
	REFER AUTHORIZATION				00- - -
	FROM STATION BUDGE				00- - -
	ATTACHED				00- - -
					00- - -
					00- - -
					00- - -
					00- - -

Delivery/Freight

EX TOTAL: \$

75000

GST 10%: \$

-

INC TOTAL: \$

75000

Student Charge?  
Yes/ NoNOTE: to convert inc price to  
ex div by 11 then multiply by 10

Notes to appear on Order:	
Special Instructions to Purchasing Officer:	Attachments to accompany order? NO / YES

DEPARTMENTAL BUDGET MANAGER		
Remaining Budget: (after this purchase)	\$ LOAN	I hereby confirm that all purchasing policies have been adhered to and that this purchase will not exceed the annual budget
Name: Please print	Signature:	Date:
Craig Hardman	C Hardman	19/3/03
PURCHASE AUTHORIZATION - EXECUTIVE		
<input type="checkbox"/> Coral-Anne Reason	Signature:	Date:
<input type="checkbox"/> Stuart Marquardt	CA Reason	19/03/2003

**SUNSHINE COAST GRAMMAR SCHOOL**372 Mons Road FOREST GLEN  
QUEENSLAND 4556 AUSTRALIA

18 March 2003

McColm Matsinger Lawyers  
PO Box 737  
MAROOCHYDORE QLD 4558

Dear Malcolm,

Further to our emails yesterday, I am enclosing a copy of the relevant portion of the letter presented to us. I must stress to you that the person involved demonstrates a huge fear of repercussions or of dismissal. She has sought medical assistance and has spent time with the school counsellor re this situation.

Regards,

Coral-Anne Reason  
Principal- Secondary School

cc Stuart Marquardt

06 March 2003

Stuart Marquardt  
Coral-Anne Reason  
Co-Principals Sunshine Coast Grammar School

Dear Coral-Anne and Stuart

Firstly I wish to relay to you both how impressed I am with you as administrators of this school and that I believe in you totally and you can count on me for my full support. But I feel that with the current situation that I need to document how I am feeling and inform you of some concern that I have.

The visit from [s47(3)(b)] last week has really left me feeling unsettled and insecure in the workplace. Especially since he appeared out of the blue and unannounced. I believe the reasons for my unrest are justified and I feel I should explain.

While [s47(3)(b)] I experienced some inappropriate behaviour from him and I put up with it because I

- (1) was simply too frightened to say 'stop it, I'm not comfortable with that'
- (2) was afraid that he would ostracize me, which would lead to me either being made redundant/sacked or pressured to leave
- (3) would be made out to be a liar and that I was being paranoid and wash it away as if it was nothing, causing others to see me as a trouble maker and attack my credibility.

The inappropriate behaviour that I speak of includes on a number of occasions (more than 10 times) standing behind my desk and massaging the top of my shoulders, on 1 occasion blowing in my ear whilst I was on the telephone in an attempt to make me lose my concentration on the phone (16/05/01), (this thoroughly disgusted me and I can still smell his bad breathe when I think about it) and another time he nearly bumped into me when I came around the corner at the sickbay area and he said "just as well you had your head lights on or I would have bumped into you", I believe he was referring to my breasts.

I believe while [s47(3)] was working here I put up a guard to protect myself from him and his unprofessional behaviour. Since he has been gone for several months my guard was down. So then to have him appeared out of nowhere last Thursday afternoon, it has disturbed me to the degree that I sought advise and counselling

**REASON Coral-Anne**

---

**From:** MARQUARDT Stuart  
**Sent:** Tuesday, 4 March 2003 4:22 PM  
**To:** 'Malcolm McColm'  
**Cc:** REASON Coral-Anne  
**Subject:** Appointment of s47(3)(b)

Dear Malcolm,

Further to your conversation with Coral-Anne this afternoon, we feel that there is no need to rush the appointment of s47(3)(b) to a new position within the organisation. There are many sensitivities involved. We require full and frank discussion in relation to s47(3) appointment at the Board Meeting to be held on 13 March.

Thank you for your support with this matter and we look forward to meeting with you 13 March.

Stuart Marquardt and Coral-Anne Reason  
Sunshine Coast Grammar School  
Phone: 5445 4444  
Fax: 5445 4345

Released under the  
RTI Act by DET

Pages 259 through 263 redacted for the following reasons:

-----  
s47(3)(b)

Released under the  
RTI Act by DET



**SUNSHINE COAST GRAMMAR SCHOOL**372 Mons Road FOREST GLEN  
QUEENSLAND 4556 AUSTRALIA

5 November 2002

Dear Grammar School Parent,

I am writing to you on behalf of the Board of Directors of the Sunshine Coast Grammar School.

As you would be aware, advice has been received that John Burgess' registration as a teacher shall be cancelled by the Board of Teacher Registration. Formal advice and the reasons for the decision have not been provided but are expected soon.

While the decision is surprising and disappointing it shall receive respect and compliance.

In formulating plans for the future of the School, the Board of Directors will need to consider very carefully the reasons for the decision by the Board of Teacher Registration.

In the meantime, the Board has promptly put in place measures to effect the uninterrupted operation of the School and to ensure the interests of all - students, staff and parents - are promoted.

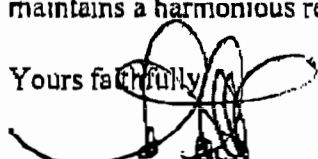
Mr Burgess shall no longer perform any of the duties as Head of School that would in any way offend, or be likely to offend, the provisions of the Teacher Registration Act. This includes teaching, supervision or other activities that would fall into the above category. Until the Board of Teacher Registration reasons can be considered, Mr Burgess will not be present at the School.

The organisation and supervision of all teaching in the School shall during this time be the responsibility of the capable team of School Principals, Coral-Ann Reason, Gerard Maguire and Stuart Marquardt. They shall all be responsible directly to your Board and shall report regularly and frequently on all matters relevant to the continued and future operation of Secondary, Primary and Infants respectively.

The Board would also like to express to you that the Sunshine Coast Grammar School continues to be the excellent educational institution that first inspired you as a parent to enrol your children. The bright and wonderful future of the School shall only be impaired by our own actions, not those of others.

Accompanying this letter is a communication from John Burgess with whom the Board maintains a harmonious relationship.

Yours faithfully

  
Malcolm McColm  
Director

**REASON Coral-Anne**

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**From:** REASON Coral-Anne  
**Sent:** Thursday, 27 February 2003 4:04 PM  
**To:** 'MMcColm@mmlaw.com.au'  
**Cc:** MARQUARDT Stuart  
**Subject:** communication from Stuart and Coral-Anne

Dear Malcolm,

I contact you on behalf of both of us. We are unhappy and dismayed by an incident which took place this afternoon. s47(3) at the conclusion of school took the opportunity to visit a number of the admin offices at approximately 3.00pm. A considerable number of parents witnessed this.

We have had one telephone call, from a parent we imagine, directed to Tjitske with the basic content that "you said that he would not be having anything to do with the school"

s47(3) visited the secretaries and made the statement to s47(3)(b)

"I am unhappy with the practices that have been put into place since my absence"

Stuart and I have stood in front of large groups of people and have given assurances that we are in fact not speaking/consulting. We feel that this action seriously compromises our position and in fact the integrity of the school.

We recognize the right of any parent to collect his/her children.

We seriously doubt the wisdom of this action and are both feeling shaken and disturbed.

Sincerely  
Coral-Anne and Stuart

Coral-Anne Reason  
Principal- Secondary School  
Sunshine Coast Grammar School  
Phone: 5445 4444  
Fax: 5445 4345  
creason@scgs.qld.edu.au

Released under the  
RTI Act by DE

Tuesday, 1 April 2003.

## Disgraced head renews legal fight

### Court hears Burgess may never again hold position of trust

FORMER Sunshine Coast Grammar head John Burgess kissed and touched teachers and pupils for years and should be permanently removed from schools, legal counsel for the Queensland Board of Teacher Registration alleged yesterday.

Mr Burgess was deregistered from teaching and stood down last year after it was revealed he had a six-month sexual relationship with a 13-year-old girl in 1979.

Yesterday, lawyers for Mr Burgess launched the fight to return him to the school system, appealing the deregistration in the Brisbane District Civil Court.

Mr Burgess did not attend the hearing.

In evidence presented at the original hearing, Mr Burgess admitted he should have told the Board the truth about the 1979 relationship.

"In hindsight, I think full disclosure would have been better. It is something I would expect now (from any teacher)," Mr Burgess said last year.

His defence team, led by Milton Griffin SC, said Mr Burgess also admitted his conduct was "disgraceful and deplorable", but he had since rehabilitated himself and proven himself to be of good character.

"There has not been, since 1979, any suggestion of sexual impropriety toward this man," Mr Griffin said.

Legal counsel for the Queensland Board of Teacher Registration claimed otherwise, saying allegations of improper conduct continued until just months before last year's hearing.

Queen's counsel Russell Hanson, acting for the Board, said Mr Burgess's failure to tell the Board of his history was "concealed misrepresentation".

If Mr Burgess had made full admissions when applying for registration in 1980, he would not have been accepted, Mr Hanson said.

And he said ensuing allegations of improper behaviour showed that Mr Burgess should not be reinstated.

The court heard allegations levelled during Mr Burgess's time at Ormiston College resulted in an \$11,000 settlement paid to a female teacher and her transfer from the school.

And students, teachers and parents at the Sunshine Coast Grammar also reported improper and unacceptable behaviour, with some students leaving the school because of it, Mr Hanson said.

Mr Hanson also said Mr Burgess had misled people about the 1979 relationship, often saying the girl was "almost 16" and that he was just out of teaching college at the time.

"He attempted to give everyone the wrong impression," Mr

[Back to main page](#)

### TODAY'S LOCAL NEWS

**Former tenant claims hubby #3 sold drugs**

**Disgraced head renews legal fight**

**Storm in the roof offers fire relief**

**War will liberate Aussie travel deals**

**Fun leads to literacy**

**Historic home tempts investors**

**Heavy flu season heads for Coast**

### TODAY'S LOCAL SPORT

**Noffke bowls up for the experience**

**Vaughan lands Aussie title with KO**

**Chief, at 42, kickboxes to glory**

Hanson said.

One woman withdrew her reference of support for Mr Burgess after finding out the teenager was actually 12, not 15, when the relationship began.

Judge Manus Boyce said while the relationship was a "gross breach of trust", it seemed Mr Burgess was not legally required to tell the Queensland Board of Teacher Registration about the incident.

"However, had he disclosed it, it seems highly unlikely he would have been granted registration.

This is the central issue," Judge Boyce said.

"It may have the result that he's never going to be placed in a position of trust.

" Both parties have until Wednesday to hand up written submissions.

Judge Boyce is expected to present his decision by the end of the month.

Released under the  
RTI Act by DET

# Principal claims he did not hide sex misconduct

Chris Griffith

**FOOD**-down Sunshine Coast Grammar School headmaster John William Burgess had excused his sexual relationship with a 13-year-old female student in 1979 by telling associates and his personal secretary the relationship had the consent of the girl's mother.

The claims were made by teachers, parents and friends Burgess worked with to the Board of Teacher Registration which cancelled his registration last October after an in-camera hearing.

Burgess says the claims show he gave the necessary details of the 1979 case against him when required.

The claims now have been made public in a document Burgess's solicitors lodged with the District Court in Brisbane where he is appealing against deregistration.

Nine grounds for appeal include that the board failed to properly assess whether Burgess was of good character, did not take into account favourable evidence, gave too much weight to dated allegations and evidence not subject to cross-examination, to witness statements that were not signed or sworn, to hearsay evidence, and claims that were not tested.

The document says the board was satisfied Burgess had pleaded guilty to two charges of unlawful carnal knowledge of a 13-year-old, and accepted evidence that a teacher-pupil relationship existed between the pair, and that the sexual relationship had lasted for six months.

But Burgess argues the conviction was more than 20 years ago and should not help



JOHN Burgess, r., on his Olympic torch relay run.

decide whether he is now of good character.

The document says the board had found Burgess had concealed or misrepresented the facts about the relationship to the principal of Masada College in Sydney, to the Church of England Grammar School in Brisbane where he worked from 1980 to 1985, to the Queensland Commissioner for Children and Young People, to teachers and parents at Sunshine Coast Grammar School and to his colleagues and friends.

Burgess argues he was trying to distance himself from his past conduct.

The document says the board found that at Ormiston College, southeast of Brisbane, Burgess's behaviour

had been improper and unacceptable on several occasions.

These were instances of sexual harassment involving two teachers, improper behaviour involving touching, hugging and embracing of a pupil, and frequent hugging, kissing and touching of female staff and pupils.

Burgess, at a softball game, allegedly picked up a 14 to 15-year-old female pupil and held her with his face in her low stomach/pelvic region.

Burgess, in his court document, says the evidence revealed inappropriate behaviour at best and was irrelevant to board deliberations.

The board also found that Burgess concealed or misrepresented the facts of the 1979 encounter.

These included allegedly telling the head of Masada College, where he worked briefly, that he had left the school where the 13-year-old attended because of marital problems - although later conceding a relationship with an ex-pupil aged 16.

One witness said Burgess indicated that the mother of the girl wanted to be involved with him and "he became indignant and the mother turned nasty and the appellant was turned into the authorities".

Penny Taylor, Burgess's secretary at Sunshine Coast Grammar School, said he told her he had a relationship with a girl and the mother made an advance to him which he refused. Police then became involved.

The document says those interested in the 1979 case could have made inquiries themselves and Burgess should not have to be an advocate against his own case.

## Noosa pe



ON the ball ... Australian cricket te  
Rise Apartm

## Kapow! From hero to zero

02/12/02 16:04

NO. 735 002

02/12/2002

15:51

61732291521  
BENNETT & PHILP → 38705006#269

NO. 354 0001

# bennett & philp - solicitors



2 December, 2002

Our Ref: DB:js:221009  
Email: dbarlow@bennett-philp.com.au  
Your Ref:

Board of Teacher Registration  
PO Box 389  
TOOWONG QLD 4066

BY FACSIMILE 3870 5006

Attention: Debra Cunningham - Acting Director

Dear Debra,

## NOTICE OF APPEAL BY JOHN WILLIAM BURGESS AGAINST THE WHOLE OF THE DECISION OF THE BOARD OF TEACHER REGISTRATION DATED 31 OCTOBER 2002

We enclose by way of service the Notice of Appeal filed in the District Court  
on 28 November 2002 on behalf of John William Burgess.

Yours faithfully,  
**BENNETT & PHILP**

Level:  
15 Adelaide St  
BRISBANE QLD

GPO Box  
BRISBANE QLD

Phone: (07) 3229 0000  
Fax: (07) 3229 1000

E:  
enquiries@bennett-philp.com

Web:  
www.bennett-philp.com

### Partners:

Anthony Bennett, LL.M., (A.C.)  
Kenneth Philp, BA, LL.  
Michael Bagg, B.Econ, LL.B., (Hon)  
Mark O'Connor, LL.B.  
Lance Pollard, B.Com., LL.B.  
Peter Bray, B.A., LL.B.  
Simon Sawyer, LL.B., MBA (Pro)  
Brady Cockburn, LL.B., G.Dipl.

### Associates:

John Marney, B.Bus (Accy), LL.B.  
Anne-Marie Counin, B.A., LL.B.



### Areas of Law:

Commercial Litigation  
Insolvency  
Personal Injury  
Debt Recovery  
Commercial Insurance  
Intellectual Property  
Leasing and Mortgages  
Conveyancing  
Wills and Estates

**DISTRICT COURT OF QUEENSLAND**

Registry: Brisbane  
Appeal No. 4694/02

Appellant: **John William Burgess**

Respondent: **Board of Teacher Registration Queensland**

**NOTICE OF APPEAL**

Take notice that John William Burgess appeals against the whole of the decision of the Board of Teacher Registration dated 31 October 2002 by which it was ordered, under s.70(1) of the Education (Teacher Registration) Act 1988 (Qld) that:

- 1) John William Burgess' registration as a teacher be cancelled with effect from 31 October 2002; and
- 2) John William Burgess be required to pay to the Board, by way of costs, an amount equal to the Board's legal costs in relation to the inquiry held under s. 50 of the Education (Teacher Registration) Act 1988 (Qld).

This Appeal is on the grounds that:

1. The Appellant has the right to appeal against the Respondent's decision or orders by way of rehearing on the material before the Respondent or if so ordered by this honourable court on material adduced on the appeal, or on both, by virtue of s72 (3) of the Education (Teacher Registration) Act 1988 (Qld) and the Appellant seeks to exercise that right.

The Appellant seeks the following orders from the District Court.

1. Appeal allowed.
2. Decision of the Board of Teacher Registration dated 31 October 2002 set aside.
3. Respondent pays the Appellant's costs in relation to this Appeal.

Signed: Bennett + Philp

Bennett and Philp Solicitors  
Solicitors for the Appellant

Dated: 28 November 2002

Application

Filed on behalf of the Plaintiff

Form 96 R 786

Bennett & Philp Solicitors  
16th Level, 15 Adelaide Street  
BRISBANE QLD 4000  
Phone: (07) 3229 0494  
Our Ref: MSB:221009

Facsimile: (07) 3229 1521

02/12/02

16:04

02/12/2002

15:51

BENNETT & PHILP → 38705006#269

NO. 735 D04  
NO. 354 D003

This Notice of Appeal is filed by Bennett & Philp Solicitors, Solicitors for John William Burgess whose address for service is at:

Level 16  
15 Adelaide Street  
Brisbane 4000  
Telephone: (07) 3229 0494  
Facsimile: (07) 3229 1521  
Email: enquiries@bennett-philp.com.au

To: **BOARD OF TEACHER REGISTRATION** of 10<sup>th</sup> Floor Sherwood House 39  
Sherwood Road Toowong

Take notice that if you wish to resist the Appeal or otherwise participate in the hearing of the Appeal you must, within 14 days of the date of service on you of this Notice of Appeal, file in the Court and serve on the Solicitors for the Appellant Notice of address for service, otherwise the Appeal may be heard and determined without further notice to you.

The Appeal shall be heard by the Court on a date to be fixed.

Released under the  
RTI Act by DIT



15 November 2002

**SUNSHINE COAST GRAMMAR SCHOOL**372 Mems Road FOREST GLEN  
QUEENSLAND 4556 AUSTRALIAThe Chairperson  
Non-State Schools  
Accreditation Board  
PO Box 347  
BRISBANE 4002

By Facsimile 3237 9946

Dear Professor Webb

**RE: SUNSHINE COAST GRAMMAR SCHOOL PTY LTD**

Further to our letter of yesterday, we have been able to make contact with the director, Ross Johnston.

Particulars of his CCYP suitability card are:-

CCYP Registration No	Expiry Date
35601/1	4 September 2004

As soon as the director, Bill Brewer, returns from leave, we shall forward his registration particulars to you but do confirm that he has held a suitability notice since the middle of the year.

Yours sincerely

Malcolm McCole  
DirectorReleased under the  
RTI Act by DETRECORDS AWAY  
/ /



## BOARD DISCUSSION PAPER

**Meeting date:** 21 November 2002  
**From:** Director, Office of Non-State Schooling  
**Date of issue:** 14 November 2002  
**Subject:** Sunshine Coast Grammar School

### PURPOSE

1. The purpose of this paper is to inform the Board of developments with, and to seek the Board's comments on, the situation at Sunshine Coast Grammar School.

### BACKGROUND

#### The school

1. The Sunshine Coast Grammar School, 371 Moss Road, Forest Glen, opened in 1997 with primary education, and in 1998 commenced preschool and secondary education.
2. Under the *Education (Accreditation of Non-State Schools) Act 2001*, the school's governing body is the Sunshine Coast Grammar School Pty. Ltd.
3. Sunshine Coast Grammar School Pty. Ltd. consists of the following four directors: John William Burgess (also Company Secretary, sole shareholder); Stephen Beebe, William Thomas Brewer; and Malcolm Donald McColm.
4. Under the *Education (Accreditation of Non-State Schools) Act 2001*, the school is accredited for preschool, primary and secondary education, and the school's governing body is eligible for Government funding for the preschool year to year 12.
5. Mr Burgess is Head of School. Other executive staff of the school are Ms Coral-Anne Reason (Principal Secondary), Mr Gerard Maguire (Principal Primary) and Mr Stuart Marquardt (Principal Infants).
6. At census day in February 2002, the school had 50 preschool enrolments, 517 primary enrolments, and 459 secondary enrolments.

#### The allegations regarding s47(3)(b)

7. In February 2002, the Minister received written notification of allegations concerning s47(3)(b)
8. It is understood that in April 1979, in the Penrith District Court in NSW, s47(3)(b) pleaded guilty to unlawful carnal knowledge of a girl aged 13 years

who was a student at the school where he (then aged 27/28) was a teacher. In respect of each offence, the Court found that the offences "be proved" but "without proceeding to conviction". [s47(3)(b)] was discharged upon his entering into a recognisance in the sum of \$500 to be of good behaviour for 3 years.

### Board of Teacher Registration

9. In 1996/97, the Board of Teacher Registration (BTR) investigated [s47(3)(b)] and, at that time, Crown Law advised that there was insufficient evidence for the Board to conduct an inquiry.
10. Responsive to receipt of allegations in February 2002, the Minister wrote to the BTR asking it to investigate the matter of [s47(3)(b)] teacher registration.
11. The BTR resolved to conduct an inquiry under s50 of the *Education (Teacher Registration) Act 1988* into [s47(3)(b)] on the grounds that he had been convicted of an indictable offence. In view of further allegations which have come to light subsequently, the BTR resolved that the grounds of the inquiry be expanded to include that he is not, or is no longer, of good character.
12. The BTR inquiry was heard on 15 August 2002, 27 August 2002, 25 September 2002, and 30 October 2002. Hearings concluded on 30 October 2002.
13. On 31 October 2002, the Board issued a section 70 order to cancel [s47(3)(b)] registration as a teacher, and a section 70 order requiring [s47(3)(b)] to pay the Board's costs in conducting the inquiry.
14. It is understood that the order to cancel registration took effect on 31 October 2002.
15. [s47(3)(b)] therefore, is not to perform the duties of a teacher, or supervise or assess the work of a practicing teacher without Board authorisation.
16. It is open to [s47(3)(b)] to appeal the orders in the District Court. Any appeal is to start within 28 days after [s47(3)(b)] receives notice of the board's order.
17. Media reports attributed to [s47(3)(b)] indicate that he intends to appeal to the District Court.

### Commission for Children and Young People

18. As a [s47(3)(b)] is taken to be a person carrying on a regulated business under the *Commission for Children and Young People Act 2000*.
19. Such persons are required to have applied to the Commission for Children and Young People for a positive suitability notice before 1 February 2002.
20. Under section 109 of the *Commission for Children and Young People Act 2000*, a person must not carry on a regulated business unless the person has a current positive notice (maximum penalty \$37,500 or 5 years imprisonment).
21. In accordance with the Commissioner's usual practices for natural justice reasons, if the Commissioner proposes to issue a person with a negative notice, the person is advised in writing of the proposal and given the opportunity to respond within 21 days. Apparently, it is not unusual in these cases for the application for a suitability notice to be withdrawn by the applicant.

## Non-State Schools Accreditation Board

22. On 27 February 2002, the Minister wrote to the Non-State Schools Accreditation Board to ask the Board to examine the suitability of the governing body of Sunshine Coast Grammar School.
23. Section 39(2) of the *Education (Accreditation of Non-State Schools) Act 2001* requires that, if a director of a school's governing body does not have a current positive notice, the Board must decide that the governing body is not suitable to continue to be the school's governing body.
24. On 22 October 2002, the Board wrote to the Minister informing her of developments to date.
25. As at 31 October 2002, the Board had been advised by the school that two directors had positive notices (Malcolm McColm's No. 17966/1 and William Brewer No. 17839/1). No advice was at hand about s47(3)(b) or Stephen Beebe.
26. Following earlier general letters of reminder on the positive notice matter (October 2001, May 2002, July 2002) by letter of 31 October 2002, the Board requested the school's governing body to provide written advice by cob 15 November 2002 on whether s47(3)(b) and Stephen Beebe have positive notices and, if not, what steps are being taken to ensure that the Sunshine Coast Grammar School Pty. Ltd. is suitable to continue to be the governing body of Sunshine Coast Grammar School.
27. If s47(3)(b) remains on the governing body and he does not have a positive notice, a possible action is the issuance by the Accreditation Board of a show cause notice as to why the school's accreditation should not be cancelled.
28. To date, no reply has been received to the Board's letter of 31 October 2002.

### Other matters

29. Media reports suggest that:
  - (i) s47(3)(b) supervised, taught at, or otherwise participated in, a Year 1 school camp apparently conducted after the BTR's cancellation of registration. It is unknown if the BTR is taking, or contemplating taking, any action regarding s47(3)(b) alleged role in this school camp.
  - (ii) On or about 8 November 2002, s47(3)(b) stood aside as Head of School.
  - (iii) On or about 12 November 2002, s47(3)(b) "resigned from the school's board of directors".
30. If it is s47(3)(b) intention to remove himself from the school's governing body under the Accreditation Act, this may take some time to effect through the Australian Securities & Investments Commission.
31. A check today by the Office with the Australian Securities & Investments Commission reveals that s47(3)(b) remains a Director and Company Secretary of Sunshine Coast Grammar School Pty Ltd.

Enclosure(s): 22 October 2002 letter from Board to Minister

31 October 2002 letter from Board to Chairperson, Sunshine Coast Grammar School Pty. Ltd.



22 October 2002

The Honourable Anna Bligh MP  
Minister for Education  
PO Box 33  
BRISBANE ALBERT STREET BC Q 4002

Dear Minister

Thank you for your letter of 27 February 2002 relating to [s47(3)(b)] the Head of School of the Sunshine Coast Grammar School. I apologise for the delay in replying to you. I am aware of the heightened public interest in this matter recently and hope that it can be resolved in the near future.

The Non-State Schools Accreditation Board has written to the governing body of Sunshine Coast Grammar School on several occasions this year reminding it of its obligations under the *Education (Accreditation of Non-State Schools) Act 2001* and the *Commission for Children and Young People Act 2000* to obtain suitability notices for its directors.

In response, the Board was advised that all of the directors of Sunshine Coast Grammar School Pty Ltd had applied for notices.

The Board is aware that three of the four directors now have positive suitability notices. The school has advised that [s47(3)(b)] is currently awaiting the Commission's determination on his application.

I will advise you of the outcome of the Board's investigation into the suitability of the governing body of the Sunshine Coast Grammar School in due course.

Yours sincerely

PROFESSOR ROY WEBB  
Chairperson

COPY



31 October 2002

The Chairperson  
Sunshine Coast Grammar School Pty. Ltd.  
372 Mons Road  
FOREST GLEN Q 4556

Dear Sir

Late in 2001 and again in May and July of this year, Mr Laurie Vogler of the Non-State Schools Accreditation Board's Office wrote to Sunshine Coast Grammar School Pty. Ltd., as governing body of Sunshine Coast Grammar School, concerning the requirement under the *Commission for Children and Young People Act 2000* for each director of that body to have a current positive notice from the Commissioner for Children and Young People.

As yet, the Accreditation Board has not received advice that all directors of Sunshine Coast Grammar School Pty. Ltd. have been issued with a positive notice.

The governing body's previous correspondence on 6 August 2002 to the Accreditation Board stated that both Mr John William Burgess and Mr Stephen Beebe did not have current positive notices.

The Accreditation Board is concerned about the absence of advice in this regard from the governing body. Under the *Education (Accreditation of Non-State Schools) Act 2001* if a director of a non-State school's governing body does not have a current positive notice, the Board has little option but to decide that the governing body is not suitable to continue to be the school's governing body.

The Accreditation Board next meets on 21 November 2002 and will consider what action it takes about the suitability of the present governing body of Sunshine Coast Grammar School.

You are requested to provide written advice to the Accreditation Board by close of business 15 November 2002 on whether Mr Burgess and Mr Beebe have positive notices and, if not, what steps are being taken to ensure that Sunshine Coast Grammar School Pty. Ltd. is suitable to continue to be the governing body of Sunshine Coast Grammar School.

If positive notices have been issued, please include with your written advice the registration numbers on the suitability notices/cards.

Yours sincerely

**Professor Roy Webb**  
Chairperson

**COPY**  
**RECORDS AWAY**  
**31 OCT 2002**

Floor 21 Education House  
30 Mary Street Brisbane 4000  
PO Box 347 Brisbane Albert Street  
Queensland 4002 Australia  
Telephone 07 3237 9947  
Facsimile 07 3237 9946

14 November 2002

Meeting: 11/02
Agenda Item: 7.1

**SUNSHINE COAST GRAMMAR SCHOOL**372 Mons Road FOREST GLEN  
QUEENSLAND 4556 AUSTRALIA

The Chairperson  
Non-State Schools  
Accreditation Board  
PO Box 347  
BRISBANE 4002

By Facsimile 3237 9946

Dear Professor Webb

**RE: SUNSHINE COAST GRAMMAR SCHOOL PTY LTD**

I am writing to you on behalf of the Board of Directors of Sunshine Coast Grammar School Pty Ltd in response to your letter of 31 October 2002.

In response to your enquiries in that letter, I advise that all directors of Sunshine Coast Grammar School Pty Ltd have received positive notices from the Commission for Children and Young People.

Particulars of all directors and their registration numbers are as follows:-

Name of Director	CCYP Registration No	Expiry Date
Stephen Beebe	35578/1	4/9/04
Malcolm Donald McColm	17966/1	June 2004
Ross Johnston		
William Thomas Brewer		June 2004

Unfortunately, Mr Bill Brewer and Mr Ross Johnston have been absent on leave and we are unable to confirm their registration number until they return next week. However, no doubt, you would be able to directly confirm their registration with the office of the Commissioner for Children and Young People yourself.

s47(3)(b) is no longer a director of the school.

We trust that the Accreditation Board shall at its meeting on 21 November 2002 be satisfied that the current board of directors is suitable to continue to be the governing body of the Sunshine Coast Grammar School.

Should any further information be required, please advise me immediately.

Thanking you in anticipation.

Yours sincerely

Malcolm McColm  
Director

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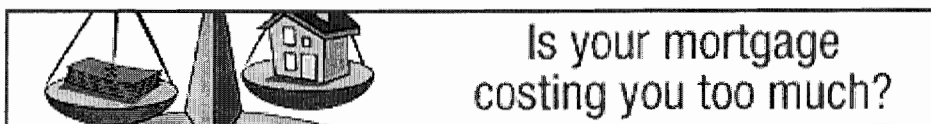
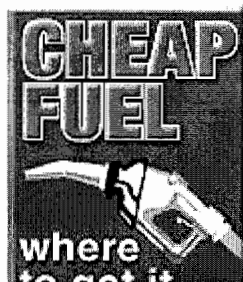
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## Parents quiz board over deregistered principal

Lisa Gilby and Chris Griffith

11nov02

SUNSHINE Coast Grammar School head John Burgess, who has stood aside pending an appeal against his deregistration as a teacher over a 1979 sex offence, has resigned from the school's board of directors.

His fellow directors met concerned parents yesterday in a bid to allay their fears over the ongoing viability of the school following last month's adverse teachers' board ruling against the school's founder and headmaster.

More than 500 parents gathered at Twin Waters Resort at Mudjimba where they were assured the school would continue to operate in the 2003 academic year.

The Commissioner for Children and Young People, under legislation enacted by the Beattie Government, requires all school board of directors to be issued with a suitability notice known as a "blue card" to show the Government is satisfied any past offences pose no risk to children. The penalty for non-compliance is a \$37,500 fine or five years' jail.

Mr Burgess has so far not revealed whether he has obtained this clearance and state law prevents government agencies from clarifying the situation.

As well as having been school head and a director, Mr Burgess is also the sole shareholder of Sunshine Grammar School Pty Ltd.

The Queensland Board of Teacher Registration deregistered John William Burgess, 53, last month after it was revealed he had sex with a 13-year-old female student 23 years ago.



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Mr Burgess stood down from his position as head of school last week and plans to appeal his deregistration in the District Court. Board member Malcolm McCole said yesterday's meeting was called by the Friends and Relatives of the Grammar School— or FROGS— to support the school and address the concerns of parents.

"Some parents, given recent events, had queries they would like answered to have the assurance that the school has a strong and forthright future," he said.

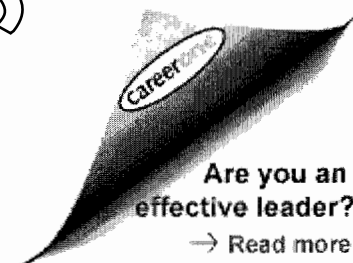
The parents were told the school was in a strong financial position but some building programs would be delayed until Mr Burgess's appeal was finalised.

They were also told that while some parents had removed their children from the school, enrolment records showed an increase in the number of students in 2003.

The school will be administered by its three principals— secondary, primary and infants— until the end of the financial year and the board will decide whether to fill Mr Burgess's position over the coming months.

Mr McCole said he did not know if Mr Burgess planned to return to the school if his appeal was successful. He said legal costs incurred by Mr Burgess would not be paid by the school.

Parents Craig and Linda Young said they had been concerned about the direction of the school and were pleased Mr Burgess had stood down. Mr Young said he hoped regardless of the outcome of his appeal Mr Burgess would not return.

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## Principal 'talked of removing case records'

Chris Griffith  
November 09, 2002

THE head of Sunshine Coast Grammar School allegedly discussed seeking the removal of court records in NSW detailing his admissions of carnal knowledge with a 13-year-old girl.

Head of school John William Burgess yesterday would not comment on the claim contained in a signed statement by his former business partner and school founder David Yap who says he was present when the discussion on removing the 1979 court records took place.

Burgess pleaded guilty to two counts of carnal knowledge with the former student in 1977 and 1978.

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His teacher registration was cancelled last week by the Board of Teacher Registration Queensland.

He said the penalty was unjust and he would lodge an appeal to the District Court.

Mr Yap, in a signed statement also presented to the board inquiry, said Burgess phoned a person who allegedly had contact with the NSW police and in front of him (Mr Yap) said: "Can you lay your hands on my records in (the) Penrith Court?"

Mr Yap said Burgess asked for the records so nobody would have access.

It is understood few court records existed of the Burgess case which never went to trial in NSW because he pleaded guilty. However, *The Courier-Mail* obtained two police statements and a certificate of conviction from the NSW District Court.

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In his statement, Mr Yap said Burgess had claimed that he was 21 and the girl was 17 and the girl was not a student at his school.

The victim, who is now married with children, yesterday would not comment on the 1979 incident. She said she had moved on in life.

In his signed statement, Mr Yap said that, after he severed his ties with the grammar school, a teacher called him and said he had been in a staff member's office with a couple of other teachers and the staff member had been showing them pornographic material from the Internet which included bestiality.

"I told a teacher to complain to John Burgess and he said he did this but that Burgess did not take any action," Mr Yap said in his statement.

Another former grammar teacher said Burgess had agreed to reprimand the staff member over the pornography and have a witness present. But the would-be witness indicated the reprimand never took place.

It is understood the errant staff member was a former student of Burgess's from Glenbrook Primary School in NSW where the victim also went to school.

Burgess yesterday declined to comment on the claims, but a letter from his lawyer said the board in its findings had placed no reliance on Mr Yap's evidence.

Former grammar school parent Jon Pearlman yesterday said he withdrew his son from the school in July 2000 after a teacher told him about the pornography episode.

He had received an abusive letter yesterday and a phone threat following the publication of a letter in *The Courier-Mail* this week.

Mr Pearlman said the caller had left the message: "You're gone, you're gone. If you do not back off I will make your life hell . . ." Mr Pearlman reported the call to police.

*The Courier-Mail*

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Please fax to: 3237 9946  
By Friday, 2 August 2002

Non-State Schools Accreditation Board  
PO Box 347  
BRISBANE ALBERT STREET BC Q 4002

NAME OF GOVERNING BODY: **SUNSHINE COAST GRAMMAR SCHOOL PTY LTD**

DIRECTORS OF INCORPORATED GOVERNING BODY		SUITABILITY CARD STATUS			
First Name	Surname	Card already submitted to CCSP	Registration number on suitability card	Applied to CCSP but have not been advised of outcome	Not yet applied to CCSP
1. Malcolm	McColm	✓	17966		
2. William (Bill)	Brewer	✓	17839		
3. Stephen	Beebe				
4. John	Burgess				
5.					
6.					
7.					
8.					
9.					
10.					

Comments:

We have actively followed up Beebe + Burgess with no outcome at this point.

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Jaylor 6/8/02

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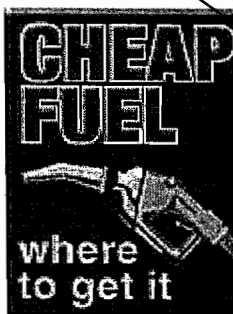
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# The Courier-Mail

## QUEENSLAND NEWS

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### Teacher out after student scandal

Chris Griffith, legal affairs reporter

05nov02

THE headmaster of a Sunshine Coast private school, who had defied his deregistration as a teacher over a 1979 sex offence, yesterday announced he would stand aside from duties.

Ugly scenes erupted with some Sunshine Coast Grammar School parents claiming they had received hate mail yesterday allegedly from others who supported headmaster John William Burgess.

The Board of Teacher Registration cancelled Mr Burgess's registration effective immediately on Thursday but staff said he had helped supervise a Year 1 camp on Friday and that Mr Burgess was in charge.

His secretary said on Friday: "It is absolutely business as usual, in capital letters."

Staff yesterday told The Courier-Mail that Mr Burgess was again at school.

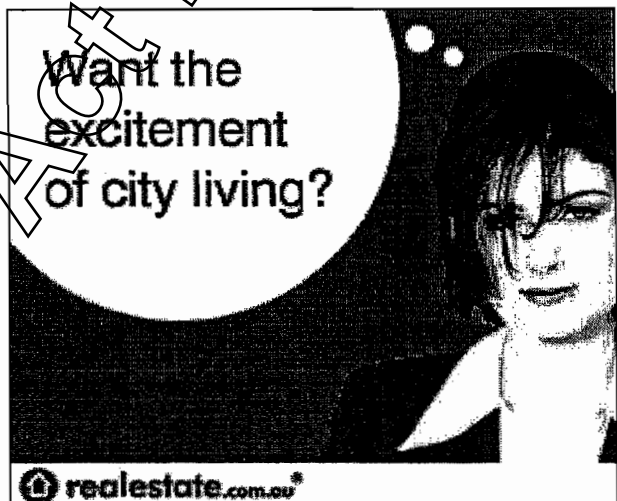
The Board of Teacher Registration said it did not have the power to investigate Mr Burgess allegedly preaching its order unless it received an official complaint.

But late yesterday Mr Burgess issued a statement saying he would stand aside as school head.

"I have been concerned about adverse comment on my position at the school arising from the order of the board and I believe the school is being harmed by this comment," Mr Burgess said.

"Accordingly I will not be performing any duties as Head of School pending the outcome of my appeal and daily operations of the school will be carried on by the executive team for the time being."

He said the board had not set a date from which deregistration took effect and his role at the school had been "administrative and strategic" and did not



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involve teaching.

"The order of the tribunal against me will have little practical effect upon the school," Mr Burgess said.

Meanwhile one parent, who asked not to be named, said he and three other families yesterday received hate mail in the post, presumably from other parents for their public opposition to Mr Burgess.

"We parents are working right now to get you out now. We can't understand why Mr Burgess has not booted you out long ago," the letter said.

The parent said he was withdrawing his children from the school.

*The Courier-Mail* also established that Ormiston College primary school teacher Tracy Heazlett had received a confidential payment over issues involving Mr Burgess while he was headmaster there.

John Miller, the board director of Ormiston College, said he could not comment on the case, which was the subject of legal confidentiality.

Mr Burgess, 53, pleaded guilty in 1979 to two counts of carnal knowledge with a 13-year-old student at Glenbrook Primary School in NSW.

A police statement tendered to a NSW court said Mr Burgess had sex with the girl "on a number of occasions", the first time being at his home in August 1977 and the last during the school holidays in January 1978.

He was fined \$500 and put on a three-year good behaviour bond, with no conviction recorded.

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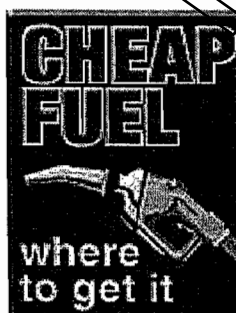
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# The Courier-Mail

## OPINION

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### Burgess case shows flaws in the law

Editorial

05nov02

THERE should be no question about the future of Sunshine Coast Grammar School headmaster John Burgess. He should never again be put in a position of authority over children.

The Queensland Board of Teacher Registration and the State Government have a responsibility to all children to ensure that is so.

Mr Burgess may be a gifted educationalist and administrator, as his supporters contend. But he is also guilty of pedophilia and has therefore relinquished the right to a job which requires children to trust him.

*The Courier-Mail* has argued that pedophilia is a crime that has no extenuating circumstances. That Mr Burgess committed his crime 23 years ago ought not excuse what he did.

He has admitted to having unlawful carnal knowledge of a 13-year-old girl who was a student at the school where he taught. A conviction was not recorded against Mr Burgess, yet what he did is morally unforgivable, and is more than enough reason for him not to be involved in the teaching or supervision of children.

Last week, the board deregistered Mr Burgess, but the laws governing this decision lack teeth. Even if Mr Burgess continued to teach, all that might happen is that his employer would be fined \$750.

Education Minister Anna Bligh says Mr Burgess's case highlights deficiencies in the board's disciplinary powers and that the Education (Teacher Registration) Act is being reviewed. But if the board is unable to stop Mr Burgess having official contact with children, then reviewing the law is not enough. Clearly, it needs to be changed. The integrity of Queensland's school system depends on it.

Some Sunshine Coast residents, including several parents of children at the school, have expressed support for Mr Burgess and called for him to remain as headmaster of Sunshine Coast Grammar.

It seems he has an admirable reputation as a school administrator, and he was instrumental in establishing the grammar school and Ormiston College.

That is cold comfort to the parents who now know the details of his past. What he has done since he abused that young girl should not be used as evidence to conclude that he has suffered an injustice.

What all Queenslanders should expect to come out of this affair is a firmer stance from the Government to protect children from those who do them harm.

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The Government has often sounded tough about keeping those guilty of child abuse out of the school system – but in this case, its actions were no match for its rhetoric.

Even though Mr Burgess's case was first investigated by the Borbidge government in 1996, flaws in the law allowed him to continue in his position.

The law should be strengthened to deliver the outcome promised by the Government: that people such as Mr Burgess have no place in the state's school system.

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# Teacher out after student scandal

Chris Griffith

LEGAL AFFAIRS REPORTER

THE headmaster of a Sunshine Coast private school who had defied his deregistration as a teacher because of a 1979 sex offence yesterday announced he would stand aside from duties.

Ugly scenes erupted with some Sunshine Coast Grammar School parents claiming they had received hate mail yesterday allegedly from others who supported headmaster John William Burgess.

The Board of Teacher Registration cancelled Mr Burgess's registration effective immediately on Thursday but staff said he had helped supervise a Year 1 camp on Friday and that Mr Burgess was in charge.

His secretary said on Friday: "It is absolutely business as usual in capital letters."

Staff yesterday told *The Courier-Mail* that Mr Burgess was again at school.

The Board of Teacher Registration said it did not have the power to investigate Mr Burgess allegedly breaching its order unless it received an official complaint.

New way



Released under RTI Act

C'Hair  
5 Nov 02.

# The Courier-Mail

Tuesday, November 5, 2002

## Burgess case shows flaws in the law

HERE should be no question about the future of Sunshine Coast Grammar School headmaster John Burgess. He should never again be put in a position of authority over children. The Queensland Board of Teacher Registration and the State Government have a responsibility to all children to ensure that is so. Mr Burgess may be a gifted educationalist and administrator, as his supporters contend. But he is also guilty of pedophilia and has therefore relinquished the right to a job which requires children to trust him. *The Courier-Mail* has argued that pedophilia is a crime that has no extenuating circumstances. That Mr Burgess committed his crime 23 years ago ought not excuse what he did. He has admitted to having unlawful carnal knowledge of a 13-year-old girl who was a student at the school where he taught. A conviction was not recorded against Mr Burgess, yet what he did is morally unforgivable, and is more than enough reason for him not to be involved in the teaching or supervision of children.

Last week, the board deregistered Mr Burgess, but the laws governing this decision lack teeth. Even if Mr Burgess continued to teach, all that might happen is that his employer would be fined \$750. Education Minister Anna Bligh says Mr Burgess's case highlights deficiencies in the board's disciplinary powers and that the Education (Teacher Registration) Act is being reviewed.

But if the board is unable to stop Mr Burgess having official contact with children, then reviewing the law is not enough. Clearly, it needs to be changed. The integrity of Queensland's school system depends on it.

Some Sunshine Coast residents, including several parents of children at the school, have expressed support for Mr Burgess and called for him to remain as headmaster of Sunshine Coast Grammar. It seems he has an admirable reputation as a school administrator, and he was instrumental in establishing the grammar school and Ormiston College. That is cold comfort to the parents who now know the details of his past. What he has done since he abused that young girl should not be used as evidence to conclude that he has suffered an injustice. What all Queenslanders should expect to come out of this affair is a firmer stance from the Government to protect children from those who do them harm.

The Government has often sounded tough about keeping those guilty of child abuse out of the school system - but in this case, its actions were no match for its rhetoric. Even though Mr Burgess's case was first investigated by the Borbidge government in 1996, flaws in the law allowed him to continue in his position. The law should be strengthened to deliver the outcome promised by the Government: that people such as Mr Burgess have no place in the state's school system.

Not the favourite

RECORDS A  
- 5 NOV 2002

Mail to: The Courier-Mail GPO box 1

## Tax promises exposed

CONGRATULATIONS for investigating our tax system and your front-page report (C-M, Nov 4). Are we really surprised to see the results? No way!

There has been a \$44.9 billion increase in income tax alone over the past six years, and now the politicians want to sell the balance of Telstra. Please don't be fooled by more dubious promises.

Those who were sceptical about the Government's "honourable intentions" with the GST have now also been vindicated. And Peter Costello wants to become prime minister? Will the last person to be taxed out of Australia please turn off the lights? - Hans Hagen, hanshag@gil.com.au

## Urb

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the Board of Teacher Registration inquiry into Mr John William Burgess

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Notes Deemed NRR by the Minister's Office, original returned to SPA (Murray Watt) as requested. Copy forwarded to Justine Nolan, Robyn Martin and Kathryn Mahoney as requested

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Related	02/32452	05-11-2002	05-11-2002	Use Caveat and or A

### Primary Contact

Cunningham Debra  
Board of Teacher Registration

Phone Number

### Other Contacts

Policy 1 - Minister's Office  
Office of the Minister for Education

Phone Number

End of Report

Education Queensland

DB Name TRIM Productic



**BOARD OF TEACHER REGISTRATION**  
QUEENSLAND

Floor 10, Sherwood House  
39 Sherwood Road, Toowong, Brisbane, Queensland  
PO Box 389, Toowong, Qld 4066, Australia  
Tel: (07) 3377 4777 Fax: (07) 3870 5006

## facsimile transmission

TO: THE HONOURABLE ANNA BLIGHT MP 3229/5235  
FROM: Debra Cunningham (A/Director)  
DATE: 6 Nov 2002  
SUBJECT: Reply re Sunshine Coast Grammar School  
NO. OF PAGES: 3 (including this front cover page)

Message:

CONFIDENTIAL letter follows

**RECEIVED**

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**MINISTER FOR  
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BOARD OF TEACHER REGISTRATION  
QUEENSLAND

The Honourable Anna Bligh MP  
Minister for Education  
PO Box 33  
50 Albert Street  
BRISBANE QLD 4002

6 November 2002

CONFIDENTIAL

Dear Minister

I refer to your letter of 5 November 2002, addressed to the Chair, concerning the Board's inquiry into s47(3)(b). As Mr Dwyer is currently interstate, I am replying on his behalf, having briefly discussed with him by telephone the points raised in your letter.

The Office of Non-State Schooling was advised by telephone on the afternoon of 31 October of the Board's orders regarding s47(3)(b) in order to advise you as Minister of the outcome of the inquiry. Mr Dwyer attempted to contact your personal secretary that afternoon, but as Mr Watt was unavailable, Mr Dwyer spoke with your press secretary, Ms Armistead, and advised her of the outcome. In view of the strong media interest in the case, Ms Armistead advised Mr Dwyer to release a short statement to the media outlets which had contacted the Board. This was done late on the afternoon of 31 October. A facsimile copy of the release was sent to Ms Armistead on 1 November.

The details of the section 70 orders cancelling s47(3)(b) teacher registration and requiring him to pay costs to the Board, including the date on which the cancellation of registration took effect, are contained in the copy of the Board's letter to s47(3)(b) which has been delivered to you under separate cover. No date has as yet been set for the payment of costs.

Notice of the orders was conveyed to s47(3)(b) via his solicitors on the afternoon of 31 October. (The solicitors confirmed by telephone that afternoon that s47(3)(b) had received this advice.) Written notice was posted to s47(3)(b) by registered post yesterday (5 November), within the 7 days allowed under section 71 of the Act.

The reasons for the Board's orders are contained in the statement of reasons attached to the letter to s47(3)(b). The complexity of the case meant that the Board required some time to complete the statement of reasons. This statement was unable to be finalised until yesterday.

The Board has written to the governing body of the School to inform them of the order cancelling s47(3)(b) registration and reminding them of the provisions of section 43 of the Act.

The Board has received no information from anyone directly associated with the School to indicate that s47(3)(b) is continuing to perform roles which, under the Act, require a registered teacher. Should we receive any such direct advice, we would contact the School to remind them of their responsibilities under the Act.

**Location:**

10th Floor, Sherwood House, 39 Sherwood Road, Toowong  
Brisbane, Queensland

**Telephone:** (07) 3377 4777

**Fax:** (07) 3870 5006 or (07) 3876 7248

**Email:** Enquiries@btr.qld.edu.au

**Website:** <http://www.btr.qld.edu.au>

**Mailing Address:**

PO Box 389

TOOWONG QLD 4066



Queensland Government

The Board will advise you of any relevant developments in this matter, particularly when the Board becomes aware of any appeal to the District Court against the Board's orders regarding

s47(3)(b)

Yours sincerely



Debra Cunningham  
Acting Director

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**The Courier-Mail****QUEENSLAND NEWS**[back](#)[PRINT-FRIENDLY VERSION](#)[EMAIL THIS STORY](#)**Deregistered school principal supervises student camp**Amanda Watt and Glenis Green  
02nov02

A SUNSHINE Coast school principal who confessed to having sex with a 13-year-old student has defied an order he have no professional contact with his pupils.

The Queensland Board of Teacher Registration on Thursday deregistered Sunshine Coast Grammar School principal John Burgess, 53, who 23 years ago pleaded guilty to two counts of unlawful carnal knowledge with the girl in NSW.

The Education Act forbids a deregistered teacher from teaching or supervising the work of teachers.

But staff at the school yesterday confirmed Mr Burgess was helping to supervise a Year 1 camp in the grounds of the Forest Glen school and said Mr Burgess remained in charge. His daughter also was attending the camp. "It is absolutely business as usual, in capital letters," Mr Burgess's secretary said.

It was revealed yesterday weaknesses in legislation meant even if the board had evidence he was teaching students, the most they could do was fine his employer \$750.

Education Minister Anna Bligh said the case highlighted "deficiencies" in the law in relation to the board's disciplinary powers.

She said the legislation was being reviewed.

Parents keen to show their support for Mr Burgess handed out flyers and yellow streamers at the school.

However, other parents have privately expressed their outrage at Mr Burgess remaining at the school.

Mr Burgess has said he will appeal his deregistration to the District Court.

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A statement released by the school's board of directors said the board would assess the effect of the decision on the school and would act promptly so that the interests of staff, students and parents were ensured.

It was revealed yesterday that two prestigious Brisbane schools where Mr Burgess worked after leaving NSW may not have been initially aware of the pedophilia he committed in NSW.

A spokeswoman for David Scott, the principal of Anglican Church Grammar School where Mr Burgess worked from 1980 to 1986, said Mr Scott was not aware if Mr Burgess declared the crime to the school before he was employed there.

John Miller, the board director of Ormiston College which Mr Burgess founded, said the board was not aware of the child-sex charges until it heard it from another source. Mr Burgess resigned soon afterwards.

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Saturday 2 November 2002.

## Disgraced School Head May Lose Grammar Job

EDUCATION Minister Anna Bligh yesterday said the case against disgraced Sunshine Coast Grammar School head John Burgess had highlighted deficiencies in the disciplinary powers of the Board of Teacher Registration.

I am very concerned about this case and have been for some months," Ms Bligh said.

Ms Bligh said the Education Act prohibited unregistered teachers from performing the duties of a teacher or supervising the work of practising teachers.

I will be writing to the Sunshine Coast Grammar School Board to remind them of their obligations," she said. Penalties apply if there are breaches."

The directors of Sunshine Coast Grammar School yesterday said they would respect the board's decision to deregister John Burgess.

The Board of Teacher registration's inquiry found Mr Burgess unfit to be a teacher following an inquiry prompted by revelations he had pleaded guilty in 1979 to two counts of having unlawful carnal knowledge of a 13-year-old girl who was a student at the school at which he taught at the time of the offence when he was 27.

Ms Bligh said the case had highlighted some deficiencies in the Education (Teacher Registration) Act 1988 in relation to the disciplinary powers of the Board of Teacher Registration in circumstances like these.

She said that in August the State Cabinet approved a review of the legislation which was currently underway.

A statement from the Grammar School board said while they were surprised and disappointed", the decision would be respected.

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## QUEENSLAND NEWS

[back](#)[PRINT-FRIENDLY VERSION](#)[EMAIL THIS STORY](#)**Ban for sex-case principal****Chris Griffith**, legal affairs reporter  
01nov02

THE principal of Sunshine Coast Grammar School, who admitted to parents that he once had a "physical relationship" with an under-age teenage girl, last night had his teacher registration cancelled by the Queensland Board of Teacher Registration.

John William Burgess had appeared before the board at several marathon sittings beginning on August 15.

It was also determined that he pay the board's costs for the hearings.

Mr Burgess said he was unable to comment until the board sent him a statement of reasons for its decision but would immediately lodge an appeal with the District Court.

He said his role at Sunshine Coast Grammar School did not include teaching duties.

"Since my role at Sunshine Coast Grammar School is administrative and strategic the school will continue to run effectively and efficiently in educating and caring for its students," he said.

The inquiry followed stories in *The Courier-Mail* in March and June this year which said parents were unaware that the then unnamed principal had pleaded guilty to two counts of carnal knowledge with a 13-year-old pupil in NSW in 1978 and 1979.

In July this year Mr Burgess sent a letter to parents in which he admitted the relationship. He said it had been a "severe" mistake in his life and said his involvement had been "immature, foolish and totally unacceptable".

A certificate issued by the NSW District Court indicated Mr Burgess had pleaded guilty to carnal knowledge with the 13-year-old at Blaxland but no conviction was recorded against him. The court certificate indicated he was fined \$500 and placed on a three-year good behaviour bond.

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World Vision news

A police statement tendered to the NSW court said Mr Burgess had visited the girl's house several times in 1977 while employed at Glenbrook Primary School and a friendship had developed between Mr Burgess, the girl and her parents.

The police statement said Mr Burgess had sex with the girl "on a number of occasions", the first time being at his home in August 1977 and the last during the school holidays in January 1978.

"The parents of the girl became suspicious after a while and restricted their meetings and the young girl was interviewed by police," the statement said.

After pleading guilty to the NSW offences, Mr Burgess taught at a Sydney Jewish school before moving to Queensland, where he taught primary children from 1980 to 1986 at Brisbane's Anglican Church Grammar before founding Ormiston College.

There is no indication of whether these Queensland schools were aware of the NSW matters.

In 1996 the Borbidge government sought to investigate Mr Burgess but under then Queensland law he was not obliged to disclose his 1979 pedophile confessions which were legally deemed too old.

Education Minister Anna Bligh last night said she was seeking advice as to whether there was any need for any further action.

The Education Act forbids a deregistered teacher supervising or assessing the work of practising teachers.



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Friday 1 November 2002.

## Pressure on Principal

By GORDON CLARK and MARK FURLER

PRESSURE is mounting on Sunshine Coast Grammar School head John Burgess to step down after he was yesterday found unfit to be a teacher. After hearing four days of evidence, the 16- member Board of Teacher Registration determined the 53-year-old's registration be cancelled immediately.

He was also required to pay the board's legal costs.

Mr Burgess' legal representatives were unable to be contacted after the decision but an appeal against the deregistration is expected.

A separate inquiry is being held by the Queensland Government's Commission for Children and Youth which investigates the appropriateness or otherwise of people to be around children.

For Mr Burgess to remain as a member of a school board it is understood that he has to have clearance from the commission.

Last night Education Minister Anna Bligh confirmed she was seeking advice on what further action may be taken against Mr Burgess.

Ms Bligh said that she understood that under current legislation, Mr Burgess was prohibited from supervising or assessing practising teachers if he remained deregistered. But she said that was open to legal interpretation.

The Board of Teacher registration's inquiry was prompted by revelations that Mr Burgess had pleaded guilty in 1979 to two counts of having unlawful carnal knowledge of a 13- year-old girl who was a student at the school at which he taught at the time of the offence when he was 27.

No conviction was recorded and he was placed on a good behaviour bond. The inquiry was also believed to have examined Mr Burgess' dealings with teachers at Brisbane's Ormiston College where he was foundation headmaster and chairman of the board.

News of the deregistration was described as "fantastic" by parents who had a legal letter drawn up asking for Mr Burgess to step aside recently.

"Our children have to look up to the head of the school ... it has to be someone they can admire," one parent said.

"We must stress we're completely happy with the teachers.

"We were never out to destroy the school."

One parent who had supported Mr Burgess acknowledged the primary motivation was to "ensure nothing negative happened to the school". But it may be too late for that.

One teacher confirmed yesterday that several others had resigned in recent weeks and the much lauded languages program would be cut significantly for next year.

"The teachers have tried to protect the students from the issue and we're very pleased the process has been finalised," the teacher, who refused to be identified for fear of repercussions," said.

The inquiry was held behind closed doors despite a legal challenge by the Sunshine Coast Daily to have it held in open session.



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**POTTS, Ann Maree**

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**From:** Shari Armistead [Shari.Armistead@ministerial.qld.gov.au]  
**Sent:** Friday, 1 November 2002 3:24 PM  
**To:** TABRETT, Leigh; CORBIERE, Kathy; Murray Watt  
**Cc:** kathryn.mahoney@qed.qld.gov.au  
**Subject:** Urgent - BTR media Statement  
**Importance:** High

<<Nov 1 BTR s47(3)(b) Concern.doc>> Please advise if ok

*Shari Armistead*  
*Senior Media Adviser*  
*to the Minister for Education*  
*Ph: 3235 4593*  
*Fax: 3221 9732*

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## Inquiry sparks teacher de-registration

The Board of Teacher Registration has cancelled the registration of the head of the Sunshine Coast Grammar School.

John Burgess was found to be an unfit teacher following a four-day inquiry prompted by revelations that Mr Burgess, now 53, had pleaded guilty in 1979 to two counts of carnal knowledge when he was 27.

Mr Burgess' admission did not lead to a conviction.

It is expected Mr Burgess will appeal against his de-registration.

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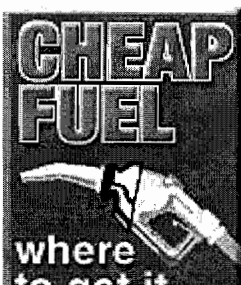
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# The Courier-Mail

## QUEENSLAND NEWS

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### Ban for sex-case principal

Chris Griffith, legal affairs reporter

01nov02

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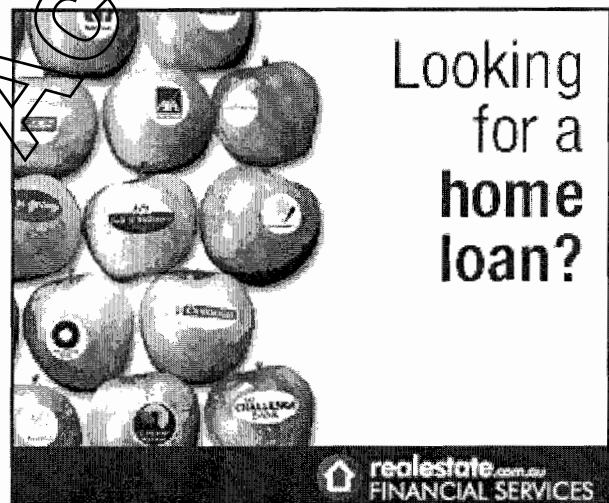
He said his role at Sunshine Coast Grammar School did not include teaching duties.

"Since my role at Sunshine Coast Grammar School is administrative and strategic the school will continue to run effectively and efficiently in educating and caring for its students," he said.

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In July this year Mr Burgess sent a letter to parents in which he admitted the relationship. He said it had been a "severe" mistake in his life and said his involvement had been "immature, foolish and totally unacceptable".

A certificate issued by the NSW District Court indicated Mr Burgess had



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pleaded guilty to carnal knowledge with the 13-year-old at Blaxland but no conviction was recorded against him. The court certificate indicated he was fined \$500 and placed on a three-year good behaviour bond.

A police statement tendered to the NSW court said Mr Burgess had visited the girl's house several times in 1977 while employed at Glenbrook Primary School and a friendship had developed between Mr Burgess, the girl and her parents.

The police statement said Mr Burgess had sex with the girl "on a number of occasions", the first time being at his home in August 1977 and the last during the school holidays in January 1978.

"The parents of the girl became suspicious after a while and restricted their meetings and the young girl was interviewed by police," the statement said.

After pleading guilty to the NSW offences, Mr Burgess taught at a Sydney Jewish school before moving to Queensland, where he taught primary children from 1980 to 1986 at Brisbane's Anglican Church Grammar before founding Ormiston College.

There is no indication of whether these Queensland schools were aware of the NSW matters.

In 1996 the Borbidge government sought to investigate Mr Burgess but under then Queensland law he was not obliged to disclose his 1979 pedophile confessions which were legally deemed too old.

Education Minister Anna Bligh last night said she was seeking advice as to whether there was any need for any further action.

The Education Act forbids a deregistered teacher supervising or assessing the work of practising teachers.

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- ▶ Ban for sex-case principal
- ▶ Treasurer feels heat as deficit hits \$894m
- ▶ Heartbroken twin searches for little dog lost
- ▶ Ammo could be key to Thomas shooting
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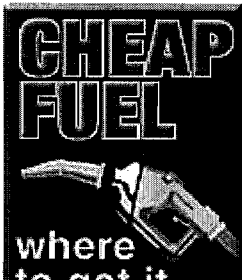
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## QUEENSLAND NEWS

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### Ban for sex-case principal

Chris Griffith, legal affairs reporter

01nov02

THE principal of Sunshine Coast Grammar School, who admitted to parents that he once had a "physical relationship" with an under-age teenage girl, last night had his teacher registration cancelled by the Queensland Board of Teacher Registration.

John William Burgess had appeared before the board at several marathon sittings beginning on August 15.

It was also determined that he pay the board's costs for the hearings.

Mr Burgess said he was unable to comment until the board sent him a statement of reasons for its decision but would immediately lodge an appeal with the District Court.

He said his role at Sunshine Coast Grammar School did not include teaching duties.

"Since my role at Sunshine Coast Grammar School is administrative and strategic the school will continue to run effectively and efficiently in educating and caring for its students," he said.

The inquiry followed stories in *The Courier-Mail* in March and June this year which said parents were unaware that the then unnamed principal had pleaded guilty to two counts of carnal knowledge with a 13-year-old pupil in NSW in 1978 and 1979.

In July this year Mr Burgess sent a letter to parents in which he admitted the relationship. He said it had been a "severe" mistake in his life and said his involvement had been "immature, foolish and totally unacceptable".

A certificate issued by the NSW District Court indicated Mr Burgess had

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The Education Act forbids a deregistered teacher supervising or assessing the work of practising teachers.

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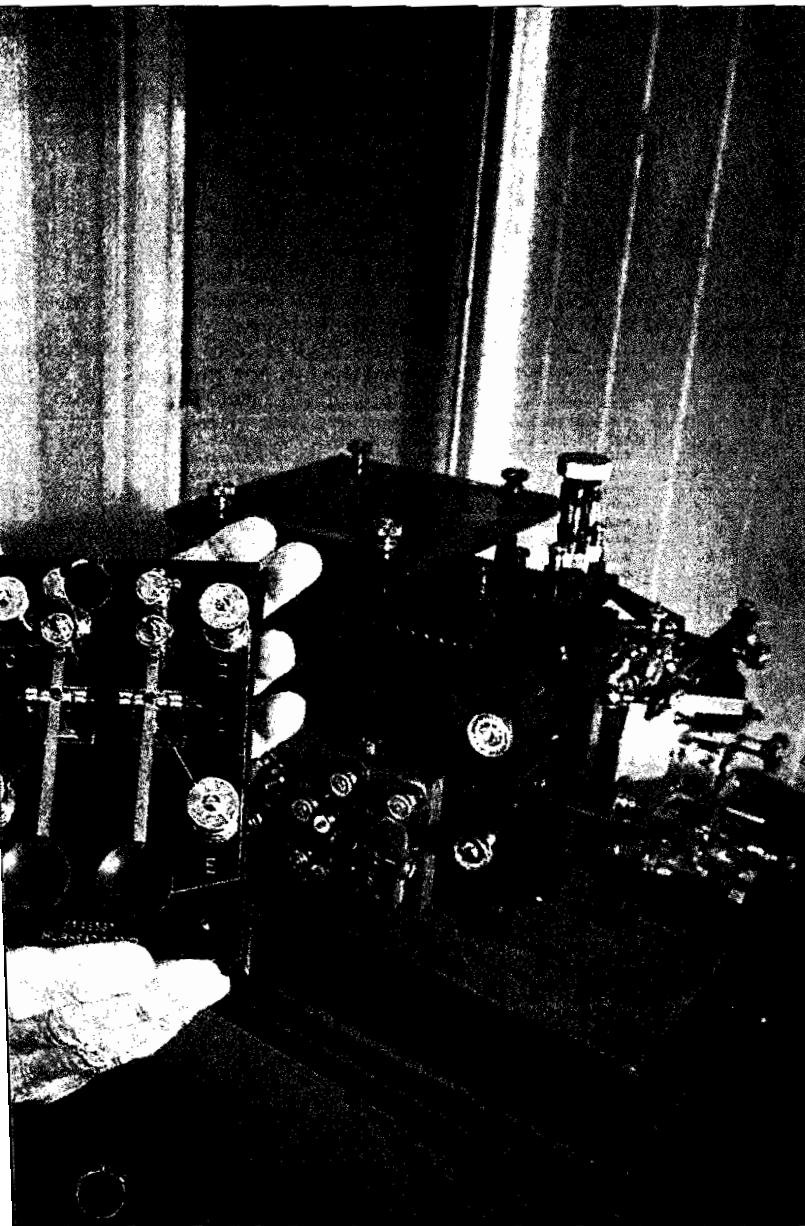
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**HAVE YOUR SAY**

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# guys a living link with the past



Greg Stolz

GOLD COAST BUREAU CHIEF

THEY were the original cable guys.

And yesterday, the old-timers gathered on the Gold Coast to celebrate the centenary of the Pacific Cable, Australia's first major communications link with the world.

About 30 former cablemen attended the commemoration, which featured a message from the Queen sent using a combination of old and new telecommunications technologies - morse code and the Internet.

Before the 11,040km undersea cable linking the Antipodes to Mother England, via Canada, opened in 1902, Australia had relied largely on ships to send and receive messages to and from abroad.

At its peak, the cable carried seven million telegrams a year.

The cable was commissioned in 1902 but is still there, under the sea. At yesterday's ceremony, Gareth Thompson, now 78, reminisced about his 46 years as a cableman.

He recalled how young cable operators were attracted to the Southport cable station by the surf.

"Being so far away by ship (from Europe and the US), it took months for mail to be sent or received but with the opening of the cable, only hours," he told the gathering at The Southport School where the old cable station buildings now stand.

## Sex-case principal banned by board

Chris Griffith

LEGAL AFFAIRS REPORTER

THE principal of Sunshine Coast Grammar School, who admitted to parents that he once had a "physical relationship" with an under-age teenage girl, last night had his teacher registration cancelled by the Queensland Board of Teacher Registration.

John William Burgess had appeared before the board at several marathon sittings beginning on August 15.

Mr Burgess said he was unable to comment until the board sent him a statement of reasons for its decision but would immediately lodge an appeal with the District Court.

He said his role at Sunshine Coast Grammar School did not include teaching duties.

"Since my role at Sunshine Coast Grammar School is administrative and strategic the school will continue to run effectively and efficiently in educating and caring for its students," he said.

The inquiry followed stories in *The Courier-Mail* which said parents were unaware that the then unnamed principal had pleaded guilty to two counts of carnal knowledge with a 13-year-old pupil in NSW in 1978 and 1979.

In July this year Mr Burgess sent a letter to parents in which he admitted the relationship. He said it had been a "severe" mistake in his life and said his involvement had been "immature, foolish and totally unacceptable".

A certificate issued by the NSW District Court indicated Mr Burgess had pleaded guilty to carnal knowledge with the 13-year-old but no conviction was recorded against him. The court certificate indicated he was fined \$500 and placed on a three-year good behaviour bond.

Education Minister Anna Bligh last night said she was seeking advice as to whether there was any need for any further action.

The Education Act forbids a deregistered teacher supervising or assessing the work of practising teachers.

Thompson with telegraph paraphernalia yesterday.

Picture: Adam Ward

## ld be key to attack on journalist

and his family late on Wednesday last week.

Detectives working on the case hope the distinctive gun and ammunition will assist their investigation.

The gunman used a Webley Mark VI .455 calibre revolver that dates back to World War I.

Stevens and Sons Fire-arms at Carina was the only Brisbane gun shop out of 10 stores contacted by *The Courier-Mail* yesterday that stocked ammunition for it.

Joint store owner Ken Stevens said he had one box.

"My computer tells me I bought that along with (four other boxes) in 1999 - that's how often I sell it," he said.

The store was selling 50 for \$57, which Mr Stevens said was "fairly expensive for what it is".

"It's antiquated ammunition and not the easiest thing to come by."

Mr Stevens said he did not believe he would be able to obtain more of the ammunition when the last lot sold.

He said that after the rounds were fired, it was possible to reload the spent cartridges.

Police said the ammunition could be old stock that had not been bought from a gun shop in recent years.

They are trying to find how the gunman came across the weapon and ammunition.

Anyone with information about the weapon or attack should contact Crime Stoppers on 1800 333 000.



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RECORDS  
1 NOV 2002



31 October 2002

The Chairperson  
Sunshine Coast Grammar School Pty. Ltd.  
372 Mons Road  
FOREST GLEN Q 4556

Dear Sir

Late in 2001 and again in May and July of this year, Mr Laurie Vogler of the Non-State Schools Accreditation Board's Office wrote to Sunshine Coast Grammar School Pty. Ltd., as governing body of Sunshine Coast Grammar School, concerning the requirement under the *Commission for Children and Young People Act 2000* for each director of that body to have a current positive notice from the Commissioner for Children and Young People.

As yet, the Accreditation Board has not received advice that all directors of Sunshine Coast Grammar School Pty. Ltd. have been issued with a positive notice.

The governing body's previous correspondence on 6 August 2002 to the Accreditation Board stated that both Mr John William Burgess and Mr Stephen Beebe did not have current positive notices.

The Accreditation Board is concerned about the absence of advice in this regard from the governing body. Under the *Education (Accreditation of Non-State Schools) Act 2001* if a director of a non-State school's governing body does not have a current positive notice, the Board has little option but to decide that the governing body is not suitable to continue to be the school's governing body.

The Accreditation Board next meets on 21 November 2002 and will consider what action it takes about the suitability of the present governing body of Sunshine Coast Grammar School.

You are requested to provide written advice to the Accreditation Board by close of business 15 November 2002 on whether Mr Burgess and Mr Beebe have positive notices and, if not, what steps are being taken to ensure that Sunshine Coast Grammar School Pty. Ltd. is suitable to continue to be the governing body of Sunshine Coast Grammar School.

If positive notices have been issued, please include with your written advice the registration numbers on the suitability notices/cards.

Yours sincerely

**Professor Roy Webb**  
Chairperson

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31 OCT 2002

Floor 21 Education House  
30 Mary Street Brisbane 4000  
PO Box 347 Brisbane Albert Street  
Queensland 4002 Australia  
Telephone 07 3237 9947  
Facsimile 07 3237 9946



Non-State Schools  
Accreditation Board

Queensland Government

22 October 2002

The Honourable Anna Bligh MP  
Minister for Education  
PO Box 33  
BRISBANE ALBERT STREET BC Q 4002

Dear Minister

Thank you for your letter of 27 February 2002 relating to s47(3)(b). I apologise for the delay in replying to you. I am aware of the heightened public interest in this matter recently and hope that it can be resolved in the near future.

The Non-State Schools Accreditation Board has written to the governing body of Sunshine Coast Grammar School on several occasions this year reminding it of its obligations under the *Education (Accreditation of Non-State Schools) Act 2001* and the *Commission for Children and Young People Act 2000* to obtain suitability notices for its directors.

In response, the Board was advised that all of the directors of Sunshine Coast Grammar School Pty Ltd had applied for notices.

The Board is aware that three of the four directors now have positive suitability notices. The school has advised that s47(3)(b) is currently awaiting the Commission's determination on his application.

I will advise you of the outcome of the Board's investigation into the suitability of the governing body of the Sunshine Coast Grammar School in due course.

Yours sincerely

PROFESSOR ROY WEBB  
Chairperson



3 September 2002

Mr John Burgess  
Director  
Sunshine Coast Grammar School Pty Ltd  
372 Mons Road  
FOREST GLEN Q 4556

Dear Mr Burgess

Recently your school received its *Certificate of Accreditation* from the Non-State Schools Accreditation Board.

For the sake of simplicity and clarity, the certificate was designed to show only the name of the school, its address and the type(s) of education for which it is accredited.

The legislation under which the new accreditation and accountability regime has been implemented also refers to 'attributes' attaching to a school's accreditation.

These attributes comprise the formal details of your school's accreditation and consist of information such as the governing body, type(s) of education offered, years of schooling, and whether the school offers distance education or boarding facilities. For schools that are operating across more than one physical location, the accreditation attributes are site specific.

Accordingly, I am forwarding the attached *Statement of Accreditation Attributes* for Sunshine Coast Grammar School to you as the person who has been authorised by the school's governing body to act on its behalf.

The *Statement of Accreditation Attributes* specifies approved accreditation attributes for the school and should be retained for future reference. If your governing body at any time in the future wishes to change any of these attributes, it will need to make a formal application to the Non-State Schools Accreditation Board. An application form for this purpose is available from the Office of Non-State Schooling.

Because of the importance of having this data correct, please advise the Office if you have questions about the accuracy of any data shown on the attached statement. Please contact Ms Helen Linklater, Project Officer, via email at [helen.linklater@qed.qld.gov.au](mailto:helen.linklater@qed.qld.gov.au) or by telephone on (07) 3235 9947.

Yours sincerely

LAURIE VOGLER  
Director

Enc



# Sunshine Coast Grammar School

## ATTRIBUTES OF ACCREDITATION

LOCATION:	372 Mons Road Forest Glen Q 4556
NAME OF GOVERNING BODY:	Sunshine Coast Grammar School Pty Ltd
TYPE OF EDUCATION APPROVED TO BE OFFERED:	Preschool and primary education
YEARS OF SCHOOLING (ACCREDITATION):	Preschool to Year 7
YEARS OF SCHOOLING (FUNDING ELIGIBILITY):	Preschool to Year 7
STUDENT INTAKE TYPE:	Co-educational
MODE OF DELIVERY:	Classroom
APPROVED FOR BOARDING:	No
BOARDING YEAR LEVELS:	Not Applicable
ESTABLISHMENT PHASE:	No
SECTOR OF SCHOOLING YET TO OPERATE:	Not Applicable
SECTOR STUDENT INTAKE DAY:	Not Applicable

---

Code on the Queensland Register of Non-State Schools:

0599

---



# Sunshine Coast Grammar School

## ATTRIBUTES OF ACCREDITATION

LOCATION:	372 Mons Road Forest Glen Q 4556
NAME OF GOVERNING BODY:	Sunshine Coast Grammar School Pty Ltd
TYPE OF EDUCATION APPROVED TO BE OFFERED:	Secondary education
YEARS OF SCHOOLING (ACCREDITATION):	Year 8 to Year 12
YEARS OF SCHOOLING (FUNDING ELIGIBILITY):	Year 8 to Year 12
STUDENT INTAKE TYPE:	Co-educational
MODE OF DELIVERY:	Classroom
APPROVED FOR BOARDING:	No
BOARDING YEAR LEVELS:	Not Applicable
ESTABLISHMENT PHASE:	No
SECTOR OF SCHOOLING YET TO OPERATE:	Not Applicable
SECTOR STUDENT INTAKE DAY:	Not Applicable

---

Code on the Queensland Register of Non-State Schools:

0599

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27 August 2002

Mr John Burgess  
Director  
Sunshine Coast Grammar School Pty Ltd  
372 Mons Road  
FOREST GLEN Q 4556

Dear Mr Burgess

I am writing to you as the nominated contact for Sunshine Coast Grammar School Pty Ltd, governing body of Sunshine Coast Grammar School under the *Education (Accreditation of Non-State Schools) Act 2001*, to make the governing body aware of the new requirements to acquit State funds paid to the school each year under part 8A of the *Education (General Provisions) Act 1989*. This Act makes the Non-State Schools Accreditation Board (the Accreditation Board) responsible for this process.

The new processes will commence early next year for certain allowances paid during 2002. Either the governing body or its nominee will be able to complete the acquittal requirements.

The Accreditation Board is yet to finalise the design of the acquittal form for 2003. At this stage, however, it expects that the form will include pre-printed details of the name of the school, the name of the school's governing body, and the amount of relevant allowances paid to the school in 2002. A copy of the draft form the Accreditation Board intends to use is attached for your information.

The Act contains specific provisions to ensure compliance on this matter. Not providing the required acquittal details within the legislated timeframe is a ground for stopping payment of the allowances. I do not anticipate, however, that governing bodies will find the process difficult to comply with. The Accreditation Board is also required to give the Minister an annual report about the acquittal details for all non-State schools.

If you are interested in perusing the relevant legislation, it may be found on the Queensland Parliamentary Counsel's web site at <http://www.legislation.qld.gov.au> or copies may be purchased from Coprint by telephoning (07) 3246 3399 or Toll Free 1800 679 778.

If you require further information about the matters I have raised, please write to me at the Accreditation Board's address. Alternatively, enquiries can be directed to Mr Patrick Parsons or Mr Allan Guse on the Board's telephone or facsimile numbers or via email at [patrick.parsons@qed.qld.gov.au](mailto:patrick.parsons@qed.qld.gov.au) or [allan.guse@qed.qld.gov.au](mailto:allan.guse@qed.qld.gov.au).

2.

The Accreditation Board trusts that this advance notification will assist Sunshine Coast Grammar School Pty Ltd to be in a position to comply with the acquittal obligations I have outlined. The Board will write to you again early in 2003 with further advice on this matter.

Yours sincerely



LAURIE VOGLER  
Director

Enc

Released under the  
RTI Act by DET



**NON-STATE SCHOOLS ACCREDITATION BOARD**  
**Allowance acquittal details form for 2002 allowances**  
***Education (General Provisions) Act 1989, part 8A***

**Governing body:** Name of governing body

**For non-State school:** Name of school

The *Education (General Provisions) Act 1989*, part 8A, places an obligation on each non-State school's governing body to give the Non-State Schools Accreditation Board (the "Accreditation Board") allowance acquittal details for the school for each calendar year. An authorised nominee of the governing body may give the details to the Accreditation Board on behalf of the governing body.

**Name of governing body**, as governing body under the *Education (Accreditation of Non-State Schools) Act 2001* of **Name of school**, or the **authorised nominee** of the governing body, is required to complete this form as necessary, sign off on this form, and return the completed form to the Accreditation Board by **30 June 2003** at the address shown on the reverse of this form.

**Details of relevant allowances in respect of Name of school**

Details of any allowances paid in 2002 to **Name of school** under part 8 of the *Education (General Provisions) Regulation 2000* are shown on the reverse of this form. If no allowance was paid for a particular category, the amount will show as \$0.

**Allowance acquittal**

I, (print full name) \_\_\_\_\_ of (print residential or business address) \_\_\_\_\_ on (telephone number) \_\_\_\_\_ certify that:

- A. The amount shown on the reverse of this form as **State per capita grant** has been spent or disbursed, or committed to be spent or disbursed, for one or more of the following educational purposes for the **Name of school**: teaching and general staff salaries, professional development, curriculum development and implementation, maintenance and general operations.
- B. The amount shown on the reverse of this form as **textbook and resource allowance** has either (a) been sent to parents who have elected this option for their students, or, (b) been spent or disbursed for the benefit of those students whose parents have elected this option.
- C. The amount shown on the reverse of this form as **remote area tuition allowance** has been disbursed by crediting the amount for each eligible student to that student's tuition fee account.

**Tick one or both boxes below** (one box must be ticked)

I am authorised by the **Name of governing body** as part of its **standard corporate arrangements to sign** for and on behalf of the **Name of governing body** ☐

I am the **authorised nominee** of the **Name of governing body** for the express purpose of giving to the Accreditation Board these allowance acquittal details for **Name of school** ☐

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_ 2003

**SEE REVERSE OF THIS PAGE**

## **DETAILS OF RELEVANT ALLOWANCES IN RESPECT OF NAME OF SCHOOL**

Allowances paid in 2002 under part 8 of the *Education (General Provisions) Regulation 2000* (the "regulation") to **Name of school:**

A. State per capita grant (regulation, section 59)	\$00,000.00
B. Textbook and resource allowance (regulation, section 57)	\$00,000.00
C. Remote area tuition allowance (regulation, section 62)	\$00,000.00

### **Notes to the above details of relevant allowances**

1. If no allowance was paid for a particular category in 2002, the amount will show above as \$0.
2. Amounts shown above are GST exclusive.
3. Amounts shown above are net payment amounts taking into account any recovery of payments.
4. State per capita grant refers to the allowance paid in four instalments by the State based on the number of students enrolled at the school.
5. Textbook and resource allowance is payable to secondary school students (Years 8 to 12) in accordance with guidelines *Textbook and resource Allowances Schemes Policy and Procedures: Non-State Schools, September 1997*.
6. Remote area tuition allowance is paid on behalf of geographically isolated students boarding at recognised boarding schools.

Return the completed form to the Accreditation Board by **30 June 2003** at the following address:

The Chairperson  
Non-State Schools Accreditation Board  
PO Box 347  
Brisbane Albert Street BC Qld 4002

**Information Privacy:** Certain information collected in this form is categorised as "personal information" within the meaning of *Information Standard No. 42*, which applies to the collection and handling of such information by the Department of Education, Queensland, and Queensland statutory bodies. Personal information collected in this form may be accessible to the Accreditation Board, and the Office of Non-State Schooling and other parts of the Department of Education involved in the payment of moneys to non-State schools.

— END OF FORM —



17 July 2002

Mr John Burgess  
Director  
Sunshine Coast Grammar School Pty Ltd  
372 Mons Road  
FOREST GLEN Q 4556

Dear Mr Burgess

I am delighted to forward to you, the person authorised by Sunshine Coast Grammar School Pty Ltd to act on its behalf, the **Certificate of Accreditation** for Sunshine Coast Grammar School.

In line with the requirements of the *Education (Accreditation of Non-State Schools) Act 2001*, I would be pleased if you would display the Accreditation Certificate in a prominent place at the school.

As you will be aware, under the recently enacted legislation a new accreditation regime for non-state schools has commenced. Sunshine Coast Grammar School, as a school already approved as a non-state school, was automatically granted accreditation on 1 January 2002.

Should you have any questions about the Certificate of Accreditation, please contact the Non-State Schools Accreditation Board, PO Box 347, Brisbane Albert Street BC Q 4002 or email Ms Helen Linklater, Project Officer, Non-State Schools Accreditation Board, at [helen.linklater@qed.qld.gov.au](mailto:helen.linklater@qed.qld.gov.au) or telephone Ms Linklater on (07) 3235 9947.

Yours sincerely

PROFESSOR ROY WEBB  
Chairperson

# Certificate of Accreditation

*Sunshine Coast Grammar School*

372 Mons Road, Forest Glen

Preschool, primary and secondary education

Issued by the Non-State Schools Accreditation Board under the  
Education (Accreditation of Non-State Schools) Act 2001

  
Chairperson  
Non-State Schools Accreditation Board



Non-State Schools  
Accreditation Board  
Queensland Government

Issued: 15 July 2002





17 July 2002

Mr John Burgess  
Director  
Sunshine Coast Grammar School Pty Ltd  
372 Mons Road  
FOREST GLEN Q 4556

Dear Mr Burgess

Late in 2001 and again in May this year, I wrote to you concerning the requirements for members of your governing body to apply for positive suitability notices from the Commission for Children and Young People. As yet, I have not received advice that all the members of your governing body have complied with these requirements.

As previously advised, the need to apply for positive suitability notices brings the screening requirements for directors of governing bodies into line with the requirements that apply to teachers, some ancillary staff at schools and other people who work in environments catering for children. It is intended that this requirement will contribute towards the overall achievement of a safe and secure environment in which all children can undertake their schooling.

The members of your governing body may have already taken the necessary steps to apply for this status and may have already received advice from the Commission for Children and Young People of their suitability card numbers. In many cases, however, the relevant form has not been completed and returned to the Non-State Schools Accreditation Board. When this has been done, the Board will be able to note the 'suitability of the governing body' under section 39 of the *Education (Accreditation of Non-State Schools) Act 2001*.

Please complete the attached form for all members of the governing body and fax it to the Board by 2 August 2002. Space is provided to include additional information that the Board may need to take into account when it considers this matter at its August meeting.

Should you need any further assistance on this matter, please contact Ms Helen Linklater via email at [helen.linklater@qed.qld.gov.au](mailto:helen.linklater@qed.qld.gov.au) or by telephone on (07) 3235 9947.

Yours sincerely

Laurie Vogler  
Director

Enc

Please fax to: 3237 9946  
By Friday, 2 August 2002

Non-State Schools Accreditation Board  
PO Box 347  
BRISBANE ALBERT STREET BC Q 4002

NAME OF GOVERNING BODY: **SUNSHINE COAST GRAMMAR SCHOOL PTY LTD**

DIRECTORS OF INCORPORATED GOVERNING BODY			SUITABILITY CARD STATUS		
First names	Surname	Card already issued by CCYP	Registration number on suitability card	Applied to CCYP but have not been advised of outcome	Not yet applied to CCYP
1.		✓		✓	✓
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					

Comments:





Courier Mail Saturday 1/6/2002  
General News Page 12  
Circulation: 232,000  
Size: 141.06 sq.cms.

## Child-abuse teacher still at school

Chris Griffith

TEACHERS at a Queensland private school are angry about the amount of time the State Government is taking to decide whether to remove a school head who pleaded guilty to sexually abusing a 10-year-old girl.

The case of the school head, who for legal reasons cannot be named, is one of Queensland's worst kept educational secrets, having first been publicised in 1997, and more recently by *The Courier-Mail* in March.

The school head pleaded guilty to two counts of carnal knowledge with the girl when she was 13, but his only punishment was a \$500 good behaviour bond for three years when the then maximum penalty was 10 years prison.

The man was 27 and married. He was the girl's Grade 5 teacher and he first had sex with her when she was 10.

Despite breaching his duty of care, no conviction was re-

corded for the offences which took place in NSW during 1977 and 1978.

After heading to Queensland in 1980, the man taught at and later headed prestigious and exclusive private schools without parents and pupils knowing of his past, and in the mid-1990s he was the subject of a sexual harassment claim which was settled privately.

The State Government began an investigation into the man's suitability to teach and by a school administrator after this paper's report in March, but teachers and former teachers are becoming impatient there is no outcome. One teacher who resigned from the school after hearing of the man's past, spoke of a recent incident involving him at his current school.

"I am aware of parents withdrawing a child from the school because of his improper dealings with them.

Female staff also expressed concern in my time there," the teacher said.

"How is it that a man who confesses to having sex with a 10-year-old fails to have a conviction recorded against his name?"

Another staff member said the man had told parents and staff, who had become aware of his past, that the girl was 16, the girl's mother had approved of the relationship, and the girl had made advances to him.

Education Minister Anna Bligh three months ago announced a review of the man's teacher registration and his suitability to head a school board under law which requires he disclose the 1970s abuse in a suitability check.

Ms Bligh yesterday said the Board of Teacher Registration had resolved to hold an inquiry into the teacher.

Please fax to: 3237 9946  
By Friday, 19 April 2002

Non-State Schools Accreditation Board  
PO Box 347  
BRISBANE ALBERT STREET BC Q 4002

I understand the requirements placed on members of governing bodies of non-state schools in Queensland by virtue of sections 15 and 39 of the *Education (Accreditation of Non-State Schools) Act 2001*.

I am able to advise that each member of Sunshine Coast Grammar School Pty Ltd has:

- ☒ completed the form, *Application for Suitability Notice for a Person Carrying on a Regulated Business*, and forwarded it to the Commission for Children and Young People for processing; or
- ☐ been provided with a copy of the form, *Application for Suitability Notice for a Person Carrying on a Regulated Business*, (or been informed where to obtain a copy) and been advised to complete it and forward it to the Commission for Children and Young People, or
- ☐ yet to complete the required action on this matter, but will do so no later than 30 April 2002.

Yours sincerely

JOHN BURGESS  
DIRECTOR,  
SUNSHINE COAST GRAMMAR SCHOOL  
(Name, signature and position)

Further comment, if necessary

I AM ADVISED THAT ALL DIRECTOR'S FORMS WERE COLLECTED & RETURNED  
TOGETHER SEVERAL WEEKS AGO

AN ENQUIRY OF A DIRECTOR BY A MEMBER OF THE N.S.S.A.B.

TWO WEEKS AGO INDICATES THAT IT HAS BEEN RECEIVED

& IS IN YOUR POSSESSION.

2 April 2002



**Non-State Schools  
Accreditation Board**  
Queensland Government

Mr John Burgess  
Director  
Sunshine Coast Grammar School Pty Ltd  
372 Mons Road  
FOREST GLEN Q 4556

Dear Mr Burgess

Late last year, I wrote to you concerning the requirements for members of your governing body to apply for positive suitability notices from the Commission for Children and Young People before 1 February this year. As yet I have not received advice that all the members of your governing body have complied with these requirements.

The need to apply for positive suitability notices brings the screening requirements for directors of governing bodies into line with the requirements that apply to teachers, some ancillary staff at schools and other people who work in environments catering for children. It is intended that this requirement will contribute towards the overall achievement of a safe and secure environment in which all children can undertake their schooling.

You and the other directors may have already taken the necessary steps to apply for this status and the Commission for Children and Young People is currently processing your applications. If so, please indicate this on the attached form.

If not, please take urgent measures to comply with this legislative requirement. Under section 39 of the *Education (Accreditation of Non-State Schools) Act 2001*, the Non-State Schools Accreditation Board must decide that the governing body of a non-state school is not suitable if a director does not hold a current positive notice.

Each member of the governing body must complete a separate application form. These forms, as well as further information about obtaining a suitability notice, can be obtained from the Commission's website at [http://www.childcomm.qld.gov.au/criminal/application\\_forms.htm](http://www.childcomm.qld.gov.au/criminal/application_forms.htm). To obtain a copy of the form, select 'Application for Suitability Notice for a Person Carrying on a Regulated Business' under the heading 'Regulated Businesses'.

The Non-State Schools Accreditation Board has requested information from the Australian Securities and Investment Commission and the Queensland Office of Fair Trading regarding the current membership of companies and incorporated associations that are operating as the governing bodies of non-state schools.

I have enclosed another copy of the return that must be completed and returned to the Non-State Schools Accreditation Board when all members of your governing body have been issued with positive suitability notices.

In the meantime, I would appreciate it if you would indicate the present level of compliance of your governing body with this requirement by completing the attached form and faxing it to the Non-State Schools Accreditation Board (fax no. 3237 9946) by Friday, 19 April 2002. Should you need any further assistance on this matter, please contact Ms Helen Linklater by telephone on (07) 3235 9947 or via email at [helen.linklater@qed.qld.gov.au](mailto:helen.linklater@qed.qld.gov.au).

Yours sincerely

Laurie Vogler  
Director

Floor 21 Education House  
30 Mary Street Brisbane 4000  
PO Box 347 Brisbane Albert Street  
Queensland 4002 Australia  
Telephone 07 3237 9947  
Facsimile 07 3237 9946

**Please fax to: 3237 9946**  
**By Friday, 19 April 2002**

---

Non-State Schools Accreditation Board  
PO Box 347  
BRISBANE ALBERT STREET BC Q 4002

I understand the requirements placed on members of governing bodies of non-state schools in Queensland by virtue of sections 15 and 39 of the *Education (Accreditation of Non-State Schools) Act 2001*.

I am able to advise that each member of Sunshine Coast Grammar School Pty Ltd has:

- ☐ completed the form, *Application for Suitability Notice for a Person Carrying on a Regulated Business*, and forwarded it to the Commission for Children and Young People for processing; or
- ☐ been provided with a copy of the form, *Application for Suitability Notice for a Person Carrying on a Regulated Business*, (or been informed where to obtain a copy) and been advised to complete it and forward it to the Commission for Children and Young People; or
- ☐ yet to complete the required action on this matter, but will do so no later than 30 April 2002.

Yours sincerely

(Name, signature and position)

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Further comment, if necessary

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# **NOTIFICATION OF OBTAINMENT OF SUITABILITY NOTICES**

**NAME OF GOVERNING BODY:**

**SUNSHINE COAST GRAMMAR SCHOOL PTY LTD**

	<b>CHRISTIAN NAMES</b>	<b>SURNAME</b>	<b>Registration Number on Suitability Card</b>
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
11.			
12.			
13.			
14.			
15.			

**Please complete and return to:**

Ms Helen Linklater  
Project Officer  
Non-State Schools Accreditation Board  
PO Box 347  
BRISBANE ALBERT STREET Q 4002

Fax (07) 3237 9946



13 March 2002

Office of Non-State Schooling  
Department of Education

«Name»  
«Position»  
«Adr1»  
«Adr2»  
«Adr3»  
«Adr4»  
«Adr5»

Dear «Salutation»

I am writing to inform you of the effects of the transition provisions of the new *Education (Accreditation of Non-State Schools) Act 2001* (the "Act") on the school in receipt of subsidy (SIROS) status for various Queensland non-State schools under the *Education (General Provisions) Act 1989*.

The transition provisions in the Act provide that, if a non-State school immediately before 1 January 2002 had provisional or full SIROS status for at least one year level of schooling in a sector of schooling (i.e. Preschool to Year 3, Year 4 to Year 7, Year 8 to Year 10, Year 11 to Year 12), the school is taken to have full SIROS approval for all the years of schooling in the sector.

The transition provisions, therefore, automatically granted full SIROS status on 1 January 2002 for the year levels indicated for the following schools.

School No.	Name of School	Address of School	Approved year levels from 1 January 2002
5588	Aboriginal and Islander Independent Community School	1277 Beaudesert Road Acacia Ridge Q 4110	Year 1 to Year 12
5393	Assumption College	6 Locke Street Warwick Q 4370	Year 8 to Year 12
2357	Brisbane Muslim School	6 Agnes Street Buranda Q 4102	Year 1 to Year 3
0384	Bundaberg Christian College	234 Ashfield Road Bundaberg Q 4670	Preschool to Year 12
1677	Caboolture Christian School	24 Cottrill Road Caboolture Q 4510	Preschool to Year 10
0594	Coomera Anglican College	99 Days Road Coomera Q 4209	Preschool to Year 12
5482	Darling Downs Christian School	451 McDougall Street Toowoomba Q 4350	Preschool to Year 7
2288	Emerald Educational College	Lot 2 Gregory Highway Emerald Q 4720	Preschool to Year 7
2358	Emmaus Primary School	East Street Jimboomba Q 4280	Preschool to Year 7

Floor 21 Education House  
30 Mary Street Brisbane 4000  
PO Box 33 Brisbane Albert Street  
Queensland 4002 Australia  
Telephone 07 3237 9947  
Facsimile 07 3237 9946



5592	Genesis Christian College	10 Youngs Crossing Road Bray Park Q 4500	Preschool to Year 12
2257	Glasshouse Country Christian College	58 Roberts Road Beerwah Q 4519	Preschool to Year 7
1860	Groves Christian College	70 Laughlin Street Kingston Q 4114	Preschool to Year 10
0091	Islamic School of Brisbane	45 Acacia Road Karawatha Q 4117	Preschool to Year 10
2226	Kimberley College	Cnr Valley Way and Hardwood Drive Mount Cotton Q 4165	Year 8 to Year 12
5268	Our Lady of the Sacred Heart	Douglas Street Thursday Island Q 4875	Preschool to Year 3 at the <b>Hammond Island</b> site
2330	Pacific Lutheran College	Woodlands Boulevard Birtinya Q 4575	Preschool to Year 10
2327	Parklands Christian College	1 Hillcrest Road Park Ridge Q 4128	Year 1 to Year 7
5781	Redeemer Lutheran College	745 Rochedale Road ROCHEDALE Q 4123	Year 4 to Year 7
0588	Saint Stephen's College	Glenlyan Road South Gladstone Q 4680	Preschool to Year 10
0597	Sheldon College	Lot 5 Taylor Road Sheldon Q 4157	Preschool to Year 12
0480	Siena Catholic College	58 Sippy Downs Drive Sippy Downs Q 4556	Year 8 to Year 12
2359	Siena Catholic Primary School	58 Sippy Downs Drive Sippy Downs Q 4556	Preschool to Year 7
5798	South Queensland International College	Lot 4 Johanna Street Jimboomba Q 4286	Preschool to Year 12
2225	Southside Education Centre	Lister Street Sunnybank Q 4109	Year 8 to Year 12
5138	Stella Maris School	Mackenzie Drive Maroochydore Q 4558	Preschool to Year 7
2266	St Andrew's Catholic College, Redlynch Valley	Intake Road Redlynch Valley Q 4870	Preschool to Year 7
5324	St John's School	Duke Street Roma Q 4455	Year 1 to Year 12
0599	Sunshine Coast Grammar School	372 Mons Road Forest Glen Q 4556	Preschool to Year 12
0314	The Booroobin Sudbury School	29-45 Skerman Lane Booroobin Q 4552	Preschool to Year 12
2329	The Gold Coast Montessori School	Lot 9 Somerset Drive Mudgeeraba Q 4213	Preschool to Year 7
5560	The SCOTS PGC College	60 Oxenham Street Warwick Q 4370	Year 4 to 12 at the <b>Oxenham Street</b> site
1850	The Springfield College	Springfield College Drive Springfield Q 4300	Preschool to Year 10
5516	Toowoomba Grammar School	24 Margaret Street Toowoomba Q 4350	Year 4 to Year 12
5577	Trinity College	4 Archer Street Gladstone Q 4680	Preschool to Year 12

5497	Trinity Lutheran College	641 Ashmore Road Ashmore Q 4214	Year 4 to Year 12 at the <b>641 Ashmore Road</b> site
0587	Whitsunday Christian College	Abel Road Cannonvale Q 4802	Preschool to Year 12

The transition provisions also make special allowance for primary schools that wish to extend to include the Preschool Year. Schools in this category will be granted SIROS status automatically for the Preschool Year if an application to the Non-State Schools Accreditation Board for such a change to the school's accreditation is successful.

Yours sincerely



LAURIE VOGLER  
Director

Released under the  
RTI Act by DET



Name	Position	Adr1	Adr2	Adr3	Adr4	Adr5	Salutation
Ms Deb Rollings	Director	General Recurrent Grants Section	Department of Education, Science and Training	Location Code 153	GPO Box 9880	CANBERRA ACT 2601	Ms Rollings
Mrs Lucy Mathews	Principal School Transport Officer	Queensland Transport	PO Box 673	FORTITUDE VALLEY Q 4006			Mrs Mathews
Mr Max Clothier	Manager	School Financial Services Unit	Finance Branch	Level 14 Education House			Mr Clothier
Dr John Roulston	Executive Director	Association of Independent Schools of Queensland	PO Box 957	SPRING HILL Q 4004			Dr Roulston
Mr Joe McCorley	Executive Director	Queensland Catholic Education Commission	GPO Box 2441	BRISBANE Q 4001			Mr McCorley
Dr Marie Jansen	Director	Board of Teacher Registration	PO Box 389	TOOWONG Q 4066			Dr Jansen
Mr Bob McHugh	Director	Office of the Board of Senior Secondary School Studies	PO Box 307	SPRING HILL Q 4004			Mr McHugh
Mr Jim	Director	Office of the	PO Box 317	BRISBANE			Mr Tunstall

Name	Position	Adr1	Adr2	Adr3	Adr4	Adr5	Salutation
Tunstall		Queensland School Curriculum Council		ALBERT STREET Q 4002			
Mr Robert Hunt	General Manager	Sales and Distribution Services	PO Box 344	ZILLMERE Q 4034			Mr Hunt
Ms Janice Read	Course Approval Officer	Centrelink	101 Floor	PMB 55	BRISBANE Q 4000		Ms Read
Ms Christine Tonkin	Director	Queensland Purchasing	PO Box 123	BRISBANE Q 4001			Ms Tonkin

G:\PORTPROG.OFF\NONSTATE.OFF\PATMASTERS\GENERAL NOTIFICATION NAMES.DOC

Released under RTI Act 2010

APPLICATION FOR SUITABILITY NOTICE Form ES 003  
FOR A PERSON CARRYING ON A REGULATED BUSINESS



Commission for  
Children & Young People  
Queensland Government  
ABN 516 392 177 91

B

This form is to be completed by persons carrying on regulated businesses **ONLY**.  
Other forms are available for the different categories of applicants working in child-related employment.  
This form **MUST** be completed in full (Parts A to E) and accompanied by the \$40.00 application fee (GST-free, div 81 exempt). This fee is **not** refundable if the application is rejected or withdrawn.

**PLEASE USE BLOCK LETTERS TO COMPLETE THIS FORM AND PRINT CLEARLY**

Under the *Commission for Children and Young People Act 2000*, a person who starts or continues carrying on a regulated business **MUST** apply to the Commissioner for a suitability notice stating whether the person is a suitable person for child-related employment. A person who carries on a regulated business without a **current positive suitability notice** commits an offence and is **subject to penalty**.

**PART A BUSINESS DETAILS (This section MUST be completed)**

Name of Business:	MCCOYH HAYSLINGER		
Address of Business:	4/57 ESPRADO AVE	MARBOURN/ORE	Postcode: 4558
Reference No (if previously supplied by the Commission for Children and Young People):			
Type of child-related business for which suitability notice is sought (tick appropriate box)			
<input type="checkbox"/> Counselling and support services	<input type="checkbox"/> Private teaching, coaching or tutoring		
<input type="checkbox"/> Other (please specify):			
Phone: SA 431800	Fax: SA 437053	Email: mccoymh@mmhlaw.com.au	

**PART B PERSONAL DETAILS OF PERSON CARRYING ON THE BUSINESS (This section MUST be completed)**

s47(3)(b)

**PART C APPLICANT'S DECLARATION (This section MUST be completed)**

- I declare that the details provided by me in this application and the documents shown to the prescribed person proving my identity are true and correct.
- I understand that before carrying on, or continuing to carry on a child-related business, an application for a screening check must be lodged with the Commission for Children and Young People to determine my suitability for child-related business. I give my consent to be checked as part of the suitability screening process.
- I understand that the screening process will include a check being made of the records of the Queensland Police Service and other Police Services in Australia for details, if any, of convictions (including findings of guilt, acceptance of a plea of guilty, (whether or not a conviction was recorded) and of any charges that may have been laid against me, no matter where or when.
- I understand that it is an offence under the *Commission for Children and Young People Act 2000* to give information or provide a document, for the purpose of this application, knowing it to be false or misleading.
- I also understand that my consent to suitability screening can be withdrawn at any time prior to the suitability notice being issued, if made in writing.

Name

M. MCCOYH

Signature

Date

25/1/02

Your signature will be scanned onto your Suitability Card. Please sign within the box using a black pen.  
**DO NOT** sign over the lines or outside the box.

11 MAR 2002

APPLICATION FOR SUITABILITY NOTICE Form ES 003  
FOR A PERSON CARRYING ON A REGULATED BUSINESS



Commission for  
Children & Young People  
Queensland Government

ABN 516 392 177 91

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**PART A BUSINESS DETAILS (This section MUST be completed)**

Name of Business: Sunshine Coast Grammar School Pty Ltd  
 Address of Business: 372 Mons Road Forest Glen Postcode: J 4556  
 Reference No (if previously supplied by the Commission for Children and Young People): \_\_\_\_\_  
 Type of child-related business for which suitability notice is sought (tick appropriate box)  
☐ Counselling and support services ☒ Other (please specify): Private School ☐ Private teaching, coaching or tutoring  
 Phone: 07 54454444 Fax: 07 5445 4345 Email: \_\_\_\_\_

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s47(3)(b)

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- (4) I understand that it is an offence under the *Commission for Children and Young People Act 2000* to give information or provide a document, for the purpose of this application, knowing it to be false or misleading.
- (5) I also understand that my consent to suitability screening can be withdrawn at any time prior to the suitability notice being issued, if made in writing.

Name <u>Russ L...</u>	Signature <u>[Signature]</u>	Date <u>11/3/02</u>
--------------------------	---------------------------------	------------------------

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APPLICATION FOR SUITABILITY NOTICE Form ES 003  
FOR A PERSON CARRYING ON A REGULATED BUSINESS



Commission for  
Children & Young People  
Queensland Government

ABN 516 392 177 91

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**PART A BUSINESS DETAILS (This section MUST be completed)**

Name of Business: SUNSHINE COAST GRAMMAR SCHOOL Pty Ltd  
Address of Business: 372 MONS ROAD FOREST GLADE Postcode: 4556  
Reference No (if previously supplied by the Commission for Children and Young People): \_\_\_\_\_  
Type of child-related business for which suitability notice is sought (tick appropriate box)  
☐ Counselling and support services  
☒ Other (please specify): PRIVATE SCHOOL  
☐ Private teaching, coaching or tutoring  
Phone: 07 5445 4444 Fax: 07 5445 4345 Email: \_\_\_\_\_

**PART B PERSONAL DETAILS OF PERSON CARRYING ON THE BUSINESS (This section MUST be completed)**

s47(3)(b)

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Name

Signature

Date

STEPHEN BEEBE

[Signature]

26.2.2002

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DO NOT sign over the lines or outside the box.

APPLICATION FOR SUITABILITY NOTICE Form ES 003  
FOR A PERSON CARRYING ON A REGULATED BUSINESS



Commission for  
Children & Young People  
Queensland Government  
ABN 516 392 177 91

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Name of Business:				
Address of Business:			Postcode:	
Reference No (if previously supplied by the Commission for Children and Young People):				
Type of child-related business for which suitability notice is sought (tick appropriate box)				
<input type="checkbox"/> Counselling and support services	<input type="checkbox"/> Private teaching, coaching or tutoring			
<input checked="" type="checkbox"/> Other (please specify):	DIRECTOR			
Phone:	07. 3870. 2342	Fax:		
Email:	w.brewer@suppnet.qld.gov.au			

**PART B PERSONAL DETAILS OF PERSON CARRYING ON THE BUSINESS (This section MUST be completed)**

s47(3)(b)

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Name

Signature

Date

W. T. BREWER

W. T. Brewer

24.01.02

Your signature will be scanned onto your Suitability Card. Please sign within the box using a black pen.  
DO NOT sign over the lines or outside the box.



**Dun & Bradstreet  
Australia**

## ASIC Report

REVISED REPORT

FULL DISPLAY

DUNS: 75-198-3156

SUNSHINE COAST GRAMMAR SCHOOL  
PTY LTD

372 MONS RD  
FOREST GLEN  
QLD 4556  
AUSTRALIA  
TEL 07 54454444  
FAX 07 54454345

SCHOOL

A.C.N. 064506814  
A.B.N. 61064506814  
ISSUE DATE: 22/04/2000

CHIEF EXECUTIVE  
JOHN WILLIAM BURGESS  
DIRECTOR & CO SEC

Website Address: www.scgs.qld.edu.au

COMPANY EXTRACT

COMPANY EXTRACT

27/02/2002 15:40:22

This computer produced extract contains information derived from the ASIC database either from documents lodged with the ASIC and processed as at the stated date of the extract, or from records supplied by previous state and/or territory systems.

Please advise the ASIC promptly of any error or omission which you may find so that they can correct it.

064 506 814 SUNSHINE COAST GRAMMAR SCHOOL PTY LTD

DOCUMENT NO

Australian Business No. : 61064506814  
Australian Company Number: 064 506 814  
Incorporated in : QUEENSLAND  
Registration Date : 29/04/1994

Current Organisation Details

Name : SUNSHINE COAST GRAMMAR SCHOOL PTY LTD  
Name Start: 06/04/1995  
Status : REGISTERED  
Type : AUSTRALIAN PROPRIETARY COMPANY  
Class : LIMITED BY SHARES  
Subclass : PROPRIETARY COMPANY

009 768 019

Registered Office

372 MONS ROAD, FOREST GLEN, QLD 4556  
Start Date: 28/10/1999

015 895 766

## Principal Place of Business

-----  
 372 MONS ROAD, FOREST GLEN, QLD 4556  
 Start Date: 31/08/1998

064 506 81I  
 (AR 1998)

## Directors

-----  
 JOHN WILLIAM BURGESS

013 635 329

s47(3)(b)

Appointment Date: 29/04/1994

STEPHEN BEEBE

015 895 767

s47(3)(b)

Appointment Date: 08/10/1999

WILLIAM THOMAS BREWER

015 986 615

s47(3)(b)

Appointment Date: 10/02/2000

MALCOLM DONALD MC COLM

017 292 648

s47(3)(b)

Appointment Date: 26/02/2001

## Secretary

-----  
 JOHN WILLIAM BURGESS

013 635 329

s47(3)(b)

Appointment Date: 29/04/1994

## Appointed Auditor

-----  
 JOHNSTON RORKE

016 182 127

LEVEL 5 NATIONAL BANK HOUSE 255 ADELAIDE STREET, BRISBANE, QLD 4000 (FR 1999)

Appointment Date: 28/03/1998

## Share Structure

-----  
 Class: A

064 506 81K  
 (AR 2000)

CLASS A SHARES

Number of Shares Issued :100  
 Total Nominal Value :0.00  
 Face Value per Share :0.00  
 Total Paid on Shares Issued :100.00  
 Total Unpaid on Shares Issued :0.00  
 Total Paid on Premiums :0.00  
 Balance of Share Premium Account :0.00  
 Number of Shares Entitled to :0.00  
 Average Exercised Price per Share:0.00

Class: B

064 506 81K  
 (AR 2000)

CLASS B SHARES

Number of Shares Issued :100  
 Total Nominal Value :0.00  
 Face Value per Share :0.00  
 Total Paid on Shares Issued :100.00  
 Total Unpaid on Shares Issued :0.00  
 Total Paid on Premiums :0.00  
 Balance of Share Premium Account :0.00  
 Number of Shares Entitled to :0.00  
 Average Exercised Price per Share:0.00



Class: ORD  
ORDINARY SHARES

064 506 81K  
(AR 2000)

Number of Shares Issued :200  
Total Nominal Value :0.00  
Face Value per Share :0.00  
Total Paid on Shares Issued :200.00  
Total Unpaid on Shares Issued :0.00  
Total Paid on Premiums :0.00  
Balance of Share Premium Account :0.00  
Number of Shares Entitled to :0.00  
Average Exercised Price per Share:0.00

#### Share Holders

Class : A No. Held:100  
Beneficially Held: Yes Paid :FULLY  
s47(3)(b)

064 506 81K  
(AR 2000)

Class : B No. Held:100  
Beneficially Held: Yes Paid :FULLY  
s47(3)(b)

064 506 81K  
(AR 2000)

Class : ORD No. Held:200  
Beneficially Held: Yes Paid :FULLY  
s47(3)(b)

064 506 81K  
(AR 2000)

Note : Information on this extract such as Share Structure, Share holders, Principal Place of Business and Ultimate Holding Company is obtained from the Company Annual Return. Care should be taken when using this information as it may have changed since the most recent Annual Return was processed by the ASC. Care should also be taken when using the shareholder information, as only the top ten shareholders are listed on the extract. If no share holder details are shown it may be that the company has only recently been incorporated and has not yet lodged its first Annual Return.

#### Charges Registered and Related Documents Received

ASC Charge No. :529331 Status :Satisfied  
Date and time registered :01/03/1996 12:05 Fixed/floating :BOTH  
Date created :25/01/1996  
Chargee/trustee :074707458 COMMONWEALTH DEVELOPMENT BANK OF AUSTRALIA  
IMITED

#### DOCUMENTS RECEIVED

FORM TYPE	DESCRIPTION	DATE LODGED	PROC'D NO. PAGES	DOCUMENT NO
309	NOTIFICATION OF DETAILS OF A CHA	01/03/1996	20	010 108 711
312	NOTIFICATION OF DISCHARGE	13/10/1997	1	013 587 635

ASC Charge No. :529333 Status :Registered  
Date and time registered :01/03/1996 12:05 Fixed/floating :BOTH  
Date created :25/01/1996  
Chargee/trustee :123123124 COMMONWEALTH BANK OF AUSTRALIA

#### DOCUMENTS RECEIVED

FORM TYPE	DESCRIPTION	DATE LODGED	PROC'D NO. PAGES	DOCUMENT NO
309	NOTIFICATION OF DETAILS OF A CHA	01/03/1996	20	010 108 710

Note : This extract may not contain all charges for corporations registered prior to 1991 and it may be advisable to also search the State or Territory records held by the ASC.

Documents received (except those listed already under charges)

Date Received	Form Type	Date Processed	No. Pages	Effective Date	
19/11/2001	316	19/12/2001	3	19/11/2001	064 506 81L
	316L ANNUAL RETURN - PROPRIETARY COMPANY				(AR 2001)
23/08/2001	304	29/08/2001	2	26/02/2001	017 292 648
	304A NOTIFICATION OF CHANGE TO OFFICEHOLDERS OF AUSTRALIAN COMPANY				
21/05/2001	388	30/05/2001	22	31/12/2000	017 221 554
	388H FINANCIAL REPORT FINANCIAL REPORT - LARGE PROPRIETARY COMPANY THAT IS NOT A DISCLOSING ENTITY				(FR 2000)
					(FR 2000)
28/02/2001	316	29/03/2001	3	28/02/2001	064 506 81K
	316L ANNUAL RETURN - PROPRIETARY COMPANY				(AR 2000)
24/05/2000	388	13/06/2000	17	31/12/1999	016 182 127
	388 FINANCIAL REPORT				(FR 1999)
	388E COMPANY - APPOINT CHANGE NAME/ADDRESS OF AUDITOR				(FR 1999)
	388H FINANCIAL REPORT - LARGE PROPRIETARY COMPANY THAT IS NOT A DISCLOSING ENTITY				(FR 1999)
					(FR 1999)
28/02/2000	304	07/03/2000	2	10/02/2000	015 986 615
	304A NOTIFICATION OF CHANGE TO OFFICEHOLDERS OF AUSTRALIAN COMPANY				
21/10/1999	203	21/10/1999	1	18/10/1999	015 895 766
	203A NOTIFICATION OF CHANGE OF ADDRESS				
21/10/1999	304	21/10/1999	2	08/10/1999	015 895 767
	304A NOTIFICATION OF CHANGE TO OFFICEHOLDERS OF AUSTRALIAN COMPANY				
07/09/1999	316	09/09/1999	3	01/09/1999	064 506 81J
	316L ANNUAL RETURN - PROPRIETARY COMPANY				(AR 1999)
18/08/1998	316	31/08/1998	4	14/08/1998	064 506 81I
	316L ANNUAL RETURN - PROPRIETARY COMPANY				(AR 1998)
12/01/1998	304	16/01/1998	2	08/01/1998	013 635 329
	304C NOTIFICATION OF CHANGE OF NAME OR ADDRESS OF OFFICEHOLDER				
17/12/1997	316	19/01/1998	4	15/12/1997	064 506 81H

316L	ANNUAL RETURN - PROPRIETARY COMPANY				(AR 1997)
11/12/1997	203	12/12/1997	1	08/12/1997	013 584 593
203A	NOTIFICATION OF CHANGE OF ADDRESS				
14/10/1997	203	15/10/1997	1	03/10/1997	013 587 726
203A	NOTIFICATION OF CHANGE OF ADDRESS				
26/11/1996	316	26/11/1996	4	18/11/1996	064 506 81G
316L	ANNUAL RETURN - PROPRIETARY COMPANY				(AR 1996)
31/10/1995	316	06/11/1995	4	25/10/1995	010 128 520
316L	ANNUAL RETURN				(AR 1995)
06/04/1995	245	06/04/1995	1	06/04/1995	009 769 017
245	CERTIFICATE OF REGISTRATION ON CHANGE OF NAME				
06/04/1995	205	06/04/1995	1	05/04/1995	009 768 019
205A	NOTIFICATION OF RESOLUTION CHANGING COMPANY NAME				
06/04/1995	410	06/04/1995	1	06/04/1995	009 768 020
410B	APPLICATION FOR RESERVATION OF A NEW NAME UPON CHANGE OF NAME				
22/11/1994	316	05/01/1995	4	08/11/1994	064 506 81Z
316L	ANNUAL RETURN				(AR 1994)
24/05/1994	304	30/05/1994	2	29/04/1994	005 538 527
304A	NOTIFICATION OF CHANGE TO OFFICEHOLDERS OF AUSTRALIAN COMPANY				
24/05/1994	203	24/05/1994	1	23/05/1994	005 538 532
203A	NOTIFICATION OF CHANGE OF ADDRESS				
05/05/1994	207	09/05/1994	2	29/04/1994	005 549 471
207	NOTIFICATION OF ALLOTMENT OF SHARES				
03/05/1994	356	06/05/1994	1	29/04/1994	005 549 222
356	NOTICE OF RETIREMENT OF DIRECTOR				
03/05/1994	215	04/05/1994	1	29/04/1994	005 549 232
215	NOTIFICATION OF INITIAL APPOINTMENT OF OFFICEHOLDERS				
03/05/1994	209	03/05/1994	1	29/04/1994	005 549 217
209	NOTICE OF REDEMPTION OF REDEEMABLE PREFERENCE SHARES				
03/05/1994	204	03/05/1994	1	03/05/1994	005 528 536
204	CERTIFICATE OF REGISTRATION DIVISION 1 PT 2.2				
29/04/1994	201	29/04/1994	2	29/04/1994	005 549 109

## 201C APPLICATION FOR REGISTRATION AS A PROPRIETARY COMPANY

29/04/1994 410 29/04/1994 1 29/04/1994 005 549 104

410A APPLICATION FOR RESERVATION OF A NAME OF A NEW AUSTRALIAN  
COMPANY

## Note

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Where no Date Processed is shown, the document in question has not been processed. In these instances care should be taken in using information that may be updated by the document when it is processed. Where the Date Processed is shown but there is a zero under No Pages, the document has been processed but a copy is not yet available.

## Annual Returns

Year	Return	Extended	AGM	Extended	AGM Held	O/Stand
	Due Date	Due Date	Due Date	AGM Date	Date	
1994					08/11/1994	N
1995	31/01/1996		31/12/1995		25/10/1995	N
1996	31/01/1997					N
1997	31/01/1998					N
1998	31/01/1999					N
1999	31/01/2000					N
2000	31/01/2001					N
2001	31/01/2002					N

\*\*\*\*\* End of Extract \*\*\*\*\*

CURRENCY: All monetary amounts quoted in this report are shown in AUSTRALIAN DOLLARS unless otherwise stated.

\*\*\*\* END OF REPORT \*\*\*\*

Once you have finished reviewing/printing this report you may wish to return to the search screen. If you would like to access the D&B Information Site click on the D&B Logo... 

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27 February 2002

Office of the  
Minister for Education

Professor Roy Webb  
Chair  
Non-State Schools Accreditation Board  
PO Box 347  
BRISBANE ALBERT STREET BC Q 4002

Dear Professor Webb

Today I received notification of allegations concerning a [s47(3)(b)] whom, I understand, [s47(3)(b)] as well as being

[s47(3)(b)] The allegations, if shown to be correct, are potentially quite serious as they involve inappropriate relationships with children, albeit that these allegedly occurred some time ago in New South Wales, according to the information received.

[s47(3)(b)] is taken to be a person carrying on a regulated business under the *Commission for Children and Young People Act 2000*. I have also been advised that such persons are required to have applied to the Commission for Children and Young People for a positive suitability notice before 1 February 2002.

Section 39(2) of the *Education (Accreditation of Non-State Schools) Act 2001* requires that, if a director of a school's governing body does not have a current positive notice, the Board must decide that the governing body is not suitable to continue to be the school's governing body.

Accordingly, under the powers set out in section 107 of the Act, I ask the Board to examine the suitability of the governing body of Sunshine Coast Grammar School. Please advise me of the outcomes of the Board's investigation of this matter.

Yours sincerely

**Anna Bligh MP**  
Minister for Education

Level 22 Education House  
30 Mary Street Brisbane  
PO Box 33 Brisbane Albert Street  
Queensland 4002 Australia  
Telephone +61 7 3237 1000  
Facsimile +61 7 3229 5335

11 February 2002



**Queensland  
Government**

Mr John Burgess  
Head of School  
Sunshine Coast Grammar School  
372 Mons Road  
FOREST GLEN Q 4556

Office of Non-State Schooling  
Department of Education

Dear Mr Burgess

Please find enclosed the documents for the 2002 State Government Survey Data Collection for Non-State Schools in Queensland. In previous years, this form has been referred to as the State Census of Non-State Schools.

As you would be aware, the information derived from this survey is used in the allocation of funds distributed by the State Government to non-State schools and representative bodies. It is therefore imperative that all schools ensure that the data provided is accurate and that the form is submitted by the due date. To that end, detailed instructions are provided in the accompanying workbook. These instructions are intended to guide the compilation of data provided by schools to the State Government. The workbook should be retained in the school records as the school's copy of the data provided.

### ***Consistency with the Commonwealth Census***

As in 2001 the definitions used are closely aligned with those used by the Commonwealth in its annual Census of Non-Government Schools. In part, this is intended to reduce the workload of schools. This approach also allows the comparison of data as part of a data validation exercise. It is therefore important that schools ensure that the same procedures are used to compile data for the State Government Survey Data Collection for Non-State Schools in Semester 1 as are used in Semester 2 to compile data for the Commonwealth Census of Non-Government Schools. Observed discrepancies between data provided to the State and Commonwealth may require data validation processes to be undertaken by the State Government in relation to individual schools.

### ***New Schools***

Principals of new schools that are in the process of seeking Ministerial approval as non-state schools or School in Receipt of Subsidy (SIROS) status are also asked to complete the enclosed survey. This will ensure that, when new schools are approved to receive State funding, comparable data will be available on which to base funding for 2002. If new schools fail to gain approval or to obtain SIROS status, survey data will not be used for funding purposes.

### ***Non-State Schools approved for Distance Education***

Only schools with approval to operate as schools of distance education have been sent an additional enclosure. In addition to the survey form, these schools are required to complete and return the enclosure, which identifies the different groups of students undertaking programs through the school, to allow the correct calculation of their funding allocation.

Floor 21 Education House  
30 Mary Street Brisbane 4000  
PO Box 33 Brisbane Albert Street  
Queensland 4002 Australia  
**Telephone 07 3237 9947**  
**Facsimile 07 3237 9946**

### **Release of Data**

This year, the Office of Non-State Schooling is seeking fresh agreement of all non-state schools to the ongoing release, to nominated non-State schooling organisations, of information collected through this survey, and from the Commonwealth Department of Education, Science and Training. Please note that all schools should complete this new authorisation even if an authorisation has been given in previous years.

### **Return of Survey Form**

The survey form should be completed on **Friday, 22 February 2002** and should be returned no later than **Friday, 8 March 2002** as follows:

- All Catholic Diocesan-owned schools are asked to forward their completed survey forms to the relevant diocesan office:
  - Catholic Archdiocese of Brisbane: to the Brisbane Catholic Education Centre, C/- Mr Rudolph Wolbers
  - Cairns Catholic Diocese: to the Catholic Education Office, Ms Carmel Ross, Director
  - Rockhampton Catholic Diocese: to the Catholic Education Office, Ms Leesa Jeffcoat, Director
  - Townsville Catholic Diocese: to the Catholic Education Office, C/- Ms Trish Scholes
  - Toowoomba Catholic Diocese: to the Catholic Education Office, C/- Mr Ray Andersen

These authorities have undertaken to return the completed survey forms to the Office of Non-State Schooling.

- All other schools should return their survey form directly to the Office of Non-State Schooling at the address below:

Ms Helen Linklater  
Project Officer  
Office of Non-State Schooling  
PO Box 33  
BRISBANE ALBERT STREET Q 4002.

Should you have any enquires, please contact the Office of Non-State Schooling on telephone (07) 3237 9947.

Yours sincerely,



LAURIE VOGLER  
Director  
Office of Non-State Schooling

Encs 2



7 January 2002

Mr John Burgess  
Director  
Sunshine Coast Grammar School Pty Ltd  
372 Mons Road  
FOREST GLEN Q 4556

Dear Mr Burgess

I am writing to inform the Sunshine Coast Grammar School Pty Ltd, as governing body of **Sunshine Coast Grammar School**, of the effects of the transition provisions of the new *Education (Accreditation of Non-State Schools) Act 2001* (the "Act") on the school's school in receipt of subsidy (SIROS) status under the *Education (General Provisions) Act 1989*.

As you may be aware, the transition provisions in the Act provide that, if a non-State school immediately before 1 January 2002 had provisional or full SIROS status for at least one year level of schooling in a sector of schooling (i.e. Preschool to Year 3, Year 4 to Year 7, Year 8 to Year 10, Year 11 to Year 12), the school is taken to have full SIROS approval for all the years of schooling in the sector.

The transition provisions, therefore, automatically granted full SIROS status for the Preschool Year to Year 12 on 1 January 2002 for the school.

If you require further information about this matter, please write to the Board or contact the Board's Office on telephone (07) 3235 4729.

Yours sincerely

LAURIE VOGLER  
Director  
Office of Non-State Schooling



2.

When all directors of your governing body have obtained suitability notices from the Commission, please provide the Non-State Schools Accreditation Board with the full name of each director and the Registration Number of their Suitability Card on the attached form. Please return the form to the Board through:

Ms Helen Linklater  
Project Officer  
Non-State Schools Accreditation Board  
PO Box 347  
BRISBANE ALBERT STREET Q 4002

Thank you for your assistance on this matter. If you require further clarification on any issue concerning accreditation processes, please contact Ms Helen Linklater by telephone on (07) 3235 9947 or via email at [helen.linklater@qed.qld.gov.au](mailto:helen.linklater@qed.qld.gov.au).

For further information about the conditions or processes relating to the issue of suitability notices, please direct your inquiries to the Commission for Children and Young People on freecall 1800 113 611 or by email at [wmaster@childcomm.qld.gov.au](mailto:wmaster@childcomm.qld.gov.au).

Yours sincerely



LAURIE VOGLER  
Director  
Office of Non-State Schooling

Enc

Released under  
RTI Act by DET

## **NOTIFICATION OF OBTAINMENT OF SUITABILITY NOTICES**

**NAME OF SCHOOL:**

**SUNSHINE COAST GRAMMAR SCHOOL**

**NAME OF GOVERNING BODY:**

**SUNSHINE COAST GRAMMAR SCHOOL PTY LTD**

	CHRISTIAN NAMES	SURNAME	Registration Number on Suitability Card
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
11.			
12.			
13.			
14.			
15.			

**Please complete and return to:**

Ms Helen Linklater  
Project Officer  
Non-State Schools Accreditation Board  
PO Box 347  
BRISBANE ALBERT STREET Q 4002

Fax (07) 3237 9946

# Non-State School Validation Survey

The following is information currently held on the register of Non-State Schools maintained by the Office of Non-State Schooling for:

## Sunshine Coast Grammar School

### ----- Centre Addresses -----

#### Actual Address

Floor: Building:  
Street No: 372 Street Name: Mons Road  
Suburb/Town: Forest Glen 4556

#### Postal Address

372 Mons Road  
Forest Glen 4556

### ----- Contact Details -----

Phone: 07 5445 4444 Email Address:  
Fax: 07 5445 4345 Internet Address:

Officer-In-Charge: The Principal

### ----- Zones and Districts -----

Sport Region: Sunshine Coast  
Local Government: Maroochy (S)  
Federal Electorate: Fisher  
State Electorate: Maroochydhore

Peter Slipper (LIB)  
Fiona Simpson (NPA)

### ----- Students Catered for -----

#### Day Students:

Male: Y Female: Y  
Years: 01 to 0 Years: 07 to 0

#### Boarders:

Male: N Female: N  
Years: to Years: to

Distance Education Students Flag: N

Intake: Co-Educational

### ----- Grants Approvals -----

#### Non-State School Status (NSSS):

Preschool: Y Primary: ☒ Secondary: Y Special: N

#### Schools in Receipt of Subsidy (SIROS):

Pre	Yr 1	Yr 2	Yr 3	Yr 4	Yr 5	Yr 6	Yr 7	Yr 8	Yr 9	Yr 10	Yr 11	Yr 12
Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	N

### ----- Affiliations and Associations -----

Legal Status: Company Limited By Shares Governing Body: Sunshine Coast Grammar School Pty Ltd

CAA Affiliation: Association Of Independent Schools In Queensland

Diocese:

Religious Affiliation: Inter-Denominational

Religious System: Other Schools

Printed: Tuesday, 30 October 2001

resent 26/11  
rang  
(someone to ring back)

---

**School Affiliation:** 1:  
2:  
3:

**Isolation Index - QCEC:** 0  
**Isolation Index - State:** 0  
**SES Score:** 99

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Released under the  
RTI Act by DET



**ASIC**

Australian Securities and Investments Commission

**National Names Index**

Index of corporate and business names

SEARCH TIPS

Extracted from ASIC's database at 13:50:21 on 23/11/2001

**Name** SUNSHINE COAST GRAMMAR SCHOOL PTY LTD

**ACN** 064 506 814

**ABN** 61 064 506 814

**Type** Australian Proprietary Company, Limited By Shares

**Registration Date** 29/04/1994

**Status** Registered

**Locality of Registered Office** Forest Glen QLD 4556

**Jurisdiction** Australian Securities & Investments Commission

**Former Name(s)** CAIRNS GRAMMAR INTERNATIONAL PTY. LTD.

These are the documents most recently received by ASIC from this organisation. Page numbers are if processing is complete and the document is available for purchase.

Received	Number	Pages	Description
23/08/2001	017292648	2	304A Notification of Change to Officeholders of Australian C
21/05/2001	017221554	22	380H (FR 2000) Financial Report Financial Report - Large Proprietary Company That Is Not a Disclosing Entity
28/02/2001	06450681K	3	316L (AR 2000) Annual Return - Proprietary Company

COMPLETE DOCUMENT

You can find out more about this company or order copies of the documents from the following ASIC information brokers:

Dun & Bradstreet (Australia) Pty Limited

Credit Advantage Limited

Lawpoint

Australian Business Research Pty Ltd

You can also view this company's entry in the Australian Business Register.

SEARCH

# SUNSHINE COAST GRAMMAR SCHOOL

372 Mons Road FOREST GLEN  
QUEENSLAND 4556 AUSTRALIA



29 November 2001

The Director  
Office of Non-State Schooling  
PO Box 33  
Brisbane Albert Street Qld 4002

Dear Sir

Please find enclosed a copy of the Validation Survey of non-state Schools.

Should you have any further inquiries, please contact me.

Yours sincerely

Craig Hardman  
Finance Manager