



# Non-State Schools Accreditation Board

## Special assistance school – Notice that use of temporary site has stopped

*Education (Accreditation of Non-State Schools) Act 2017*

*Section 50*

*Form TSAS-F2*

### Legislative background

The *Education (Accreditation of Non-State Schools) Act 2017* (the 'Accreditation Act') and the *Education (Accreditation of Non-State Schools) Regulation 2017* (the 'Accreditation Regulation') establish a legislative framework for accreditation and eligibility for government funding of Queensland non-State schools.

The Accreditation Act provides for the establishment of the Non-State Schools Accreditation Board (the 'Board'). The Board is an independent statutory authority that regulates non-State schooling in Queensland. Its responsibilities include making decisions on the accreditation and eligibility for government funding of non-State schools and changes in accreditation attributes of non-State schools, as well as monitoring governance arrangements and compliance with accreditation criteria.

### Privacy information

Information about the collection of personal information on this application form can be found in [Section 3](#) of this form.

### Important information

This form applies if the governing body of a non-State special assistance school has stopped providing special assistance at a temporary site.

Applicants need to ensure that this form is completed fully and correctly, and that it addresses and complies with requirements of:

- the Accreditation Act
- the Accreditation Regulation and
- any other relevant documents published by the Non-State Schools Accreditation Board.

The Accreditation Act and Accreditation Regulation can be accessed at the Queensland Parliamentary Counsel website at <https://www.legislation.qld.gov.au/OQPChome.htm>.

Sections 47 to 53 of the Accreditation Act provides for special assistance school temporary sites.

Under section 50 of the Accreditation Act, if the governing body stops providing special assistance at the temporary site, the governing body must give the Board notice, in the approved form, that the governing body has stopped providing special assistance at the temporary site.

The individual making the declaration on this notice for the governing body will be contacted in the first instance if any information submitted on this notice requires attention or clarification.

The Board may require an applicant to provide further supporting information or documents.

### Lodgement

The governing body can submit the completed notice and supporting documentation via [NSSAB Online Services](#).

## 1. School details

<b>1.1 Name of governing body</b>	<i>Enter the name of the governing body.</i>
<b>1.2 Name of school</b>	<i>Enter the name of the school.</i>

## 2. Temporary site details

<b>2.1 Address of temporary site</b>	<i>Enter the address of the temporary special assistance site.</i>
<b>2.2 Date use of temporary site stopped</b>	<i>Enter the date the use of the temporary site stopped.</i>

### 3. Privacy information

This form collects information to enable the Non-State Schools Accreditation Board to acknowledge that the governing body of a non-State special assistance school has stopped providing special assistance at a temporary site under the *Education (Accreditation of Non-State Schools) Act 2017*.

Certain data collected in this form is 'personal information' within the meaning of the Queensland Government *Information Privacy Act 2009*, which deals with the collection and handling of such information by government agencies.

This form collects personal information about:

- a person authorised by the incorporated governing body to act for and on its behalf for the purpose of processing the application.

The information collected in this form may be disclosed to the following entities:

- the Queensland Minister for Education;
- the Director-General of Education;
- the Office of Non-State Education and other relevant areas of the Queensland Department of Education and Training; and
- authorised persons appointed under the Accreditation Act.

In the event that the person submitting the form is providing personal information on behalf of someone else, it is the governing body's or school's responsibility to ensure that the person has the correct information and authority to submit the information.

Any personal information provided as part of a governing body or school will be shared amongst other registered users of that governing body or school.

Certain information collected in this form may also be published on the Board's website ([www.nssab.qld.edu.au](http://www.nssab.qld.edu.au)) and under Open data ([data.qld.gov.au](http://data.qld.gov.au)) if suitable for release. In other instances, the information collected in this form can be disclosed without further consent where authorised or required by law.

### 4. Declaration

<b>4.1 Authorised person and declaration</b>	<p><i>The person authorised by the governing body (the applicant) to act for, and on its behalf, for example the chairperson or secretary, is to complete the declaration and provide the contact details requested below.</i></p> <p><i>The authorised person as identified in the 'Declaration' will be contacted on the details provided if any information submitted in this application requires attention/ clarification.</i></p>
Declaration	<input type="checkbox"/> I declare that the information provided in this notice is, to the best of my knowledge, true and correct.
Full name	<input type="text"/>
Position in relation to governing body	<input type="text"/>
Telephone number(s)	<input type="text"/>
Email address	<input type="text"/>
Date	<input type="text"/>